



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAHANT LAXMINARAYAN DAS COLLEGE, RAIPUR
• Name of the Head of the institution	DR. DEWASHISH MUKHERJEE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07714024234
• Mobile no	9926655551
• Registered e-mail	mldcraipur@gmail.com
• Alternate e-mail	dewasishmukherjee@gmail.com
• Address	NEAR RANG MANDIR, GANDHI CHOWK, CHHOTAPARA, RAIPUR
• City/Town	RAIPUR
• State/UT	CHHATTISGARH
• Pin Code	492001
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	PT. RAVISHANKAR SHUKLA UNIVERSITY RAIPUR				
• Name of the IQAC Coordinator	Dr. Shiv Kumar Shrivastava				
• Phone No.	9827895565				
• Alternate phone No.	7987530550				
• Mobile	8770164469				
• IQAC e-mail address	pritamdass81@yahoo.com				
• Alternate Email address	premchandrakar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.mldcollege.com/aqar				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mldcollege.com/academic-calender				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.06	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			26/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organization of workshop, webinars on quality related themes, gender equality for students and NAAC awareness program for faculty member of the college and other institutes. 2. For improving the quality of teaching, learning and evaluation, feedbacks are collected. These feedbacks are analyzed and necessary measures are taken. 3. Covid Awareness program for society with the help of NSS unit of our college. 4. Conduction of online activities, online lectures and uploading of video lectures on CG Portal, YouTube. 5. Preparation and submission of AQAR as per new guidelines.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
College applied for Ph.D. Research Center	Chhattisgarh Higher Education and Pt. Ravishankar Shukla University expert teams visited the college during first week of April 2019 and second week of July 2019 subsequently. We received research center affiliation letter in commerce on 30 November 2020.	
Proposed New Courses such as M.A. Hindi, B.Sc. (CS & IT), M.Sc. (CS and IT)	Proposal passed by governing body meeting for the new courses.	

<p>Promotion of Research and Development</p>	<p>The IQAC has announced to provide financial incentive to the teaching faculties for publishing research papers in Web of Science and Scopus Journals. College announced to provide Funding for Ph.D. work 10000 Rs./Year to each faculty member who join the Ph.D. programme.</p>
<p>Micro planning for enhancing internship and placement</p>	<p>Strengthened the initiatives of Career Guidance and Placement Cell (CGPC) towards greater consolidation.</p>
<p>Smart Class and Studio</p>	<p>Four class rooms upgraded with ICT facilities and converted into smart class rooms. Studio has been established for development of video lectures and for editing of lectures.</p>
<p>Student performance Assessment</p>	<p>As per annual examination and Pre. University</p>
<p>Workshop/Webinars</p>	<p>The Faculty Members participated in numerous Workshops, Faculty Development Programs, Refresher Courses and Orientation/ Induction Programs to update and upgrade their teaching skills. The focus was to enrich the pedagogy of the teachers and make them ready for the new age digitally savvy students.</p>
<p>E-Content and Online Examination Preparation</p>	<p>To make available the e-Content useful to the students, particularly during the situations like COVID Lockdown.</p>
<p>Effective utilization of Alumni contributions (Research funding/ Incubations/Startups/consultancy).</p>	<p>Improvement in R&D, Consultancy, Startups, etc with the support of enthusiastic old students of the Institute.</p>

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Governing Body</td> <td>14/02/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Governing Body	14/02/2022
Name	Date of meeting(s)				
College Governing Body	14/02/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>25/01/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	25/01/2022
Year	Date of Submission				
2020-21	25/01/2022				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1710

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 745

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 577

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 33

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 38

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1710
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	745
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	577
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	33
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	38
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	75.037098
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	109
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. The institution provides traditional as well as professional education. The college is affiliated with Pt. R S University and K T U J M University Raipur. Both universities have their Academic Calendars according to which the institution has created its own Academic Calendar. The government limited the number of people congregating in public places disrupted the normal functioning of colleges and universities. The lockdowns in response to COVID-19 have interrupted conventional college. It is inessential adaptive and transformative challenge. The inclusive goal of the college is to facilitate the rapid design process and implementation of adaptive responses to protect students' educational opportunities during the pandemic. Our faculty has also simplified the curriculum for the students to understand easily. Teachers also had to adapt to new pedagogical concepts and modes of delivery of teaching, for which institution organize a six days' faculty development

programme. The institution was quick to replace face-to-face lectures with online learning, Since its inception, the institute has been imparting education in the field of Commerce, Computer, Arts, Management, Journalism and yoga at both undergraduate and postgraduate levels.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Assessment holds the key in facilitating teaching-learning process. The college strictly adheres to Continuous Internal evaluation system. Conduction of unit tests, submission of assignments or projects and internal examination are the major components of evaluation process followed by the college. Monthly unit tests help the students in analyzing weak areas and lend help for preparation of specific topics and for further improvisation to face the annual exam. With the evaluation and assessment done by the respective subject teachers help the students to identify mistakes and weak areas paving the way for better performance and results.

Internal Examination is one of the key components of evaluation procedure. With the completion of syllabus of every subject Internal Examination is held that equip them well for the preparation of Annual Exam. It helps the students to self-assess, explore, analyze and overcome inefficiency and inaptness with regard to the subject matter to face the exam. Submission of assignments is also a key component of Internal Evaluation System. This enhances their knowledge skills and activities. Submission of assignments is mandatory for students at U.G and P.G. level in our Institute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution interweaves Cross-cutting issues of the society which can't be separated from the curriculum.

Gender Equality: International Woman's Day and The National Day of the Girl Child are commemorated every year to voice the concern of the female students and the staff. Various street plays are also organized regularly concerning gender equality.

Environmental sustainability: We use solar panels to generate electricity. The institution initiated the ''Say no to polythene bags'' campaign on the college premises. In this campaign, students took a pledge to stop polythene bags in their daily lives and also stop others from doing so.

Human values: The students and staff organizes Blood Donation Camp is on regular basis.

Professional ethics: The core of teaching is attributed to human values or ethics which guide and foster a significant teacher-student relationship. Professional ethics also govern teacher's behavior in groups or students or stakeholders in the workplace.

Moral and ethical values: We celebrate day of Nation importance which imbibes the nation values in the students. Independence day, Republic day, Gandhi Jayanti, Teacher`s day, Voters Awareness Day, International Yoga Day, Matribhasa Divas, World Environment Day, Youth Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

91

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mldcollege.com/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mldcollege.com/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1710

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

663

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We at the institute, give emphasis on improving the performance of slow learners by providing remedial classes which are conducted outside regular classes. Specifically, for difficult subjects. extra classes are taken for students who have failed in the exam where the faculty spares time to sit with those students individually to cope up with the subject. Through a mentor-mentee system also all kinds of support are provided to the slow learners. The strenuous efforts taken by the faculty towards the slow learners has resulted in students' understanding in their chosen domain, improved results and pass percentage. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self-confidence resulting in improvement in academic performance also.

The mentor takes extra effort to understand the socio-economic backgrounds also which is sometimes a reason for poor performance. All necessary emotional and professional counselling is also provided whenever required. The mentor also connects the weak learners for the subject teachers with whom they are comfortable for extra support. Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1710	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The institute organizes annual function and technical fest in which students showcase their learning in the form of innovative projects. Also, students are motivated to participate in inter college as well as national level competitions.

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Also, some teachers use power point presentations and computer-based materials. For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

1. Black-board presentation

2. Project methods
3. Interactive methods
4. ICT Enabled Teaching
5. Student Seminars

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Mahant College the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The faculty at our use various ICT enabled tools to enhance the quality of teaching-learning like

ICT Tools:

1. Projectors- 06 projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.
7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
8. Online Classes through Zoom, Google Meet, Microsoft Team,

Google Classroom)

09. Digital Library resources (DEL NET etc)

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal evaluation System is strictly followed by the college. Unit test is conducted after the completion of each unit in every class whether it is post graduate or undergraduate. Prior information is circulated among the students, which helps them in preparing for the subject. Unit Tests are evaluated by the concerned subject teacher and the mistakes are rectified and helps them to prepare for better performance in annual examination. In addition to the unit test, internal examination is also conducted before the annual as well as for semester examination that covers the complete syllabus and also helps the students to do self assessment before the annual examination. In the session 2020-21, all these events were done online due to Covid-19.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mahant Laxminarayan Das Mahavidyalaya is affiliated with Pandit Ravi Shankar Shukla University and Kushabhau Thackeray Patrakarita Avam Jansanchar Vishwavidyalaya Raipur. Both the universities have their own academic calendar, according to that institution also prepares its own academic calendar. It includes both academic and extra-curricular activities .The college strictly adheres to follow the academic calendar of the universities. The college conducts written examinations to assess the intellectual ability of the students. It is divided into three parts-

1. The annual examination is conducted during the months from March to May and the supplementary examination is conducted in the month of October. Both the exams are only for graduate students.
2. Semester exams are conducted for postgraduate students twice a year between December to January and June to July as per the university .
3. internal exam/Assesment test is also conducted for better preparation of the students. It is conducted before December for postgraduate students and in February for graduate students. This system creates discipline among the students and helps them to study throughout the year. It also enables them to face the pressure and manage the stress of the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In strict compliance with the objectives of Outcome Based

Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. The programme co-ordinators prepare the PSOs, usually two to four in number, in consultation with course coordinators. The BOS, including Head of the Department and subject experts, of the individual departments will discuss the same and approve it after endorsement by the Principal. Program Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mldcollege.com/program-specific-outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. R.S.U., Raipur. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce, Computer Science, Management and Journalism. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students'

progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

678

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.mldcollege.com/anual-report-20-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mldcollege.com/pdf/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college endeavours to create a environment to facilitate teaching learning process. It aims to hone, nurture and explore the skills of students that help in shaping their future. The computer department of the institute takes upon the task to explore the potentialities of students. The department has successfully churned out a student of BCA final year Mr. Sanat Sahu highly talented who has created milkar.com an E-Commerce app which can be utilised for online shopping. This app is registered by ministry of industry and it is reckoned as an important app for e-commerce. It is a regional shopping app utilised by the people in Raipur.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	https://www.mldcollege.com/research-paper-project
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college under took various initiatives to combat the crisis of pandemic erupted in the form of covid-19. various campaigns were

organized by the college to meet the dangers of deadly contagious disease. One such campaign was organized on 24th August 2020 by the students of the college and the members of the NSS dispelling information through handmade posters to meet the dangers and hazards of COVID-19. They took the cause to distribute masks in the nearby poor settlements disseminating information to the people about taking up precautionary measures like cleaning, frequent hand wash, bleaching, maintaining the distance of 2 yards. Apart from this the college took up the initiative of tele calling began on 19 September 2020, a 7 days program that aimed to inform people regarding health, hospitals, measures of isolation, and also important phone numbers were provided to them to procure information if they had any query related to covid-19. In order to connect the youth of C.G. state in the voter literacy program, the N.S.S. unit of Mahant Laxminarayan Das College was also a part of the program organized by Pt. RSU dispelling information through online Facebook medium.

File Description	Documents
Paste link for additional information	https://www.mldcollege.com/activity_detail.php?id=811
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

67

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure facility to facilitate effective teaching and learning. The college ensures optimal allocation and utilization of the available financial resources for maintenance and keep the facilities in consultants with the development committee, college has appointed on wages a team of plumber, gardener and on pay role electrician and sweepers to maintain the college facilitates classroom of the college are not only furnished but eco-friendly too. The college has well furnished laboratories along with desktops, laptops, printers, photocopy machines, internet connection, WiFi, etc. The college has a separate team for IQAC where meetings and discussion are held regularly. The college has a luxurious Conference hall with

Projector, NSS and sport section have independent offices. In each classroom having a Notice board for displaying the notice and white/green boards are available for the teaching and lectures. The college has own rain water harvesting system. The college has a Solar panel setup to produce electricity power, Girls Common room, Water cooler, Kitchen for staffs, well equipped and furnished offices. The college is well resourced with the physical and technology enabled infrastructure that support to run smoothly the existing academic program and administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mldcollege.com/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During pandemics, a fuss in academics has been seen. It is an advantage to be a part of any extracurricular activity. It will not only help to reduce the stress but can also develop the thinking ability.

Sports- The sports facility in a common area in the college premises will motivate the students to be more active. The sports department ensures the engagement and participation of the students in the sports.

Games- the institution provides all the facilities of outdoor as well as indoor games. Indoor and Outdoor games play quite an essential role in bringing fun in a monotonous life. indoor and outdoor games contribute to the physical and intellectual growth of the students. facilities of the outdoor games.

Gymnasium- Recently the institution has not facilitated students with gym. In future we will able to facilitate our students with an open gym.

Cultural Activity- The cultural activity enhances the confidence level of the students. The institution also organised a semi virtual annual function on 03/03/2021 for the students. It is telecasted through live streaming on YouTube.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mldcollege.com/gallery_view.php?ty pe=EVENTS&cat_id=36&sub_cat_id=35

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7503709.80

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mahant Laxminarayan Das College Library is old private Degree

College library in Raipur C. G. .The collection includes more than 7142 books, 04 Journals (01 international Journals) 08 Magazines. The Collection of Books include documents covering a wide range of subjects from Commerce, Computer Sciences, Yoga, Arts & Humanities.

Library is automated with upgradable library network system. Library has been use Delplus Software use, The Various Activities of the Library Such as Books detail Data Entry, Issue , return and renewal of books, member logins etc. are done through the Delplus software. INFLIBNET and N- list use in library, The Reading and reference section is provided with peaceful environment, The books are being barcode and the users are given unique barcode ID. A part from the printed books the library is having access to E resources of N List . Journals & Magazines display and Daily & weekly news paper in library, Library provides Book - Bank Facility, photocopy Facility and internet Facility, 05 system available in library with internet, Wi Fi free in library users. 02 Security circuit cameras installed Fire safety units also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

131908

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1920

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02 computer lab and 01 digitally equipped commerce lab. 01 conference hall and 01 digitally equipped seminar Hall available in the college. Two well equipped computer labs are also functioning in the college with 106 computers. The students of the college are access to the computer in Library also. The college building and the library are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

106

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7503709.80

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has Maintenance Committee that observes the maintenance of buildings, Computer laboratories, classroom furniture and premises of college. Maintenance committee is headed by the Office Superintendent who in turn monitors the work of the Supervisor at the next level. Supervisor is accountable to the Office Superintendent and functions as the coordinator. Maintenance officer conducts periodic checks to ensure the efficiency/working house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar are cleaned and maintained regularly by teaching staff assigned for each floor.

Maintenance Committee looks after the regular maintenance of civil works, furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. Some facilities like House Keeping, Cooking, Gardening, Laundry, have been outsourced to professional agencies. Cleaning of campus, including classrooms, labs, seminar halls, playgrounds etc., and are supervised by a supervisor. The library is headed by librarian and he is supported by the assistant librarian, supporting staff for Journal and Reference sections. In addition to the above staff, book lifter and attendant will help the students for searching and lending of the books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

293

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

107

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has a very active Student's Union, formed by a well-established process with students as its members. It consists of President, Vice-president, Secretary, joint secretary and Class

representatives. The Class Representatives from each is selected based on academic merit in the preceding examination. NSS plan & organize all the extracurricular events and prepare an event calendar. All the events are organized as per the standard procedure set by the institute.

Alongside organizing the college festivals and a plethora of workshops and skill development sessions across the academic calendar, the members also play a vital role in various institute level committees like the Alumni cell, anti-ragging committee, Book-bank committee, college Magazine cell, Cultural Activities cell, Feed-back cell, Parent-teacher cell, OBC cell, SC/ST/Minority welfare cell, Personality development cell and IQAC committee. Involving the students in various administrative bodies has made them more responsible and strengthened their bonding with the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

249

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the Department was formed to foster and promote a cordial relationship with the Alumni, teachers and current students of the department. They help, guide and participate in various developmental activities of the Department. They also encourage and promote the study of concerned discipline, the progress and development of the Department of Instrumentation. They have always been providing all the possible assistances for smooth working of the department. The existing Alumini Association order No. 36398 dated 31/05/2017, The association conducts various programs, including talks and workshops to help the current students to achieve their professional goal. They are a big part of our induction programs. The association has its executive committee members to organise different events, selected by the members as prescribed in the bye law for the functioning of the association .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is built with the promise of holistic development through academic and extension activities. To fulfil this purpose the institution believes in a delegation system. The institution follows the policy of decentralization. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has formed as per university act 28. It has ten members. The President of the

council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body. The entire Academic and operational decisions are taken according to the policy of the Academic council which fulfils the vision and mission of the college. The Academic Council also makes the plan for financial and other activities with suggestions from all members. HOD's manage the daily activities of the department. Other units such as sports and library work under the guidance of various committees and clubs. Students take part in the decision making process. The institution has 34 committees. The institution makes sure that every faculty is involved in at least one comity. The head of the committee reports the progress of it regularly.

File Description	Documents
Paste link for additional information	https://www.mldcollege.com/committees-council
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has been formed as per university act 28. It has ten members. The President of the council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body. The entire Academic and operational decisions are taken according to the policy of the Academic council which fulfils the vision and mission of the college. The Academic Council also makes the plan for financial and other activities with suggestions from all members of the council. The main object of the Academic council is to make proper coordination between the university academic calendar and college academic calendar. All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. The Department Heads are responsible for to look day-to-day administration of the department and report to the Principal. Students also participate through feedback mechanisms. Suggestion box is kept in premises for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Library, ICT and Physical Infrastructure / Instrumentation- Library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazines. The library is equipped with an e-library which allied with E-Resources, N-list, Inflibnet which makes it easy to access thousands of e-Books and e-journals. The library has free Wi-Fi and an internet facility.

Industry Interaction / Collaboration - As per the academic syllabus of the University for Commerce and Management, the institution interacts with listed manufacturing industries like Raipur Adore Welding Limited, Sugar Factory, Water Treatment Plant, and Sanjay Rolling Mill.

Curriculum Development - The institution affiliated with Pandit Ravishankar Shukla University Raipur and adopted the curriculum which was designed and developed by the university.

Admission of Students - Admissions are done according to the rules and regulations of the state government and University. The admission committee and Counselling Cell help the students to opt for courses and subjects.

Examination and Evaluation - The institution has an Internal and External Examination Cell. These cells are continuously evaluated through periodic monthly tests, projects, assignments, and pre-final exams.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rule, procedures. E-governance refers to the use of ICTs to reach the aims related to governance. Governance can be explained in terms of its main components. These components are participation, transparency and accountability, information and service delivery, and communication and interaction in governing processes. E-Governance is implemented in the institution.

1. The institution provides free online admission services to students.
2. Every year AQAR Report is prepared online for the accreditation of NAAC. AQAR Report is modified every year with the fruitful steps taken by the institution to fulfill the seven criteria of NAAC.
3. College has a separate and well-equipped computer lab with a 24X7 internet facility.
4. College institute also adopted a village and in fix period college provide the information about online practices.
5. The institution also provides an online payment facility for students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Non-teaching

1. The institution administers a

contributory Provident Fund scheme. HRA.

2. Sanction Maternity and Paternal leave.

2. Provides medical facilities to staff members through ESIC.

3. Grants special leave and reimburse the registration fee of FDP, Orientation and Faculty induction.

4. institution Organizes need-based training programmes for

faculties.

5. Declares financial reward to motivate research publications in standard journals.

6.The institution provides loans for medical help. Earlier a loan of Rs. 30,000 was available without interest, which was increased to 50,000 due to COVID-19.

7. Due to pandemic Institution provides free oxygen cylinders when required for the staff and their family members.

1. The institution administers a

contributory provident fund scheme, HRA.

2. Sanctions Maternity and Paternalleave.

3. Provides medical facilities to

staff members throughESIC.

3. Institution provides loans for medical help. Earlier a loan of Rs. 30,000 was available without interest, which was increased to 50,000 due to COVID-19.

4. Due to pandemic Institution provides free oxygen cylinders when required for the staff and their family members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teaching and Non- teaching Staff. The performance of each employee is assessed annually after the completion of one year of service. The salient features of the performance appraisal system are as follows:

1. Basic Qualification- institution strictly follows Basic Qualifications for appointment of Teaching and Non- Teaching Staff.
2. Work Performance - Employers can measure by performance based on a variety of factors, including whether they complete tasks on time and according to expected standards.
3. Regular Attendance- Regular Attendance of an Employee at his/her duties for any month, on the days and during the hours for which his/her attendance is required during the month.
4. Work Planning- The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.
5. Sincerity- The performance of the employee is also judged by sincerity.
6. Updation- The performance of the employee is also judged by the act of updating something or someone with new information such as soft skills and new pedagogies etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year Shikha Pracharak Committee conducts Internal and external audits. The principal and the secretary of the committee appointed a final auditor for proper maintenance of the book of account of the finance department. The following agencies are regularly audited to the financial book of the institutions: -

(A) External audit is done through the C. A. appointed by the institution.

(B) Internal audit is done by the internal auditors during the inspection following accounts are being checked.

(i) All the receipts like - fee receipts, donations, grants and expenses accrued interest etc.

(ii) Entire expenses like salary to staff, EPF, ESI, related expenses paid amount to sellers and contractors and other related payment, students, and another service provider.

CA certifies that in the year 2020-2021 the related documents of the financial statement are correct. The work of an internal audit is done by the internal auditor after the inspection of main receipts and payments. The management committee is being interned about entire related comments and objectives by the mode of reports through Chartered Accounts and internal auditors these objections are being solved with the help of committee members and final reports are being prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is based on self finance. In the beginning of every academic year, the budget is prepared by various departments and sections. It is sent to the Principal. The departmental budgets are discussed by the Principal at HOD's meeting and sent to finance and finally to the management for consideration. It is put up to the Governing Bodies for final approval.

While preparing the institutional budget, at first, a provision is made for salaries and allowances. Next, a provision is made for administrative and maintenance expenses such as electricity, water, telephone, postage, etc. While making provisions for the departments, priorities, needs and requirements of various committees and development / up-gradation of the department is considered. The budge has provision for co-curricular activities and annual functions. The co-curricular activities are mostly organized department wise. Every year college distributes tricycles for the disabled. This year the institution donated 1, 25,000 Rs to the Chief Minister's Relief Fund. On the advice of IQAC, classrooms are converted into ICT's smart classes. Gradually

efforts are being made to install Air conditioner in most of the classrooms. The institution has well-defined policies and mechanisms for implementing the budget effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has institutionalized the Online Student Feedback System to quality initiatives of IQAC. IQAC has developed an online pro forma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The institution had been receiving students' feedback manually for the past few years; however, this online feedback system has been introduced and implemented as a quality initiative and a way to make student feedback system more effective and efficient, as it involves all the students of the college to assess and improve the curriculum of the programmes of study, and quality of teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution adopted various strategies for quality improvement in the teaching and learning process:

1. The college has strictly followed the academic calendar of higher education of Chhattisgarh and Pt. Ravishankar Shukla

University.

2. Seminars/webinars/Conferences are organized by different departments.

3. Increase in the use of ICT. Most of the faculties are teaching through ppt, video lectures etc.

4. Lectures of the Subject experts are organized. The institution has a collaboration with MAT'S University. The institution applies the exchange teaching method.

5. The IQAC has frequent interactions with heads of the department to evaluate the teaching-learning process.

6. Journals, magazines, internet facilities, software and labs provided to facilitate the faculties for effective lectures.

7. Projectors are also used for the lectures.

8. The institution also has the facility of smart class.

9. The institution has adopted village, disabled and poor students.

10 The library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazines. The library is equipped with an e-library which allied with E-Resources, N-list, Inflibnet which makes it easy to access thousands of e-Books and e-journals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

C. Any 2 of the above

agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mahant College believes in promoting student diversity in all Degree and Diploma programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the state government guideline.

- The institution organized webinar on women empowerment and women's law on 22/12/2020. The eminent speakers of the webinar were Dr. Priya Rao , HOD SOS in law PTRSU Raipur , Prof. K. L. Verma Honorable Vice Chancellor PTRSU Raipur and Mr. Ajay Tiwari President of Shiksha Pracharak Samiti , Raipur. Dr. Archana Modak was the organizing secretary of the webinar.
- International day of girl child was celebrated on 23/01/2021 through online mode. The college organized a poster competition on "Save Girl Child". Dr. Dewashish Mukherjee Principal of the college vows to create awareness regarding safeguarding the existence of a girl child.
- International Women Day was 08/03/2021 on online mode.
- College provides counselling facilities regarding safety and security of girls, and provides common room facility to them.
- The college has taken an initiative to push teacher's knowledge and encourage them to teach the value and importance of gender equality to students who are made to understand the implicit gender based discrimination against

girls in life.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facility in the institution of the management of the solid waste is with the collaboration of Municipal Corporation of Raipur. According to them two boxes of blue and green are being placed in premises for dry and wet garbage. The college strictly prefers to reuse and reduce the paper. Most of the information is shared through whatsapp, mails, facebook and college website to reduce the paper work.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

B. Any 3 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute shows its concern for maintaining tolerance and harmony in the college also taking into account curbing cultural, regional, linguistic, communal, socio-economic factors as well. The college commemorates and celebrates various days like Independence Day, Republic Day, Yoga Day, Women's Day,

International Girl Child Day, AIDs Day, Hindi Diwas, Youth Day, Rani Laxmibai Jayanti, and Environment Day. The college celebrates Independence Day, Republic Day to inculcate the values of patriotism among the students. The college is named under Shri Mahant Laxminarayan Das an eminent freedom fighter cherishing his values and ideals celebrates his death anniversary every year. International Girl Child Day was celebrated to address the challenges faced by the girls and awareness was created through the display of posters. AIDs Day was commemorated to check the hazards of AIDS and its preventions, in order to connect the youth of the college the NSS unit was a part of the Voter literacy Programme organized by Pt.R.S.U. The institute initiated various plantation programmes for creating environmental awareness and importance of trees. Yoga day is celebrated for curing mental and physical illnesses. The college shows its cause of concern for minority students curbing communal barriers. The college has grievance redresses cell to address the issues of grievances among the students. It has established Anti- ragging cell to address and curb the abuse, humiliation and harassment. The college follows the code of ethics for stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human values and ethics are of paramount importance in education as it facilitates smooth functioning and framework that exists between teachers, students, parents, staff and administration of any organization. Implementation of human values and professional ethics is utmost necessary and fundamental to development of society and nation as a whole.

Rights of Employees: Every employee in the institution cannot be discriminated on the grounds race, sex, and national origin. They have a right of freedom of expression academics privacy and religion.

Rights of Students:

1. **Right to freedom of speech and expressions:** Every student has a right of freedom of expression or speech. They are free to express their opinions.
2. **Right to Information:** Every student has a right to information which is laid down by the constitution.
3. **Right to Equality:** Every student must know that he has a right to equality to be abided by educational institutions. They cannot discriminate students on the basis of gender religion, cultural or socio-economic grounds.
4. **Right to Education:** Every child has a right to education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The institution celebrates various international commemorative days, events and festivals to inculcate values among students.

Year

Number of

initiatives to

address

locational

advantages

and disadva

ntages

Number of

initiatives

taken to

engage with

and

contribute to

local

community

Date

Duration

Name of

initiative

Issues

addressed

Number of

participating

students

Number of

Participating

staff

2020

1

1

24/8/2020

To 28//8/2020

05 Days

Covid Awareness through posters by NSS

Safety measures awareness among youth

30

01

2020

1

1

09/09/2020

01 Day

Voter Literacy Program by NSS

Education related to voting

35

01

2020

1

1

11/09/2020

01 Day

Mask Distribution Program by NSS

Mask wearing awareness

35

01

2020

1

1

19/09/2020 to 24/09/2020

06 Days

Awareness Program Covid Patient through Tele Calling by NSS

Awareness regarding Home Isolation & Sanitization

25

01

2020

1

1

04/10/2020to 09/10/2020

06 Days

Awareness Program to Wear Mask by NSS

Mask wearing awareness along with State Police Administration

40

01

2020

1

1

27/11/2020

01 Day

Blue Brigade Awareness Program by NSS

Related topics such as Education , Health , Child Development
choose by students

20

01

2021

1

1

08/01/2021

01 Day

Street Show Program for Covid

Covid Awareness Rally organized by NSS

40

01

2021

1

1

22/02/2021 to 23/02/2021

02 Days

Orientation Program for NSS

Information about NSS delivered to students

70

01

2021

1

1

17/03/2021

01 Day

One Day Camp for Cleanliness

NSS student Contribution towards Cleanliness

25

01

2021

1

1

19/03/2021

01 Day

Pledge for Nutrition

Information regarding Pledge for Nutrition

25

01

2021

1

1

04/04/2021

01 Day

Slogan Writing Campaign

Slogan Writing on some topics like Protection from Corona , Save Water etc

30

01

2021

1

1

11/04/2021

01 Day

Roko aur Toko Campaign Conducted by NSS

Information regarding Vaccination

25

01

2021

1

1

14/04/2021 to 19/04/2021

06 Days

Food Packet Distribution by NSS

NSS students contribution towards packaging of food and its distribution

08

01

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The institution organizes health awareness campaign every year to increase awareness concerning health issues. Free check up is done from time to time.
- The college provides the book bank facility accessible to students. It allots the free books to students for a certain period of time.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution assists the students in building their skills and becoming proficient. Our vision is to facilitate the journey of students from information to knowledge and knowledge, to wisdom. The institution provides formal education and a holistic understanding of the environment and social sensitivity essential for a responsible citizen. The institution acts as a bridge between the student's interest and his/her career path. A student can get ready for the anticipated career challenges. Most of the students are from the lower-middle class and still struggle for basic living and educational needs. Teachers encourage students to participate in extracurricular and cultural activities. It helps to create a safe space for students where they feel motivated and confident to participate and perform better. The cultural activity enhances the confidence and personality of the students. Teachers guide students to prepare strategically for competitive exams. The most important factor towards success is clarity of approach, the concepts of healthy competition, positive thinking, right competitive attitude, planning meticulously, following accurate techniques of learning, etc. which make them confident and their chances of succeeding are higher. Teachers always have a solution-oriented mindset toward the students. They help the students to understand difficult topics in easier ways and clear their doubts

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. The institution provides traditional as well as professional education. The college is affiliated with Pt. R S University and K T U J M University Raipur. Both universities have their Academic Calendars according to which the institution has created its own Academic Calendar. The government limited the number of people congregating in public places disrupted the normal functioning of colleges and universities. The lockdowns in response to COVID-19 have interrupted conventional college. It is inessential adaptive and transformative challenge. The inclusive goal of the college is to facilitate the rapid design process and implementation of adaptive responses to protect students' educational opportunities during the pandemic. Our faculty has also simplified the curriculum for the students to understand easily. Teachers also had to adapt to new pedagogical concepts and modes of delivery of teaching, for which institution organize a six days' faculty development programme. The institution was quick to replace face-to-face lectures with online learning, Since its inception, the institute has been imparting education in the field of Commerce, Computer, Arts, Management, Journalism and yoga at both undergraduate and postgraduate levels.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Assessment holds the key in facilitating teaching-learning process. The college strictly adheres to Continuous Internal evaluation system. Conduction of unit tests, submission of assignments or projects and internal examination are the major

components of evaluation process followed by the college. Monthly unit tests help the students in analyzing weak areas and lend help for preparation of specific topics and for further improvisation to face the annual exam. With the evaluation and assessment done by the respective subject teachers help the students to identify mistakes and weak areas paving the way for better performance and results.

Internal Examination is one of the key components of evaluation procedure. With the completion of syllabus of every subject Internal Examination is held that equip them well for the preparation of Annual Exam. It helps the students to self-assess, explore, analyze and overcome inefficiency and inaptness with regard to the subject matter to face the exam. Submission of assignments is also a key component of Internal Evaluation System. This enhances their knowledge skills and activities. Submission of assignments is mandatory for students at U.G and P.G. level in our Institute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution interweaves Cross-cutting issues of the society which can't be separated from the curriculum.

Gender Equality: International Woman's Day and The National Day of the Girl Child are commemorated every year to voice the concern of the female students and the staff. Various street plays are also organized regularly concerning gender equality.

Environmental sustainability: We use solar panels to generate electricity. The institution initiated the 'Say no to polythene bags' campaign on the college premises. In this campaign, students took a pledge to stop polythene bags in their daily lives and also stop others from doing so.

Human values: The students and staff organizes Blood Donation Camp is on regular basis.

Professional ethics: The core of teaching is attributed to human values or ethics which guide and foster a significant teacher- student relationship. Professional ethics also govern teacher's behavior in groups or students or stakeholders in the workplace.

Moral and ethical values: We celebrate day of Nation importance which imbibes the nation values in the students. Independence day, Republic day, Gandhi Jayanti, Teacher`s day, Voters Awareness Day, International Yoga Day, Matribhasa Divas, World Environment Day, Youth Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

91

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mldcollege.com/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mldcollege.com/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1710

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

663

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We at the institute, give emphasis on improving the performance of slow learners by providing remedial classes which are conducted outside regular classes. Specifically, for difficult

subjects. extra classes are taken for students who have failed in the exam where the faculty spares time to sit with those students individually to cope up with the subject. Through a mentor-mentee system also all kinds of support are provided to the slow learners. The strenuous efforts taken by the faculty towards the slow learners has resulted in students' understanding in their chosen domain, improved results and pass percentage. The mentor also identifies other skills and strengths and encourages them to hone them which helps build self-confidence resulting in improvement in academic performance also.

The mentor takes extra effort to understand the socio-economic backgrounds also which is sometimes a reason for poor performance. All necessary emotional and professional counselling is also provided whenever required. The mentor also connects the weak learners for the subject teachers with whom they are comfortable for extra support. Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1710	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of

students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The institute organizes annual function and technical fest in which students showcase their learning in the form of innovative projects. Also, students are motivated to participate in inter college as well as national level competitions.

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving. Also, some teachers use power point presentations and computer-based materials. For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

1. Black-board presentation
2. Project methods
3. Interactive methods
4. ICT Enabled Teaching
5. Student Seminars

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In Mahant College the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The faculty at our use various ICT enabled tools to enhance the quality of teaching-learning like

ICT Tools:

1. Projectors- 06 projectors are available in different

classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.

7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

09. Digital Library resources (DEL NET etc)

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal evaluation System is strictly followed by the college. Unit test is conducted after the completion of each unit in every class whether it is post graduate or undergraduate. Prior information is circulated among the students, which helps them in preparing for the subject. Unit Tests are evaluated by the concerned subject teacher and the mistakes are rectified and helps them to prepare for better performance in annual examination. In addition to the unit test, internal examination is also conducted before the annual as well as for semester examination that covers the complete syllabus and also helps the students to do self assessment before the annual examination. In the session 2020-21, all these events were done online due to Covid-19.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mahant Laxminarayan Das Mahavidyalaya is affiliated with Pandit Ravi Shankar Shukla University and Kushabhau Thackeray Patrakarita Avam Jansanchar Vishwavidyalaya Raipur. Both the universities have their own academic calendar, according to that institution also prepares its own academic calendar. It includes both academic and extra-curricular activities .The college strictly adheres to follow the academic calendar of the universities. The college conducts written examinations to assess the intellectual ability of the students. It is divided

into three parts-

1. The annual examination is conducted during the months from March to May and the supplementary examination is conducted in the month of October. Both the exams are only for graduate students.
2. Semester exams are conducted for postgraduate students twice a year between December to January and June to July as per the university .
3. internal exam/Assesment test is also conducted for better preparation of the students. It is conducted before December for postgraduate students and in February for graduate students. This system creates discipline among the students and helps them to study throughout the year. It also enables them to face the pressure and manage the stress of the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. The programme co-ordinators prepare the PSOs, usually two to four in number, in consultation with course coordinators. The BOS, including Head of the Department and subject experts, of the individual departments will discuss the same and approve it after endorsement by the Principal. Program Outcomes (POs) are broad statements that describe the professional accomplishments

which the program aims at, and these are to be attained by the students by the time they complete the program. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mldcollege.com/program-specific-outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. R.S.U., Raipur. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce, Computer Science, Management and Journalism. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

678

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.mldcollege.com/annual-report-20-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mldcollege.com/pdf/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college endeavours to create a environment to facilitate teaching learning process. It aims to hone, nurture and explore the skills of students that help in shaping their future. The computer department of the institute takes upon the task to explore the potentialities of students. The department has successfully churned out a student of BCA final year Mr. Sanat Sahu highly talented who has created milkar.com an E-Commerce app which can be utilised for online shopping. This app is registered by ministry of industry and it is reckoned as an important app for e-commerce. It is a regional shopping app utilised by the people in Raipur.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	https://www.mldcollege.com/research-paper-project
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college under took various initiatives to combat the crisis

of pandemic erupted in the form of covid-19. various campaigns were organized by the college to meet the dangers of deadly contagious disease. One such campaign was organized on 24th August 2020 by the students of the college and the members of the NSS dispelling information through handmade posters to meet the dangers and hazards of COVID-19. They took the cause to distribute masks in the nearby poor settlements disseminating information to the people about taking up precautionary measures like cleaning, frequent hand wash, bleaching, maintaining the distance of 2 yards. Apart from this the college took up the initiative of tele calling began on 19 September 2020, a 7 days program that aimed to inform people regarding health, hospitals, measures of isolation, and also important phone numbers were provided to them to procure information if they had any query related to covid-19. In order to connect the youth of C.G. state in the voter literacy program, the N.S.S. unit of Mahant Laxminarayan Das College was also a part of the program organized by Pt. RSU dispelling information through online Facebook medium.

File Description	Documents
Paste link for additional information	https://www.mldcollege.com/activity_detail.php?id=811
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

67

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure facility to facilitate effective teaching and learning. The college ensures optimal allocation and utilization of the available financial resources for maintenance and keep the facilities in consultants with the development committee, college has appointed on wages a team of plumber, gardener and on pay role electrician and sweepers to maintain the college facilitates classroom of the college are not only furnished but eco-friendly too. The college has well furnished laboratories along with desktops, laptops, printers, photocopy machines, internet connection, WiFi, etc. The college has a separate team for IQAC where meetings and discussion are held regularly. The college has a luxurious Conference hall

with Projector, NSS and sport section have independent offices. In each classroom having a Notice board for displaying the notice and white/green boards are available for the teaching and lectures. The college has own rain water harvesting system. The college has a Solar panel setup to produce electricity power, Girls Common room, Water cooler, Kitchen for staffs, well equipped and furnished offices. The college is well resourced with the physical and technology enabled infrastructure that support to run smoothly the existing academic program and administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mldcollege.com/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During pandemics, a fuss in academics has been seen. It is an advantage to be a part of any extracurricular activity. It will not only help to reduce the stress but can also develop the thinking ability.

Sports- The sports facility in a common area in the college premises will motivate the students to be more active. The sports department ensures the engagement and participation of the students in the sports.

Games- the institution provides all the facilities of outdoor as well as indoor games. Indoor and Outdoor games play quite an essential role in bringing fun in a monotonous life. indoor and outdoor games contribute to the physical and intellectual growth of the students. facilities of the outdoor games.

Gymnasium- Recently the institution has not facilitated students with gym. In future we will able to facilitate our students with an open gym.

Cultural Activity- The cultural activity enhances the confidence level of the students. The institution also organised a semi virtual annual function on 03/03/2021 for the students. It is telecasted through live streaming on YouTube.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mldcollege.com/gallery_view.php?type=EVENTS&cat_id=36&sub_cat_id=35

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7503709.80

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mahant Laxminarayan Das College Library is old private Degree

College library in Raipur C. G. .The collection includes more than 7142 books, 04 Journals (01 international Journals) 08 Magazines. The Collection of Books include documents covering a wide range of subjects from Commerce, Computer Sciences, Yoga, Arts & Humanities.

Library is automated with upgradable library network system. Library has been use Delplus Software use, The Various Activities of the Library Such as Books detail Data Entry, Issue , return and renewal of books, member logins etc. are done through the Delplus software. INFLIBNET and N- list use in library, The Reading and reference section is provided with peaceful environment, The books are being barcode and the users are given unique barcode ID. A part from the printed books the library is having access to E resources of N List . Journals & Magazines display and Daily & weekly news paper in library, Library provides Book - Bank Facility, photocopy Facility and internet Facility, 05 system available in library with internet, Wi Fi free in library users. 02 Security circuit cameras installed Fire safety units also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

131908

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1920

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02 computer lab and 01 digitally equipped commerce lab. 01 conference hall and 01 digitally equipped seminar Hall available in the college. Two well equipped computer labs are also functioning in the college with 106 computers. The students of the college are access to the computer in Library also. The college building and the library are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

106

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7503709.80

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has Maintenance Committee that observes the maintenance of buildings, Computer laboratories, classroom furniture and premises of college. Maintenance committee is led by the Office Superintendent who in turn monitors the work of the Supervisor at the next level. Supervisor is accountable to the Office Superintendent and functions as the coordinator. Maintenance officer conducts periodic checks to ensure the efficiency/working house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar are cleaned and maintained regularly by teaching staff assigned for each floor.

Maintenance Committee looks after the regular maintenance of civil works, furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. Some facilities like House Keeping, Cooking, Gardening, Laundry, have been outsourced to professional agencies. Cleaning of campus, including classrooms, labs, seminar halls, playgrounds etc., and are supervised by a supervisor. The library is headed by librarian and he is supported by the assistant librarian, supporting staff for Journal and Reference sections. In addition to the above staff, book lifter and attendant will help the students for searching and lending of the books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

293

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

107

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has a very active Student's Union, formed by a well-established process with students as its members.It

consists of President, Vice-president, Secretary, joint secretary and Class representatives. The Class Representatives from each is selected based on academic merit in the preceding examination. NSS plan & organize all the extracurricular events and prepare an event calendar. All the events are organized as per the standard procedure set by the institute.

Alongside organizing the college festivals and a plethora of workshops and skill development sessions across the academic calendar, the members also play a vital role in various institute level committees like the Alumni cell, anti-ragging committee, Book-bank committee, college Magazine cell, Cultural Activities cell, Feed-back cell, Parent-teacher cell, OBC cell, SC/ST/Minority welfare cell, Personality development cell and IQAC committee. Involving the students in various administrative bodies has made them more responsible and strengthened their bonding with the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

249

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni association of the Department was formed to foster and promote a cordial relationship with the Alumni, teachers and current students of the department. They help, guide and participate in various developmental activities of the Department. They also encourage and promote the study of concerned discipline, the progress and development of the Department of Instrumentation. They have always been providing all the possible assistances for smooth working of the department. The existing Alumini Association order No. 36398 dated 31/05/2017, The assiciation conducts various programs, including talks and workshops to help the current students to achieve their professional goal. They are a big part of our induction programs. The association has its executive committee members to organise different events, selected by the members as prescribed in the bye law for the functioning of the association .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is built with the promise of holistic development through academic and extension activities. To fulfil this purpose the institution believes in a delegation system. The institution follows the policy of decentralization. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has formed as

per university act 28. It has ten members. The President of the council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body. The entire Academic and operational decisions are taken according to the policy of the Academic council which fulfils the vision and mission of the college. The Academic Council also makes the plan for financial and other activities with suggestions from all members. HOD's manage the daily activities of the department. Other units such as sports and library work under the guidance of various committees and clubs. Students take part in the decision making process. The institution has 34 committees. The institution makes sure that every faculty is involved in at least one comity. The head of the committee reports the progress of it regularly.

File Description	Documents
Paste link for additional information	https://www.mldcollege.com/committees-council
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has been formed as per university act 28. It has ten members. The President of the council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body. The entire Academic and operational decisions are taken according to the policy of the Academic council which fulfils the vision and mission of the college. The Academic Council also makes the plan for financial and other activities with suggestions from all members of the council. The main object of the Academic council is to make proper coordination between the university academic calendar and college academic calendar. All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. The Department Heads are responsible for to look day-to-day administration of the

department and report to the Principal. Students also participate through feedback mechanisms. Suggestion box is kept in premises for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Library, ICT and Physical Infrastructure / Instrumentation- Library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazines. The library is equipped with an e-library which allied with E-Resources, N-list, Inflibnet which makes it easy to access thousands of e-Books and e-journals. The library has free Wi-Fi and an internet facility.

Industry Interaction / Collaboration - As per the academic syllabus of the University for Commerce and Management, the institution interacts with listed manufacturing industries like Raipur Adore Welding Limited, Sugar Factory, Water Treatment Plant, and Sanjay Rolling Mill.

Curriculum Development - The institution affiliated with Pandit Ravishankar Shukla University Raipur and adopted the curriculum which was designed and developed by the university.

Admission of Students - Admissions are done according to the rules and regulations of the state government and University. The admission committee and Counselling Cell help the students to opt for courses and subjects.

Examination and Evaluation - The institution has an Internal and External Examination Cell. These cells are continuously evaluated through periodic monthly tests, projects, assignments, and pre-final exams.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rule, procedures. E-governance refers to the use of ICTs to reach the aims related to governance. Governance can be explained in terms of its main components. These components are participation, transparency and accountability, information and service delivery, and communication and interaction in governing processes. E-Governance is implemented in the institution.

1. The institution provides free online admission services to students.

2. Every year AQAR Report is prepared online for the accreditation of NAAC. AQAR Report is modified every year with the fruitful steps taken by the institution to fulfill the seven criteria of NAAC.

3. College has a separate and well-equipped computer lab with a 24X7 internet facility.

4. College institute also adopted a village and in fix period college provide the information about online practices.

5. The institution also provides an online payment facility for students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Non-teaching

1. The institution administers a contributory Provident Fund scheme. HRA.
2. Sanction Maternity and Paternal leave.
2. Provides medical facilities to staff members through ESIC.
3. Grants special leave and reimburse the registration fee of FDP, Orientation and Faculty induction.
4. institution Organizes need-based training programmes for

faculties.

5. Declares financial reward to motivate research publications in standard journals.

6.The institution provides loans for medical help. Earlier a loan of Rs. 30,000 was available without interest, which was increased to 50,000 due to COVID-19.

7. Due to pandemic Institution provides free oxygen cylinders when required for the staff and their family members.

1. The institution administers a

contributory provident fund scheme, HRA.

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3. Provides medical facilities to

staff members throughESIC.

3. Institution provides loans for medical help. Earlier a loan of Rs. 30,000 was available without interest, which was increased to 50,000 due to COVID-19.

4. Due to pandemic Institution provides free oxygen cylinders when required for the staff and their family members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teaching and Non- teaching Staff. The performance of each employee is assessed annually after the completion of one year of service. The salient features of the performance appraisal system are as follows:

1. Basic Qualification- institution strictly follows Basic Qualifications for appointment of Teaching and Non-Teaching Staff.
2. Work Performance - Employers can measure by performance based on a variety of factors, including whether they complete tasks on time and according to expected standards.
3. Regular Attendance- Regular Attendance of an Employee at his/her duties for any month, on the days and during the hours for which his/her attendance is required during the month.
4. Work Planning- The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.
5. Sincerity- The performance of the employee is also judged by sincerity.
6. Updation- The performance of the employee is also judged by the act of updating something or someone with new information such as soft skills and new pedagogies etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year Shikha Pracharak Committee conducts Internal and external audits. The principal and the secretary of the committee appointed a final auditor for proper maintenance of the book of account of the finance department. The following agencies are regularly audited to the financial book of the institutions: -

(A) External audit is done through the C. A. appointed by the institution.

(B) Internal audit is done by the internal auditors during the inspection following accounts are being checked.

(i) All the receipts like - fee receipts, donations, grants and expenses accrued interest etc.

(ii) Entire expenses like salary to staff, EPF, ESI, related expenses paid amount to sellers and contractors and other related payment, students, and another service provider.

CA certifies that in the year 2020-2021 the related documents of the financial statement are correct. The work of an internal audit is done by the internal auditor after the inspection of main receipts and payments. The management committee is being interned about entire related comments and objectives by the mode of reports through Chartered Accounts and internal auditors these objections are being solved with the help of committee members and final reports are being prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is based on self finance. In the beginning of every academic year, the budget is prepared by various departments and sections. It is sent to the Principal. The departmental budgets are discussed by the Principal at HOD's meeting and sent to finance and finally to the management for consideration. It is put up to the Governing Bodies for final approval.

While preparing the institutional budget, at first, a provision is made for salaries and allowances. Next, a provision is made for administrative and maintenance expenses such as electricity, water, telephone, postage, etc. While making provisions for the departments, priorities, needs and requirements of various committees and development / up-gradation of the department is considered. The budge has provision for co-curricular activities and annual functions. The co-curricular activities are mostly organized department wise. Every year college distributes tricycles for the disabled. This year the institution donated 1, 25,000 Rs to the

Chief Minister's Relief Fund. On the advice of IQAC, classrooms are converted into ICT's smart classes. Gradually efforts are being made to install Air conditioner in most of the classrooms. The institution has well-defined policies and mechanisms for implementing the budget effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has institutionalized the Online Student Feedback System to quality initiatives of IQAC. IQAC has developed an online pro forma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The institution had been receiving students' feedback manually for the past few years; however, this online feedback system has been introduced and implemented as a quality initiative and a way to make student feedback system more effective and efficient, as it involves all the students of the college to assess and improve the curriculum of the programmes of study, and quality of teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution adopted various strategies for quality improvement in the teaching and learning process:

1. The college has strictly followed the academic calendar of higher education of Chhattisgarh and Pt. Ravishankar Shukla University.
2. Seminars/webinars/Conferences are organized by different departments.
3. Increase in the use of ICT. Most of the faculties are teaching through ppt, video lectures etc.
4. Lectures of the Subject experts are organized. The institution has a collaboration with MAT'S University. The institution applies the exchange teaching method.
5. The IQAC has frequent interactions with heads of the department to evaluate the teaching-learning process.
6. Journals, magazines, internet facilities, software and labs provided to facilitate the faculties for effective lectures.
7. Projectors are also used for the lectures.
8. The institution also has the facility of smart class.
9. The institution has adopted village, disabled and poor students.
- 10 The library has an extensive collection of books, newspapers, research journals, magazines, encyclopedias, dictionaries and college magazines. The library is equipped with an e-library which allied with E-Resources, N-list, Inflibnet which makes it easy to access thousands of e-Books and e-journals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mahant College believes in promoting student diversity in all Degree and Diploma programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the state government guideline.

- The institution organized webinar on women empowerment and women's law on 22/12/2020. The eminent speakers of the webinar were Dr. Priya Rao , HOD SOS in law PTRSU Raipur , Prof. K. L. Verma Honorable Vice Chancellor PTRSU Raipur and Mr. Ajay Tiwari President of Shiksha Pracharak Samiti , Raipur. Dr. Archana Modak was the organizing secretary of the webinar.
- International day of girl child was celebrated on 23/01/2021 through online mode. The college organized a poster competition on "Save Girl Child". Dr. Dewashish Mukherjee Principal of the college vows to create awareness regarding safeguarding the existence of a girl child.
- International Women Day was 08/03/2021 on online mode.
- College provides counselling facilities regarding safety

and security of girls, and provides common room facility to them.

- The college has taken an initiative to push teacher's knowledge and encourage them to teach the value and importance of gender equality to students who are made to understand the implicit gender based discrimination against girls in life.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The facility in the institution of the management of the solid waste is with the collaboration of Municipal Corporation of Raipur. According to them two boxes of blue and green are being placed in premises for dry and wet garbage. The college strictly prefers to reuse and reduce the paper. Most of the information is shared through whatsapp, mails, facebook and college website to reduce the paper work.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute shows its concern for maintaining tolerance and harmony in the college also taking into account curbing cultural, regional, linguistic, communal, socio-economic factors as well. The college commemorates and celebrates various days like Independence Day, Republic Day, Yoga Day, Women's Day, International Girl Child Day, AIDs Day, Hindi Diwas, Youth Day, Rani Laxmibai Jayanti, and Environment Day. The college celebrates Independence Day, Republic Day to inculcate the values of patriotism among the students. The college is named under Shri Mahant Laxminarayan Das an eminent freedom fighter cherishing his values and ideals celebrates his death anniversary every year. International Girl Child Day was celebrated to address the challenges faced by the girls and awareness was created through the display of posters. AIDs Day was commemorated to check the hazards of AIDS and its preventions, in order to connect the youth of the college the NSS unit was a part of the Voter literacy Programme organized by Pt.R.S.U. The institute initiated various plantation programmes for creating environmental awareness and importance of trees. Yoga day is celebrated for curing mental and physical illnesses. The college shows its cause of concern for minority students curbing communal barriers. The college has grievance redresses cell to address the issues of grievances among the students. It has established Anti- ragging cell to address and curb the abuse, humiliation and harassment. The college follows the code of ethics for stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Human values and ethics are of paramount importance in education as it facilitates smooth functioning and framework that exists between teachers, students, parents, staff and administration of any organization. Implementation of human

values and professional ethics is utmost necessary and fundamental to development of society and nation as a whole.

Rights of Employees: Every employee in the institution cannot be discriminated on the grounds race, sex, and national origin. They have a right of freedom of expression academics privacy and religion.

Rights of Students:

1. **Right to freedom of speech and expressions:** Every student has a right of freedom of expression or speech. They are free to express their opinions.
2. **Right to Information:** Every student has a right to information which is laid down by the constitution.
3. **Right to Equality:** Every student must know that he has a right to equality to be abided by educational institutions. They cannot discriminate students on the basis of gender religion, cultural or socio-economic grounds.
4. **Right to Education:** Every child has a right to education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates various international commemorative days, events and festivals to inculcate values among students.

Year

Number of

initiatives to

address

locational

advantages

and disadva

ntages

Number of

initiatives

taken to

engage with

and

contribute to

local

community

Date

Duration

Name of

initiative

Issues

addressed

Number of

participating

students

Number of

Participating

staff

2020

1

1

24/8/2020

To 28//8/2020

05 Days

Covid Awareness through posters by NSS

Safety measures awareness among youth

30

01

2020

1

1

09/09/2020

01 Day

Voter Literacy Program by NSS

Education related to voting

35

01

2020

1

1

11/09/2020

01 Day

Mask Distribution Program by NSS

Mask wearing awareness

35

01

2020

1

1

19/09/2020 to 24/09/2020

06 Days

Awareness Program Covid Patient through Tele Calling by NSS

Awareness regarding Home Isolation & Sanitization

25

01

2020

1

1

04/10/2020to 09/10/2020

06 Days

Awareness Program to Wear Mask by NSS

Mask wearing awareness along with State Police Administration

40

01

2020

1

1

27/11/2020

01 Day

Blue Brigade Awareness Program by NSS

Related topics such as Education , Health , Child Development
choose by students

20

01

2021

1

1

08/01/2021

01 Day

Street Show Program for Covid

Covid Awareness Rally organized by NSS

40

01

2021

1

1

22/02/2021 to 23/02/2021

02 Days

Orientation Program for NSS

Information about NSS delivered to students

70

01

2021

1

1

17/03/2021

01 Day

One Day Camp for Cleanliness

NSS student Contribution towards Cleanliness

25

01

2021

1

1

19/03/2021

01 Day

Pledge for Nutrition

Information regarding Pledge for Nutrition

25

01

2021

1

1

04/04/2021

01 Day

Slogan Writing Campaign

Slogan Writing on some topics like Protection from Corona ,
Save Water etc

30

01

2021

1

1

11/04/2021

01 Day

Roko aur Toko Campaign Conducted by NSS

Information regarding Vaccination

25

01

2021

1

1

14/04/2021 to 19/04/2021

06 Days

Food Packet Distribution by NSS

NSS students contribution towards packaging of food and its
distribution

08

01

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The institution organizes health awareness campaign every year to increase awareness concerning health issues. Free check up is done from time to time.
- The college provides the book bank facility accessible to students. It allots the free books to students for a certain period of time.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution assists the students in building their skills and becoming proficient. Our vision is to facilitate the journey of students from information to knowledge and knowledge, to wisdom. The institution provides formal education and a holistic understanding of the environment and social sensitivity essential for a responsible citizen. The institution acts as a bridge between the student's interest and his/her career path. A student can get ready for the anticipated career challenges. Most of the students are from the lower-middle class and still struggle for basic living and educational needs. Teachers encourage students to participate in extracurricular and cultural activities. It helps to create a safe space for students where they feel motivated and

confident to participate and perform better. The cultural activity enhances the confidence and personality of the students. Teachers guide students to prepare strategically for competitive exams. The most important factor towards success is clarity of approach, the concepts of healthy competition, positive thinking, right competitive attitude, planning meticulously, following accurate techniques of learning, etc. which make them confident and their chances of succeeding are higher. Teachers always have a solution-oriented mindset toward the students. They help the students to understand difficult topics in easier ways and clear their doubts

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In this massive online shift while we still might be in a structured framework there is a need to reposition. In view of this the following plan is proposed for the next academic session.

1. Preparing to start new course B. Sc CS /IT and M. Sc CS/ IT.
2. To make students well equipped with the latest development on the field of study through invited lectures and workshops.
3. Enhance the relationship between teachers and students to solve their academic doubts with groups.
4. Plan to upload arrangement of project work on the website and make a provision of online Submission of all the same.
5. To organize special camp on yoga.
6. To propagate stronger interaction with alumni.
7. To organize health checks up camp and vaccination for students.
8. To organize webinar or seminar on pre placement talks.
9. To develop language laboratory.

10. To construct a smart teaching room.

11. Raipur is crowned up for smart city and college is going to build a group of students, the Group of student will organize a program to awareness maintain cleanliness with the assistance of Raipur Municipal Corporation.