

FOR 2nd CYCLE OF ACCREDITATION

MAHANT LAXMINARAYAN DAS COLLEGE, GANDHI CHOWK, RAIPUR (C.G.)

C/O SHIKSHA PRACHARAK SAMITI, NEAR RANG MANDIR, GANDHI CHOWK, CHHOTAPARA, RAIPUR, CHHATTISGARH 492001 492001

https://mldc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The co-aided education institution of Mahant Laxminarayan Das College, Raipur was established in 24th October 1997 by its parent body Shiksha Pracharak Samiti Raipur. The institute is affiliated to Pt. Ravishankar Shukla University, Raipur and Kushabhau Thakre Patrakarita Evam Jansanchar Vishvavidyalaya, Raipur to provide tangible platform for neighbouring community as a front of realizing its social obligations. College is sutuated at Gandhi Chowk Raipur. College offers various UG cources in Arts, Commerce, Management, Computer and Journalism and PG cources in Commerce and English, Diploma and PG Diploma Cources in Computer Application, Yoga and Journalism. College is a Research Centre for Commerce. The College is recognized under the 2f &12B of the University Grant Commission. The College is named after Mahant Laxminarayan Das an eminent freedom fighter who encountering innumerable challenges and difficulties in the childhood became Mahant of Jaitu Sao Math at Purani Basti in Raipur at an early age. It was the time when the freedom movement was entering a new era of mass struggle under the dynamic leadership of Mahatama Gandhi and Mahant ji became the true soldier dedicating his life for the cause of mother land. In the post Independence era Mahant ji keeping in view the difficulties faced by him during his childhood, he took recourse to philanthropy and social welfare. He played a prominent role in establishment or orphanage and National School in Raipur for poor and needy "The Harijan Hostel" in Raipur saw the light of the day due to his concerted effort. He managed all this with fund collected through his village tour. People contributed generously to his effort. In the perspective the setting up of Mahant Laxminarayan Das college is an endeavour to tribute to the Philanthropic effort of the legend to cherish his ideals and serve the society to fulfill his dream of upliftment of the downtrodden.

Vision

"Transforming lives and community through learning" encapsulated in college's monogram as "Vidya-Vinay Vivek".

Mission

To provide the value based education at affordable cost in all programs run by the college. To pursue holistic development of the students through academic and extension activities. To inculcate strong feeling for Gender Sensitivity, Social Obligation, National Value and Environmental Concern. To instill quality of leadership and service towards the neighboring community and society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- One of the premier colleges in the city providing quality higher education at affordable fees to the underprivileged section of the society.
- A well-qualified and experienced team of fellows and faculty members, working diligently and selflessly

Page 2/86 29-06-2024 09:28:30

towards building the character of the students as part of their commitment towards its vision of "transforming lives and communities through learning". Still working.

- The main strength of the college is that it offers courses in Humanities, Commerce and Management, Computer Science, Journalism and Yoga under one roof.
- Strong personal bond between student and faculty members. Availability of faculty members outside the classroom to provide guidance and counseling.
- A cordial work culture, courteous conduct towards non-teaching staff, transparent system of admissions, strong sense of discipline, holistic development of the student through a large number of cells throughout the academic year.
- Clean premises and an attitude of respect for environmental concern manifested in various activities. Adequate number of equipped classrooms.
- Library with state-of-the-art facilities, and e-learning resources with e-books, e-journals.
- An approach to life based on equality and without discrimination of any kind for students from diverse social strata and backgrounds.

Institutional Weakness

- As the college is growing rapidly, we need to expand our infrastructure in terms of buildings, play grounds and establishment of state-of-the-art facilities.
- Inadequate engagement with social, industry and international institutions.
- Insufficient success on the placement front, although our efforts have started bearing fruit recently.
- About 85% of the students of the college are from economically weaker sections.
- Lack of hostel.

Institutional Opportunity

- The college has acquired land in the Educational hub adjacent to Raipur city which is a great asset for the considerable expansion of the college.
- The college is fully equipped to undertake research activities and project works proposed by the UGC and other research centres.
- The college is continuously starting new courses.
- As the college has grown in stature, students from other states also prefer to associate with us as compared to other institutions in the city.
- The strong methodology has attracted the attention of various industrial houses who are keen to have a long-term relationship with the college.
- Dynamic work culture.
- Participation of alumni and stakeholders in various activities.
- A healthy practice and well-coordinated approach of teaching faculties of all the three streams i.e. Arts, Computer Science and commerce are undoubtedly positive for its future prospects.
- The areas surrounding the college may be appropriated for the benefit of the college.

Institutional Challenge

- To work more on extension activities to strength our bond with the neighboring community.
- To provide computer literacy to every student who has become the part of the college.

- To work for minimize the student dropout rate especially after first and second year of graduation.
- To streamline line various committees and cells societies of the college so as to ensure holistic development of student.
- To make students globally competent.
- Converting all classrooms to digital classrooms.
- Receiving funds from government agencies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Mahant Laxminarayan Das College believes on the well-organized curriculum. It is essential for institution to facilitate education. As an affiliated college, it adheres to the curriculum set forth by the affiliating universities. This curriculum is pertinent, well-organized, and able to equip students with all necessary knowledge and skills for the betterment of the future. The curriculum includes cross-cutting subjects on gender, human values, sustainability, environment, and the professional ethics. These subjects are the part of the curriculum, and the institution provides a better understanding to the students both inside and outside of the classroom. The framework, rules, and principles established by UGC and affiliated university are also applicable to the institution's professional programs.

The affiliated universities academic calendar serves as the model for the preparation of its own calendar. It lists out the appropriate and convenient dates for academia and extracurricular events. Department heads meet to trot out the courses to be distributed for the upcoming academic year. The Head of the department assigns the syllabus to each instructor according to their area of competence. Departments combine classroom instruction with ICT tools, lab exercises, student seminars, workshops, add-on courses, and other activities to deliver curricula effectively. A remedial program offers specialized support for slow learners. At the commence of every session a mentorship program for students were organized to solve the academic issues concerning them.

The college has an open access library with a rich collection of the latest, advanced reference books as well classic texts and basic books apart from various journals, magazines and newspapers.

The college library has an access to rich collection of the latest, advanced reference books as well as journals, magazines and newspapers. The digitalized library offers services including Book Bank, e-journals, SOUL 3.0, and INFLIBNET facilitating teaching-learning process. The college provides internet access via campus Wi-Fi 24x7.

Every academic year, IQAC makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, alumni and employers. This is done by the feedback committee. It collects and analyzes the feedbacks and submit action taken report to the appropriate bodies.

Teaching-learning and Evaluation

The institution has an interactive teaching-learning process which has been a constant motivation that leads to academic enrichment. It is evident through the increasingly better performances of the students in the University exams, outcomes and enrolment for the higher studies in the last five years.

The College enrolls students as per the approved sanctioned strength and reservation policies of the Government of Chhattisgarh pertaining to SC/ST/OBC and PWD applicants.

The teachers employ varied inclusive approaches to cater to diverse learners. These approaches include mentormentee programmes, slow-advanced learner programmes, counseling sessions, classroom activities/interactions, and remedial/tutorial sessions and learning.

The College has a strong ICT infrastructure and teachers participate in basic and advanced ICT training programmes. The college has been upgrading its IT infrastructure regularly. Students are motivated to use ICT support for their learning, practice teaching, internship and co-curricular activities. The teachers augment the conventional teaching method with ICT-based techniques.

Special talks, conferences/seminars, workshops, projects and panel discussions are organized parallel to provide experiential learning, exposure to practical aspects and advances in research.

Continuous Internal Evaluation of students is done through innovative techniques like presentations, debates/discussions, case studies, role play, field visits, projects and research papers. Internal evaluation is robust and conducted as per the academic calendar prescribed by Universities.

The extra-curricular activities are facilitated by College to hone organizational and leadership skills.

The College has a high percentage of full-time teachers out of the total sanctioned posts. The faculty is young and dedicated, full of potential to achieve higher academic growth.

The academic faculties are well qualified with commendable teaching and research experience.

Research, Innovations and Extension

Mahan Laxminarayan Das College, Raipur is dedicated to Teaching, Research and Extension activities. The College has a Commerce Research Centre for the PhD Programme with 4 recognized research supervisors by the University. Presently 7 registered Research Scholars are pursuing their PhD programme in the last five years.

The faculties of the institution have been actively engaged in diverse research areas, contributing significantly to academia and societal understanding. Over the last five years, a total of 38 research papers have been published by various faculty members, reflecting a wide range of topics such as the impact of technology innovation in education, the influence of moderators on internet adoption among Indian seniors, and the effects of the COVID-19 pandemic on tourist places in Chhattisgarh.

Dr. Dewashish Mukherjee has delved into the financial inclusion of self-help groups and its impact on their lifestyle, while Dr. Shweta Mahakalkar and Mrs. Anupama Jain have focused on the sustainable development of the tourism industry in Chhattisgarh. Dr. Jaya Chandra has explored the role of social influence in sports apparel purchases, and Dr. Kiran Tiwari has contributed to the understanding of Maithili Sharan Gupta's role in shaping national consciousness and culture.

In addition to research papers, faculty members have actively published in books and conference proceedings. Dr. Megha Singh, Manoj Kumar Sahu, Dr. Prem Kumar Chandrakar, Dr. Shruti Tiwari, Pritam Kumar Das, and

Rajat Kumar Yadu have showcased their expertise in various domains, ranging from techno-pedagogical skills in higher education to sentiment analysis on tourism reviews and the classification performance of gene expression data.

The Governor of Chhattisgarh, H.E. Shri Biswa Bhushan Harichandan, recently felicitated Dr. Dewasish Mukherjee, the esteemed Principal of the College.

In 2019, Shree Mirza Masood, faculty of journalism, received the prestigious Raja Chakradhar Samman from the government of Chhattisgarh.

Furthermore, the institution has established 10 Memorandum of Understanding (MoUs) with different institutions, fostering collaborative efforts in education and research. Additionally, the college has provided an encouraging environment for students, resulting in the initiation of their own startups.

Infrastructure and Learning Resources

The institute provides high-quality facilities dedicated to the dissemination of education. The institution is equipped with state-of-the-art resources, including ICT-equipped classrooms, furnished classrooms, a seminar hall, computer lab, yoga room, solar panels, girls' common room, and a well-stocked library. The college ensures a conducive environment for teaching and learning process. Smart board projectors enhance the learning experience in some classrooms.

The college takes pride in its robust sports facilities, both indoor and outdoor, with a commendable track record in university, state, national, and international sports events. Numerous MOUs for outdoor sports practices contribute to the college's sports prowess. Additionally, the college actively participates in social awareness programs through its NSS and NCC (girls) wings, organizing events such as blood donation camps, road safety awareness programs, plantation, drives, cleanliness campaigns, and other social initiatives.

The institute's library is well-equipped, featuring the latest version of SOUL (3.0), journal memberships, regular magazines, newspapers, and an extensive collection of books. The library has the subscription for online resources such as e-journals, eBooks, database etc. Commerce department has its own commerce lab where student can gain a practical knowledge of commerce, banking, marketing and taxation. Department library exist for all research scholars staff student for reference books. The college website regularly updates all information.

With advanced IT infrastructure, including updated computers, licensed software, LCD projectors, and various software for online lectures, the college emphasizes the importance of technology in education. A dedicated team maintains the computer labs. The college efficiently manages official work, including student admission, registration, fees, scholarships, budgeting, and expense records through an organized administrative system.

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Student Support and Progression

The college actively facilitates various scholarships under government and non-government schemes, along with institutional freeships, benefiting a significant number of students over the last five years.

Committed to instilling value-based education, the institution aims to cultivate social responsibility among its student community. With adequate infrastructure in place, the college actively involves students in sports, cultural, literary, and social activities. Participation in extension activities, facilitated through NSS & NCC, enhances communication, soft skills, and life skills, including Yoga, contributing to holistic development.

The institution places a strong emphasis on capacity building and skill enhancement, organizing various initiatives to prepare students for competitive exams through career counseling sessions. These efforts have resulted in the upward mobility of students to higher levels and gainful employment. Actively promoting students' participation in administrative and co-curricular activities, the college encourages representation through an annually elected/nominated student union body.

In addition to financial aid, the institution has established essential cells such as the Anti-Sexual Harassment Cell, Anti-Ragging Cell, and Student Grievance Redressal Cell, providing a platform for students to address complaints, including those related to harassment and ragging.

The college is dedicated to fostering a student-centric environment, providing essential support for students to gain meaningful learning experiences on campus. A robust mechanism for student support and progression is in place, consisting of numerous cells and committees comprising staff coordinators and student representatives, all overseen by the Principal.

The college is proud of its strong alumni network, with illustrious graduates actively contributing to e-governance in the areas of administration, form fill up, circulating notices to the students through the official WhatsApp group. This collaborative relationship ensures the sustained growth and success of the institution.

Governance, Leadership and Management

The Institute follows a trend of decentralized governance system. It has proper and well defined interrelationships. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has been formed as per university act 28. The President of the council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body.

The decentralization activities of the college are progressing well. The students, student representatives from each class and faculty form the composition of the departmental council. This decentralization action gives them a fair chance to provide their valuable feedback, especially towards the curriculum-based aspects. The egovernance initiative is expanding its reach to different areas of operations in the college and is successful in bringing about positive changes in all aspects of operations like admissions and examinations.

105 teachers provided financial support to attend conferences/workshops/ Seminar/ FDP and Short term course. Various professional development /administrative training Programmes organized by the institution.

Total 91 teachers attending professional development Programmes such as, Orientation / Induction Programme,

Page 7/86 29-06-2024 09:28:30

Refresher Course, Short Term Course. Institutions has Performance Appraisal System for the staff annually.

The institution has established 10 Memorandum of Understanding (MoUs) with different institutions, fostering collaborative efforts in education and research.

The institution is self financed, no Funds or Grants from non-government bodies, individuals, etc In the year 2018 Institution received a grand by Higher Education Department of CG Government of Rs 4,00,000.

In the year 2021-22 (Pandemic period) the budget has the provision for the distribution of masks to the people so that they protect themselves from the pandemic. The institution also distributed ration in collaboration with the Collector of the district. Every year college distributes tricycles for the disabled. In the year2021-22 (Pandemic period) the institution donated 1, 25,000 Rs to the Chief Minister's Relief Fund.

The decentralized working of the IQAC committee is commendable and is progressing with NAAC preparatory activities with timely submission of data for the ranking procedures.

Institutional Values and Best Practices

The Institute has done the necessary work to promote gender equality and create a safe, secure and supportive environment for girl students, academic and non-academic staff of the Institute. The grievance redressal cell of the college is very active in dealing with grievances. Moreover, Women's Cell, Anti-ragging Committee, Anti-Sexual Harassment Cell etc. are always very active to create an equal and dignified environment for women. College has facilities and initiatives

- 1. Alternative energy sources and energy saving initiatives
- 2. Management of different types of biodegradable and non-biodegradable waste
- 3. Water conservation
- 4. Green campus initiatives. To ensure environmental quality and energy conservation, the college regularly assesses the quality of the environment by conducting environmental and green audits, energy audits, cleanliness drives, planting and awareness programs, etc. Students from diverse social, cultural and economic background are the essential fragment of the Institution since its establishment. Keeping this background in the mind, the institute is taking measures to sensitize various stakeholders on environmental harmony, national integration and brotherhood. The institute celebrates national festivals and important events like Republic Day, Independence Day, International Women's Day, World Tribal Day, State foundation Day, National Girl Day etc., which enables students, teachers and non- teachers from different backgrounds to come on one platform and promote national integration. The college implemented two best practices.

These two best practices are

- 1. Promotion of Environmental Consciousness. The main purpose of this exercise is to provide information, raise awareness, develop an ecological mind set and develop the necessary skills to deal with environmental issues and problems.
- 2. Institution Scholarships. All stakeholders of the College are committed to fulfil the

vision of the college. Mahant Laxminarayan Das Scholarship Scheme for Financially

Weaker Students, Waman Rao Lakhe Scholarship Scheme for Divyang Students, Rukhmani Bai Parghaniya Scholarship Scheme for Students who has lost their parents due to the COVID-19 Pandemic, Riyaz Ahmed Scholarship Scheme for Outstanding Sports Performance, Special scholarship scheme for N.C.C girl students and free ship for every girl students of the college, Swami Vivekanad scholarship scheme for N.S.S. Students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College			
Name	MAHANT LAXMINARAYAN DAS COLLEGE, GANDHI CHOWK, RAIPUR (C.G.)		
Address	C/o Shiksha Pracharak Samiti, Near Rang Mandir, Gandhi chowk, Chhotapara, Raipur, Chhattisgarh 492001		
City	Raipur		
State	Chhattisgarh		
Pin	492001		
Website	https://mldc.ac.in		

Contacts for Communication						
Designation	Name	Telephone with STD Code	Mobile	Fax	Email	
Principal	Dewashish Mukherjee	0771-4024234	9926655551	0771-402423 4	mldcraipur@gmail.	
IQAC / CIQA coordinator	Prem Kumar Chandrakar	08770-164469	9827895565	-	premchandrakar@g mail.com	

Status of the Institution	
Institution Status	Private

Type of Institution		
By Gender	Co-education	
By Shift	Regular	

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Page 10/86 29-06-2024 09:28:30

State	University name	Document
Chhattisgarh	Kushabhau Thakre Patrakarita Avam Jansanchar Vishwavidyalaya	View Document
Chhattisgarh	Pt. Ravishankar Shukla University	<u>View Document</u>

Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	19-09-2014	<u>View Document</u>		
12B of UGC	19-09-2014	View Document		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)					
Statutory Recognition/Appr oval details Instit ution/Department programme Recognition/Appr oval, Month and year(dd-mm-yyyy) Remarks months					
No contents					

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus						
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.		
Main campus area	C/o Shiksha Pracharak Samiti, Near Rang Mandir, Gandhi chowk, Chhotapara, Raipur, Chhattisgarh 492001	Urban	0.3622	4182		

2.2 ACADEMIC INFORMATION

Programme Level	Name of Pro gramme/Co urse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Humaniti es,	36	Higher Secondary school Certificate	English,Hind i	300	277
UG	BBA,Comme rce And Management,	36	Higher Secondary school Certificate	English	40	40
UG	BCom,Com merce And Management, Computer Application	36	Higher Secondary school Certificate	English,Hind i	40	20
UG	BCom,Com merce And Management,	36	Higher Secondary school Certificate	English,Hind i	600	302
UG	BCA,Compu ter Science,	36	Higher Secondary school Certificate	English,Hind i	30	30
UG	BA (Journali sm),Departm ent Of Journalism,	36	Higher Secondary school Certificate	English,Hind i	20	4
PG	MCom,Com merce And Management,	24	Graduation in Commerce	English,Hind i	75	36
PG	MA,Departm ent Of Englis h,English	24	Any Graduation	English	25	12
PG Diploma recognised by statutory authority	PG Diploma, Commerce And Manage ment,One	12	Graduation	English,Hind i	40	0

including university	year Diploma in Marketing Management					
PG Diploma recognised by statutory authority including university	PGDCA,Co mputer Science,	12	Any Graduation	English,Hind i	80	80
PG Diploma recognised by statutory authority including university	PG Diploma, Department Of Yoga, Yoga Education and Philosophy	12	Any Graduation	English,Hind i	50	14
PG Diploma recognised by statutory authority including university	PG Diploma, Department Of Journalis m,Journalism	12	Any Graduation	English,Hind i	25	19
Doctoral (Ph.D)	PhD or DPhil ,Commerce And Management,	72	PG in Commerce	English,Hind i	24	0

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Assoc	Associate Professor			Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government		0			0							
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0			0				
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				38				
Recruited	1	0	0	1	0	0	0	0	15	21	0	36
Yet to Recruit	0			0			2					

		Non-Teaching	Staff	
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	19	3	0	22
Yet to Recruit				0

	Technical Staff						
	Male	Female	Others	Total			
Sanctioned by the UGC /University State Government				0			
Recruited	0	0	0	0			
Yet to Recruit				0			
Sanctioned by the Management/Society or Other Authorized Bodies				1			
Recruited	1	0	0	1			
Yet to Recruit				0			

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	5	9	0	15
M.Phil.	0	0	0	0	0	0	5	1	0	6
PG	0	0	0	0	0	0	6	10	0	16
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty	Male	Female	Others	Total
engaged with the college?	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total	
UG	Male	875	16	0	0	891	
	Female	641	10	0	0	651	
	Others	0	0	0	0	0	
PG	Male	44	0	0	0	44	
	Female	57	0	0	0	57	
	Others	0	0	0	0	0	
PG Diploma	Male	58	0	0	0	58	
recognised by statutory	Female	55	0	0	0	55	
authority including university	Others	0	0	0	0	0	
Doctoral (Ph.D)	Male	0	0	0	0	0	
	Female	0	0	0	0	0	
	Others	0	0	0	0	0	
Diploma	Male	12	0	0	0	12	
	Female	8	0	0	0	8	
	Others	0	0	0	0	0	

Provide the Following Details of Students admitted to the College During the last four Academic	
Years	

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	170	175	124	158
	Female	105	95	83	99
	Others	0	0	0	0
ST	Male	71	69	56	64
	Female	50	43	37	48
	Others	0	0	0	0
OBC	Male	610	565	495	650
	Female	323	326	282	361
	Others	0	0	0	0
General	Male	453	405	320	365
	Female	351	375	313	351
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	1	0	0
Total		2133	2054	1710	2096

Institutional preparedness for NEP

1. Multidiscip	linary/	interd	liscipl	linary:	

The affiliated university has not yet provided any guidance regarding implementation of NEP. At present the course is being conducted as per the university guidelines. Designed to include courses as elective subjects in academic programs. The college has designed course allocations as per university guidelines to maximize student benefits. The college also provides the facility to the students to choose various optional subjects depending on their choice. All students have the freedom to choose their subject as per the university guideline adopted by the college. Furthermore, colleges try to do various extension activities with students to enable some real-world situations.

2. Academic bank of credits (ABC):

Mahant Laxminarayan Das College is affiliated to Pt. Ravi Shankar Shukla University, Raipur and Kushabhau Thakre patrakarita evam jansanchar University, Raipur, hence the rules and regulations of the educational system under the university are followed. Mahant Laxminarayan Das College has formally implemented Academic Bank of Credit (ABC) as per the Government regulations and rules adopted by the University. The institute is optimistic that in the coming year Academic Bank of Credit (ABC) will be able to be implemented for the greater interest of the students.

3. Skill development:

The college, with the help of Computer Department and Commerce and Management Department, has run fifteen skill development courses, like Diploma in Computer Application, Certificate Course in Tally with GST, Data Entry, communication skill etc. Through skill development courses, students learn effective oral and written communication techniques to express their ideas clearly and persuasively. They also develop critical thinking skills, enabling them to analyze complex situations, evaluate information, and make informed decisions. The curriculum places great emphasis on teamwork and collaboration. Students participate in group practical classes and learn how to work effectively in different situations, manage conflicts and contribute to achieving common goals. These experiences promote the development of strong interpersonal skills, which are essential for success in the professional world. Throughout the course, students receive personal feedback and guidance from experienced instructors. They have the opportunity to reflect on their progress, identify areas for improvement, and set goals for their professional development. The curriculum also provides resources for continued skill enhancement beyond the classroom, including networking opportunities, accounting, and access to online learning platforms.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

To create a sense of awareness about the Indian knowledge system, Mahant Laxminarayan Das College has included Janpadiya Bhasha Chhattisgarhi as a question paper in the B.A final year syllabus and offers undergraduate course in History. Both these subjects provide a deep understanding of the local language, culture, tradition and history of India. The

college organizes several events to enable greater participation of students and college staff. The college celebrates World Tribal Day, Yoga Day, Kargil Vijay Diwas, National Unity Day to mark the importance of integration of various aspects of Chhattisgarhi life. National Unity Day promotes the values of unity in diversity, in which students participate and create a sense of awareness about Indian language, history and culture. The exposure to different cultures from different states of India reflects the students' ability to understand the diversity and uniqueness of Indian tradition.

5. Focus on Outcome based education (OBE):

The curriculum offered by Mahant Laxminarayan College has been designed on the basis of the curriculum by Pt. Ravi Shankar Shukla University, Raipur and Kushabhau Thakre Journalism and Mass Communication University, Raipur. Furthermore, the college has designed a curriculum for outcome-based education. Our institute inspires students to become good citizens, teachers, entrepreneurs, scientists, leaders and administrators. Our college organizes many academic programs like national seminars, workshops, faculty development programmes, webinars, didactic discussions and workshops to provide students an interactive platform for knowledge acquisition. Every year various events and competitions are organized by the department where students are encouraged to participate so that they can learn more about Indian language history and Indian culture and their importance in the Indian education system. Students are also encouraged to participate in multiple projects under the curriculum to determine and assess the depth of the subject.

6. Distance education/online education:

Mahant Laxminarayan Das College has entered into M.O.U. with Pandit Sunderlal Sharma Open University, Bilaspur, Chhattisgarh for UG, PG and Diploma level courses from 23/01/2017. Have started open and distance education. Its objective is to provide learning opportunities to those learners who are not able to get regular education. In UG courses the following courses are conducted by our institute - (a) BA (b) B.Com (c) BBA In PG courses (a) MA - Political Science, Sociology, Hindi, English, Sanskrit, Education, Mathematics (B) MSc - Mathematics (C) M.Com, (D) MSW, Diploma courses in - Yoga Science, Computer Application, Chhattisgarhi Language and Certificate Course MA

Goods and Services Tax governed. Most of the students in these courses are either employed in various service sectors and some are deprived of getting regular education due to some other problem. Therefore, this course will definitely be beneficial in improving their future life. Thus our organization has taken the initiative to promote education in the area.

Institutional Initiatives for Electoral Literacy

Institutional Initiatives for Electoral Literacy	
1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' coordinator and coordinating faculty members are appointed by the College and ELCs are functional. Yes, the ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Every year, the College premises host an awareness session on the "Importance of Right to Vote" under the direction of ELC. This program is followed by several events such as the formation of a student group made up of potential voters, a quiz competition, an essay competition, and a postermaking competition. The college offers its space to provide training sessions on moral voting and other topics under the sponsorship of ELC.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	From time to time at the initiative of the college Professors and students of Political Science and N. S. S. ELC is supervised by volunteers and takes initiative to create The citizens of the surrounding areas are aware of the democratic values and rights so that they can act as alert and active citizens. Before the elections, poll surveys are also conducted to assess the chances of the candidates to secure the Raipur Legislative Assembly seat.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	In an effort to inspire and draw in young people, the college's ELC collaborates with the Raipur district elections office to host a variety of events each year. Register to vote by adding your name to the voter registry. It is encouraged for students to cast and accept their ballots. Engage in the democratic process of the country.

Self Study Report of MAHANT LAXMINARAYAN DAS COLLEGE, GANDHI CHOWK, RAIPUR (C.G.)

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2133	2054	1710	2096	1970

File Description	Document
Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 42

File Des	cription	Document
Institutio	onal data in prescribed format	<u>View Document</u>

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	32	32	33	30

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
75.48	50.90	14.71	58.51	49.54

File Description	Document
Upload Supporting Document	<u>View Document</u>

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Mahant Laxminarayan Das College showcases a robust framework for well-planned curriculum delivery and documentation, fostering an environment of academic excellence. The institution's committed to providing a comprehensive and systematic approach to curriculum design and Execution. The College is affiliated to Pt. Ravishankar Shukla University and Kushabhau Thakre Patrakarita avam Jansanchar University Raipur. Both universities have their academic calendar according to which the institution has created its academic calendar to follow and complete all the activities and syllabus on key dates.

The core of the institution's success is its strategic curriculum planning, prioritizing the mentoring process so that students can provide feedback to teachers on various issues. Faculties are encouraged to attend FDP programs, workshops, seminars, conferences, refresher courses, and orientation programs to upgrade their knowledge and skills. PTMs are conducted frequently aimed at discussing the student's progress in college.

The institution's curriculum delivery is marked by innovative teaching methodologies which surpasses the traditional lecture-based approaches. The institution emphasizes interactive sessions, practical demonstrations, collaborative projects, fostering a dynamic learning environment. This pedagogical approach enhances students' understanding, cultivates critical thinking and problem-solving skills.

The college places significant emphasis on technology integration in curriculum delivery. During the lockdown in response to COVID-19 which had interrupted conventional college activities, our faculty simplified the curriculum for students to understand easily. The institution was quick to replace face-to-face lectures with online learning, utilizing innovative teaching tools to establish an immersive and technologically advanced educational experience. This not only keeps students abreast of the latest advancements but also prepares them for a technology-driven landscape.

A distinctive feature of the institution is its dedication to documentation. The institution maintains comprehensive records of curriculum frameworks, course outlines and instructional materials. This meticulous documentation aids in quality assurance and serves as a valuable resource for the continuous improvement of the institution. A regular evaluation ensures the correct alignment of documented curriculum with the academic standards and meets the evolving needs of the students.

The institution's commitment to curriculum documentation extends beyond the classroom, including the development of detailed assessment and evaluation protocols. Transparent grading systems, timely feedback mechanisms and a focus on outcome-based assessments contribute to a holistic evaluation process that gauges academic performance and development of essential skills and competencies.

Page 25/86 29-06-2024 09:28:30

The Institution places a strong emphasis on fostering a supportive learning environment. The institution encourages open communication between the faculty and students, creating a platform for constructive feedback and continuous improvement. This collaborative approach ensures that the curriculum remains responsive and geared towards producing well-rounded graduates.

Conducting unit tests, submitting assignments, and internal examinations are major components of the evaluation followed by the institution. Monthly unit tests help students analyze their mistakes and weak areas, provides assistance in preparing specific topics, facilitating improvement in annual examinations which paves the way for better performance and enhancing their knowledge and skills. The institution stands out for its meticulously planned curriculum, emphasizing on continuous evaluation which reflects in dedication to maintaining high academic standards and fostering the holistic development of the students.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 40.57

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
815	818	806	803	800

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	<u>View Document</u>

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Mahant Laxminarayan Das College follows the curriculum prescribed by the university and integrates to professional ethics, gender, human values, environment, sustainability and various socially relevant cross-cutting issues across undergraduate and postgraduate programs to sensitize the students with a view to ensuring holistic development of the students. These issues find a meaningful space for maintaining a healthy and congenial learning environment for the students.

The college has initiated promising measures to sensitize and promote gender equity among the students through curricular and co-curricular activities. To promote gender equity among the students, the college supports flexible seating arrangements in the classrooms, equal representation of both genders in the leadership positions of class and college level committees which helps in developing skill-sets necessary for lifelong learning and provides the opportunities for the students to explore subjects or areas of interest. The college makes concerted efforts to create an environment free from gender discrimination through mutual respect and take action against biasness. Suitable example for gender related issues are accommodated in the courses of Arts, Commerce, Management & Journalism.

The college also addresses the issues of environment and sustainability through the course "Environmental Studies" offered to students. The curriculum designed by the affiliated university itself includes Environmental Studies as a compulsory subject for the first year students in graduation level. It

enables the students to learn about the environment and the ecosystem, they learn strategies and ideas to protect environment and become aware of global warming and other related issues. It appreciates ethical, cross-cultural and historical context of environmental issues and the links between human and natural systems. The courses of Bachelor of Arts and Bachelor of Commerce cover various aspects of environmental issues.

Human values are desirable and worthy of esteem for their own sake and for the society. They help us to live in harmony with the world. Alternatively, Professional bodies often establish professional ethics to help and guide people in order to perform their job and duties. The topics covered under the courses of Humanities, Commerce and Management, Computer Science and Journalism are Consumer protection act, Right to information act. Issues like Social problems, corruption, Youth unrest, Domestic violence; Problems of elderly, Dowry, Fundamental right, Human values etc.

Demographic change influences the growth rate of economy, structural productivity, better living standards, consumption and investments. Incorporation of these issues in the curriculum creates awareness among learners. Emerging Demographic changes are also included in the courses of Humanities & Commerce.

The students of the first year undergo Student Induction Program (SIP) in which cross-cutting issues like human values and professional ethics are addressed. Apart from the above, the college organizes various awareness programs like International Woman's Day, The National Day of the Girl Child, Republic Day, Independence Day, Youth Day, Yoga Day, and World Environment Day which can't be separated from the curriculum.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 37.41

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 798

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	<u>View Document</u>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 72.74

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
913	867	682	1128	1120

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1325	1325	1305	1260	1260

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 44.67

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
332	341	290	351	363

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
774	774	745	736	725

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 71.1

2.3 Teaching-Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college has focused on adopting student-centric methods to enhance student involvement and participative learning. These approaches significantly contribute to the overall development and engagement of students.

1. Experiential Learning:

Project work: Encourages students to apply theoretical knowledge to real-world scenarios, promoting a deeper understanding of the subject matter.

2. Participative Learning:

Role play: Allows students to take on various roles and perspectives, promoting empathy, creativity, and a deeper understanding of different viewpoints.

Teamwork: Encourages collaboration and communication skills, essential for success in various professional settings.

Debates: Help students develop critical thinking, persuasive speaking, and the ability to construct well-structured arguments.

3. Problem-Solving Methodology:

Case studies: Offer real-life scenarios for analysis, enabling students to apply problem-solving techniques and critical thinking to resolve complex issues.

4. Field Visits:

Provide direct exposure to real-world environments, enabling students to connect theoretical knowledge with practical applications and gain insights into various industries and contexts.

5. Industrial Visits:

Offer opportunities for students to understand industry operations and dynamics, enhancing their understanding of how concepts are applied in a professional setting.

6. Guest Lectures:

Bring in external expertise and perspectives, enriching students' learning experiences and exposing them to diverse ideas and insights.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.2

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
39	38	38	38	38

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 41.4

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	13	13	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

Response:

At the start of every session the college provides the evaluation model of both internal and external exam. All students are given a general introduction to the course structure, internal and external exam system. Institution also organizes Orientation Programs for students to give a concrete understanding of the subject. Regular attendance is a key for the student evaluation. More than 85 percent attendance is required to appear for internal evaluation. To assess the learning progress and the level of understanding of the students, regular class inspections, unit tests and surprise tests are assessed. Group discussions, seminars, quizzes etc. are also regularly organized. Every department organizes excursions. Students are given class work and homework. Institutions providing internships for the student's internal assessment points based on laboratory work or projects. In addition, lectures are organized by various departments. Essay competitions on current topics, art competition, speech, cultural program etc. are organized. The institution strongly encourages students to participate in these joint study events. The entire process of internal evaluation of students is transparent. Internal assessment numbers are assigned to students according to the assessment methods carried out by different departments. In addition, the institution closely monitors the internal process of departments to make the assessment process simple and unbiased. The external evaluation process of the College, Annual Result Analysis Report is completely transparent as it is under the control of the concerned university. The complaint handling system of the institution is transparent and effective. The grievance cell of the educational institution considers the grievances of the students and provides timely help and counseling to the concerned students. Students can easily approach the grievance cell of the educational institution without any fear or hesitation.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Mahant Laxminarayan Das College has different courses, which ensure jobs and employment to the students once they completed the course. In the website and prospectus, the mission and objectives of all

Page 34/86 29-06-2024 09:28:30

the departments of the college have been highlighted prominently. In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the Pt. Ravishankar Shukla University, Raipur (C.G.) and Kushabhau Thakre Patrakarita Avam Jansanchar University, Raipur (C.G.) offering the concerned program after rigorous consultation with all faculty and the stakeholders. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- 1. Hard Copy of syllabus and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- 2. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

Objectives and Learning outcomes at college level after attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified here under.

- Website
- Class rooms
- College/Department Notice Boards
- Student Induction Programs
- Meetings/ Interactions with student
- Parent meet
- Faculty meetings
- Alumni meetings

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors also inform the students and create awareness and emphasize the need to attain the outcomes. The course outcomes of all programmes are as follows:

- After completing B.Com. and M.Com. the students are eligible for a career as CA, CS, Bank personnel, Accountant in government and private sector, along with various other jobs.
- The BCA, PGDCA and DCA courses in computer applications may offer a variety of jobs in the related field, this includes both software and hardware discipline.
- After completing BBA students are eligible for MBA and to boost their career in management. It gives huge career options in small and medium size companies also.
- BA and MA-English course is very much popular among the students who seek a career in teaching, content writing, public relations and corporate communications.
- PGDYEP(Yoga) is also a promising course, which offers a good career in different fields like health.
- BA-JMC and PGDJ degree prepare students to become journalists or to pursue careers in fields of print journalism, public relations and media management.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

In the college, assessing the attainment of course outcomes, program-specific outcomes, and program outcomes is crucial for ensuring the quality and effectiveness of the education provided. Here's an overview of how this evaluation process is typically structured:

1. Attainment of Course Outcomes:

- Evaluation involves ongoing assessments and tests, including internal evaluations like unit tests, written assignments, and internal exams.
- Completion of course outcomes is measured by evaluating students' performance in written examinations based on the knowledge from each unit prescribed for study.
- Attendance is a factor linked to marks and students must meet a 75% attendance requirement to be eligible for course exams.

2. Attainment of Programme Specific Outcomes:

- Aggregate results of all courses within a program for individual students are used to evaluate program-specific outcomes.
- Average performance of all students in a given program is also taken into account.

1. Attainment of Programme Outcomes:

- Achievement of program outcomes is assessed based on students' progression to higher education and their placement in organizations or institutions.
- Student feedback is a valuable tool in assessing program outcomes, and the college uses an online student feedback system, student satisfaction surveys, and NAAC-developed surveys for this purpose.

4. Evaluation and Feedback:

- The college uses a combination of internal evaluations, assessments, exams, and external feedback mechanisms to measure attainment levels.
- Feedback from students and stakeholders is shared through the IQAC webpage, enabling all stakeholders to remain informed about teaching-learning accomplishments and areas for improvement.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 88.68

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
511	837	662	589	494

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
718	846	672	624	628

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Page 37/86 29-06-2024 09:28:31

Response: 3.91	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution endeavours to create a environment to facilitate teaching learning process. It aims to hone, nurture and explore the skills of students that help in shaping their future. The institution organizes FDP, seminars, webinars, workshops and guest lecturers in regular bases for the holistic development of the faculties and students.

The institution organized a workshop on research methodology and Basic Concepts of Research and Applied Statistics. The objectives of the workshop are to get familiarity with different types of research, prepare research design and understand the concept and process of research. A workshop on Intellectual Property Rights is organized. it mentioned the important to promote intellectual property licensing practices, particularly, with a view to foster creativity, innovation and the transfer and dissemination of technology to developing countries and least developed countries.

The institution provides better atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. Activities

Page 39/86 29-06-2024 09:28:31

conducted by the institution are helpful to develop leadership qualities among students.

The institution has an annual magazine 'Prawah'. It is the showcase of student's talent. Poem, story, though, experiences and memories are the some important themes of the magazine. It provides an opportunity to the student to present and develop their skills and talent.

The institution has published an e-newsletter 'Horizon' it is bilingual (Hindi and English) and quarterly published. It is first published in 2016 to start the culture to get acquainted with college activities through online mode. It has standing Column like current affairs, pearls of wisdom, Vocab section, Literary Section and renowned personality. Renowned personality covers the famous person of in Sports, culture, literature etc. In the pandemic period renowned personality are motivational speakers. It not only acquainted students with various previous activities of the college but also with forth coming events of the institution.

The institution organizes various competitions. In the Technical Fest organized by the Computer Department is to discover the creative talent among the students. Presentation making competitions, coding wars and online quizzes are organised. In the session 2020-21, Sanat Sahu, BCA final year student, set an example for online shopping in Raipur by creating milkar.com app under e-commerce which is registered by the Ministry of Industry. Under the Commerce and Management Fest under the Department of Commerce and Management, Ad Mad Show, Business Ideas Competition and Resume Making Competition create awareness among the students about hidden entrepreneurship, marketing management and employment. The Department of Arts and Humanities expresses the creative interest of the students by organizing Kalash Decoration, Rangoli Competition and Mehndi Competition best out of waste etc to show the talent and skills of the students. It creates confidence among students. India has a great heritage and culture. Institute celebrates days of indigenous importance for enhancement of Indian Knowledge System.

The library is automated with an upgradeable library network system Software SOUL 3.0. The books are bar-coded and the users are provided with a unique barcode ID.

File Description	Document
Upload Additional information	<u>View Document</u>

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 42

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Page 40/86 29-06-2024 09:28:31

2022-23	2021-22	2020-21	2019-20	2018-19
15	09	06	11	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.19

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 0.14

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

REPORT

2022-23

Throughout 2022 and 2023, Mahant College and alongside Mahant College's NSS Unit and NCC unit marked the commencement of dynamic initiatives. These ranged from environmental efforts, such as a notable plantation drive involving 125 participants, to patriotic endeavors like "Har Ghar Tiranga," symbolizing unity across 430 household and nearby.

The N.S.S. Unit and other students of the college took the initiative to foster cultural and societal enrichment activities like Sahitya Mahotsav, National Youth Day, and International Women's Day, youth empowerment, and women's right, for that NCC Unit initiated for the drive that centered on environmental conservation, and also entailed the programs addressing water conservation, cleaning water bodies, and promoting yoga for physical and mental wellness, engaging participants in numbers ranging from 150-200

2021-22

The birth anniversary of Swami Vivekananda was celebrated by the students and NSS and NCC unit of the college. On this occasion the students shared their views on icon of Youth, Swami Vivekananda. They introduced Swami Vivekananda through sublime speeches given by him in the Chicago Religion Conference. At the same time, a social awareness program was organized by 390 students and NSS and NCC unit of the college in which all the guidelines related to Covid-19 were given and awareness was created through street plays, posters, rangoli,, speech.etc.

2020-21

The college students and NSS unit and NCC unit of the college initiated corona awareness campaign. A rally comprising 210 students was organized by the college with slogans creating awareness regarding hazards of AIDS, cleanliness, importance of wearing Masks among the people. Also the students distributed masks to those who were not wearing masks. The Blue Brigade army comprising 95 students of the college along with students of NCC and NSS visited poor settlements and created awareness among children regarding importance of Nutrition and education.

2019-20

In 2019-20, a drug de-addiction rally was organized by thestudentswith the members of the NSS unit of the college in collaboration with the IQAC comprising 210 students. No plastic campaign was organized under the mission of "Swachh Bharat Abhiyan" which propagated the message about the damage caused by plastic among the shopkeepers and customers in the surrounding areas of the market and also 200 cloth bags were distributed to them. Save Water Campaign was initiated by the NSS unit in which 125 students participated.

2018-19

The college students and the NSS unit of the college in collaboration with the Election Commissioner conducted a voter awareness program comprising 580 students. Also the N.S.S. unit and other students of the college were organized a street play that initiated the cleanliness drive under which the University campus was cleaned under the Clean India Campaign. The N.S.S unit took up the social cause to support the underprivileged children so the NSS unit of the college along with the other students of the college organized a blood donation camp in college campus ,220 students took part in this .

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File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

In a momentous event underscoring the spirit of unity and excellence, the Governor of Chhattisgarh, H.E. Shri Biswa Bhushan Harichandan, recently felicitated Dr. Dewasish Mukherjee, the esteemed Principal of Mahant Laxmi Narayan Das College. The recognition was bestowed upon Dr.Mukherjee in acknowledgment of his outstanding contributions to both the field of education, with a remarkable 27 years of teaching work, and his commendable endeavors in the realms of human and social welfare in Chhattisgarh. The felicitation ceremony took place under the aegis of the Ek Bharat Shreshtha Bharat initiative, reflecting the ethos of a united and flourishing India.

Dr. Dewasish Mukherjee, an academician par excellence, has dedicated the prime of his life to the noble cause of education. His tireless efforts in shaping the minds of countless students over the span of 27 years have not only elevated the standard of Mahant Laxmi Narayan Das College but have also left an indelible mark on the educational landscape of Chhattisgarh. The Governor, in his felicitation speech, commended Dr. Mukherjee for his unwavering commitment to the dissemination of knowledge and fostering an environment of academic excellence.

In 2019, Shree Mirza Masood, a distinguished figure in our faculty of journalism, received the prestigious Raja Chakradhar Samman from the government of Chhattisgarh. This esteemed award recognized his remarkable contributions to the realms of art and drama. Masood's unwavering dedication and talent have left an indelible mark on these creative fields, enriching cultural landscapes. His recognition by the government underscores the significance of his work and serves as a testament to his exemplary achievements. This honor not only celebrates Masood's individual accomplishments but also highlights the importance of fostering artistic expression and cultural enrichment within our society.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Page 44/86 29-06-2024 09:28:31

Response: 40

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	05	07	08	11

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	<u>View Document</u>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 11

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activitywise and year-wise	View Document
Institutional data in the prescribed format	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching learning, viz., classrooms, laboratories, computing equipment etc
- ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The infrastructure and physical facilities include 21 classrooms. Classrooms are spacious, well-lit and ventilated with adequate lights and fans. Each classroom has a Notice board and white/black/green boards. The Department of Computer Science has eight ICT-enabled classrooms with L.C.D. projectors. There are 144 computers available of which 144 computers are allotted to students with the BW 100 M.B.P.S. network infrastructure and the rest of the computers are allotted to teachers as well as students for academic purposes. The entire campus has a free Wi-Fi 24*7 internet connection to carry out learning tasks. The college has one seminar hall and one conference room to conduct seminars, conferences and lectures. The seminar hall is digitally equipped with a smart board. The college has a well-furnished commerce lab and computer lab along with desktops, laptops, printers, photocopy machines, internet connection, Wi-Fi, etc. The college has a separate room for IQAC, NSS and sports. The college has a Solar panel to produce electricity power, Water cooler, Kitchen for staff and offices. The girls' common room has two-bathroom facilities and a sanitary napkin vending machine with incinerator.

The College provide cycle stands for students, faculties and other employees of the College. The college has an adequate infrastructure to support the library which is well equipped with approximately 7688 books available to students from all streams of Commerce, Management, Arts and Computer Science. The library is equipped with inflib net system that gives access to several thousand books and Journals to students as well as teachers. The library has Book Bank facility to cater to the needs of students.

The institution has provided facilities of sports, outdoor as well as indoor games, Yoga, cultural and extracurricular activities. The institution provides facilities for the practice of the games. The sports department ensures the engagement and participation of the students in the sports. Sports facilities at the college campus will allow the college to host various events such as chess competitions, volleyball, basketball, kayaking and canoeing and many other inter-college and intra-college Competitions, Sports Functions, etc. The institution organises an annual sports event for the students. The college has also facilitated the students with coaches for various games. They provide space and structure for the reflection that is necessary for learning and growth. These coaches are mostly the Alumina of the college. The institution provides fee exemptions for talented players. Students are also facilitated with DA, T.A and Honorarium approved by the government. Many students represent different Sports at the college and university level.

The institution has a Yoga Hall. The students of the Yoga Department have participated in inter-College

Page 47/86 29-06-2024 09:28:31

Yoga Competition. During the pandemic, institution decided to organize yoga and cultural activities online. The institution organises various cultural activities every year such as Mehndi, Pooja Thali, Rangoli, Cooking, essay writing, quiz etc. During the Pandemic the institution organised online cultural activities such as fancy dress, card making, Mehndi competition etc. for the students. The institution also organised a virtual annual function for the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	<u>View Document</u>

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 21.4

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
24.28	1.97	1.15	11.9	14.01

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The College was established in 1997, and since then the library has made consistent progress in terms of collection of books especially interms text book Encyclopaedia, dictionaries, periodicals, e-resources and services. The college library has a fully furnished hall of 1100 sq. ft. [55*20 Ft.] area. Library has startedusing the Integrated Library management software "Software for University Libraries" (SOUL 3.0) developed by the UGC INFLIBNET from June 2023. The software has six modules: Acquisition, Catalogue, Circulation, Serial Control, OPAC, and Administration. The Library provides an extensive search facility by Online Public Access Catalogue (OPAC) to check the availability of resources in the library collection by various search fields like the Title, Author, ISBN, Keyword, Publisher, etc., for which multiple OPAC have been installed in the library and users can access the library catalogue Library - time via OPAC. Moreover, the circulation module supports all activities, including issue and return of books, book reservations, book reminders, book recall, and overdue charges. In addition, to search the information resources available in the library, registered library users can access their library account to learn about loaned resources, their respective due dates, access entitlements, the location of a particular book, etc. The Soul 3.0 also meets the standards of compliance such as MARC 21, Unicode, Z39.50, NCIP (NISO) and SIP for RFID.

The Library had a total collection of 8369 printed books, and access is also ensured to 05 Peer-reviewed print journals from different publishers of international repute, 06 magazines including both subject-specific and general and most of the leading local and national level weekly 02 and dealy 09 newspapers. Moreover, to support needy and meritorious students as a part of social responsibility, the library introduced the "Book Bank" facility, which has a separate collection of 432 books other than the library books. Furthermore, to assist job seekers desperately seeking resources to prepare for various competitive examinations and brush up their skills, the library maintains the "Rare Books" with 92 Books. The Library offers online access to over 5000+ journals from reputed publishers like the Springer Journal and Taylor and Francis through the N-List Consortium. The Library has 06 computers for students, scholars and teachers to search and browse online resources.

The Library is a member of various databases, including N-List, National Digital Library of India (NDLI), Developing Library Network (DELNET), etc. The Library organises many workshops and information literacy programmes to increase the usage of information sources.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Mahant Laxminarayan Das College has an IT policy covering Wi-Fi and has allocated budget for updating its IT facilities Open access Wi-Fi for students Airtel D-Link Router at all staff room and Offices. College has 16 CCTV HD cameras with one month data backup. College has an excellent infrastructure consisting of Local Area Network (LAN) on which on which 144 computers are connected to internet with the Bandwidth of 100 Mbps network infrastructure.

There are different digital technological facilities available in the college. There are 03 computer lab and 01 digitally equipped commerce lab. 01 conference hall and 01 digitally equipped seminar Hall with smart board available in the college. Two well equipped computer labs are functioning in the college with 109 computers. The students of the college are access to the computer in Library also. The college building and the library are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 18.71

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 114

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 7.68

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.29193	4.6645	0.69536	4.53464	6.95414

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 71.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1405	1445	1215	1537	1504

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	<u>View Document</u>
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: B. 3 of the above

Page 52/86 29-06-2024 09:28:31

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 9.17

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
446	0	0	0	468

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 70.55

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
481	339	489	530	343

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
511	837	662	589	494

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/international level examinations during the last five years

Response: 0.14

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	0	0	0

File Description	Document	
Upload supporting document	<u>View Document</u>	
list and links to e-copies of award letters and certificates	View Document	
Institutional data in the prescribed format	<u>View Document</u>	
Provide Links for any other relevant document to support the claim (if any)	View Document	

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	08	04	05	07

File Description	Document	
Upload supporting document	<u>View Document</u>	
Institutional data in the prescribed format	View Document	

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Mahant Laxminarayan Das Alumni Association, formed in 2017, has been making significant strides in fostering a strong connection between the college, its alumni, and current students. Under the banner of Mahant Laxminarayan Das College in Gandhi Chowk, Raipur, run by Shiksha Pracharak Samiti Raipur (C.G.), the association was established with a set of objectives.

The primary objectives include collecting information about old regular students, creating communication channels among them for the betterment of the institution, engaging in academic-related activities, and contributing to the overall development of present students. The association aims to provide guidance and assistance to current students, promote the importance of higher education, and seek advice for innovation and improvement in academic quality.

In the academic session of 2018-2019, the association executed various activities. They organized a plantation drive outside of the college premises, aiming to motivate new entrants for a green, eco-friendly environment. Additionally, alumni's conducted classes for final-year students on employment and career opportunities. In a noteworthy initiative, they donated a sanitary vending machine, priced at Rs 5 per pad, promoting a healthy and hygienic environment for female students.

Two-way communication programs allowed alumni's to share their career journeys and experiences, contributing to the holistic development of the current student body. Financial contributions were made towards developmental programs, and periodic meetings were held to gather valuable suggestions for infrastructure and academic improvements. Alumni's actively visited the college premises during education sessions, providing suggestions that the administration took into account.

The following academic session in 2019-2020 continued the association's impactful activities. They conducted virtual plantation work in their area, reflecting adaptability to changing circumstances. Career assistance remained a priority, with alumni's providing monetary assistance for developmental programs. The periodic meetings persisted, contributing valuable insights to college infrastructure and academic enhancements.

The year 2020-21 marked the continuation of the Alumni Association's commitment to fostering relationships with alumni, teachers, and current students. Talks and workshops were organized, and the association played a crucial role in induction programs. The executive committee members were actively involved in event organization, aligning with the association's bylaws.

Page 57/86 29-06-2024 09:28:31

Moving to the academic session of 2021-22, the Alumni Association extended its support by donating Polar fans for classrooms. They organized interaction programs for new entrants, focusing on time management during examinations and providing insights into interview basics for final-year students.

In 2022-23, the Alumni Association emphasized the active role alumni play in voluntary programs, connecting with students to share expertise and best practices. The economic activities involved donating ceiling fans for classrooms, while non-economic activities centered on environmental responsibility, showcasing a commitment to societal well-being.

The Alumni Association organized a tree planting activity at the College New Campus Sejbahar in the academic session of 2022-23. This initiative not only demonstrated their commitment to environmental sustainability but also showcased their dedication to the overall development of the college premises.

Through a combination of academic support, career guidance, and community initiatives, the Alumni Association has been instrumental in creating a vibrant and connected college community.

File Description		Document
	Upload Additional information	View Document
	Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The institution envisions an education system that is built on the promise of holistic development through academic and extension activities. The Vision of the college is "Transforming lives and community through learning" encapsulated in college's monogram as "Vidya-VinayVivek". The setting up of the institution is an endeavour to tribute to the Philanthropic effort of the legend Mahant Laxminarayan Das to cherish his ideals and serve the society to fulfil his dream of upliftment of the downtrodden. The Mission of the institution are-

- To provide the value based education at affordable cost in all programs run by the college: the institution provides conducive environment that enhances academic learning and achievement.
- To pursue holistic development of the students through academic and extension activities: the institution organizes various cultural and co-curricular activities on regular basis.
- To inculcate strong feeling for Gender Sensitivity, Social Obligation, National Value and Environmental Concern: the institution organizes various programs and celebrates various days to create feeling for Gender Sensitivity, Social Obligation, National Value and Environmental Concern among the students.
- To instil quality of leadership and service towards the neighbouring community and society: the
 institution forms various cells and committees in which students are also an important part. The
 student union formation and allotment of responsibility to the students in the various events of the
 college.

The Institute follows a trend of decentralized governance system. It has proper and well defined interrelationships. Governance decentralization includes Governing body, Academic Council and Student Union. The Governing body of the college has been formed as per university act 28. It has ten members. The President of the council is to be nominated by the parental body and other members are nominated from different areas including the educational field. The Principal is acted as secretary of the Governing body. Institution has a great belief that this purpose can be furnished through an effective delegation system. The entire Academic and operational decisions rely on the Academic council's policy which help in accomplishing the vision and mission of the college. The Academic Council also lays the plan for financial and other activities garnering suggestions from all members of the council. HODs manage the daily activities of the department. Other units such as sports and library seek the guidance of various committees and clubs. The main object of the Academic council is to make proper coordination between the university academic calendar and college academic calendar. All the main decisions related to the institute are taken by the Principal in consultations with the Head of departments. The Department Heads are responsible for to look day- to-day administration of the department and report to the Principal. Students also participate through feedback mechanisms. Suggestion box is kept in premises.

Page 59/86 29-06-2024 09:28:31

The Students participative in the decision making process. The institution has various committees. The institution makes sure that every faculty is involved in at least one comity. The head of the committee reports the progress of their committee regularly

The institution has various perspective plans.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institution adopted the curriculum which was designed and developed by the universities. Admissions are done according to the rules and regulations of the state government and University. Active participation of faculty members in curriculum designing and development process of affiliated University by becoming Board of Studies members of respective subjects. The Institution Offers additional add-on courses to enrich the students in various domains. The Institution has a well-defined, transparent admission process based on merit. The admission committee and Counselling Cell help the students to opt for courses and subjects. Staff members are regularly participate in FDPs, refreshers, orientation and short term courses. The institution Set up Linkages with other colleges and universities in terms of faculty/student exchange. The institution Organises awareness programmes on health, hygiene and sanitation, environment, cleanliness and other social issues at regular bases. ICT enable classrooms and smart class provide the exposure to faculty and students. The institution takes proper measures to reduce the electricity bill by use of LED bulbs and installation of solar panels. The institution has automation of Library services. The institution Provides financial assistant to economically challenged students and Update the students about scholarships and freer ships provided by C G Government and institution. Digitization of academic and administrative activities has done. The institution enhances stakeholder relationships by involving them in feedback for continuous improvement. The institution Ensure the promotion of gender equity by initiating various activities. The institution organises/celebrates important national and international commemorative days. The institution has an Internal and External Examination Cell. These cells are continuously evaluated through periodic unit tests, projects, assignments, and internal exams. College provides retirement welfare funds, medical facilities, Employees Provident Fund, an interest-free loan facility, maternal and paternal leave and skill development programs. Library has an extensive Collection of books, newspapers, research journals, magazines. The institution provides financial support to encourage the participation of faculties in Conferences, Seminars, Workshops, Symposiums, and FDPs etc. On Duty leave to addend the same.

Project work is also an essential part of student's curriculum. In addition to the prescribed syllabus, institution also organizes lectures, seminars.

Deployment:

The college has a well defined Organization with a hierarchical structure, which makes participatory administration easier. Through the participation of stakeholders in Committee and cells at different levels, it aids in maintaining institutional capacity and educational efficacy. All committee meetings' minutes are disseminated and kept on file. Every element of college is coordinated and supervised by the IQAC, which is led by the principal. The IQAC also regularly evaluates quality by establishing standards across the board and ensuring that it is maintained and improved. The college operates via a number of committees to ensure the seamless operation of all academic and extracurricular activities. The plans are communicated to the target groups like faculty, students, staff and other stakeholders through meetings, mails and other forms of communication. The handbook of the college serves as guideline at the institutional level to undertake these activities.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teaching and Non- teaching Staff. The performance of each employee is assessed annually after the completion of one year of service. The salient features of the performance appraisal system are as follows:

- 1.**Basic Qualification** institution strictly follows Basic Qualifications for appointment of Teaching and Nonteaching Staff.
- 2. **Work Performance** Employers can measure by performance based on a variety of factors, including whether they complete tasks on time and according to expected standards.
- 3.**Regular Attendance** Regular Attendance of an Employee at his/her duties for any month, on the days and during the hours for which his/her attendance is required during the month.
- 4. **Work Planning** The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.
- 5. **Sincerity** The performance of the employee is also judged by sincerity.
- 6.**Updation** The performance of the employee is also judged by the act of updating something or someone with new information such as soft skills and new pedagogies etc.

Performance Appraisal System

The institution has effective Performance Appraisal System for Teaching & Non-Teaching Staff which mainly focus on to establish and communicate performance standards. To Measure performance & compare actual performance to performance standards, a result-oriented manner and support in creating a good work atmosphere thereby upholding the job-satisfaction and self-respect of every employee. To ensure that an effective Performance Appraisal System is in place, the institution and the employee ensure that the job responsibilities, requirements, and performance expectations are understood and interpreted in the right manner. The performance of each employee is assessed annually after completion of one academic year. The Self appraisal Report includes-

- 1) Teaching/Learning/Evaluation-related activities
- 2) Co-curricular, Extension & Professional Development Activities
- 3) Research and Academic Contributions

Mechanism of Performance Appraisal System for Non-Teaching Staff

The performance of non-teaching staff is also accessed through annual confidential reports & performance appraisal. The performance for staff members is assessed mainly under departmental abilities, capacity to do work, habits, discipline, reliability, relations with the staff and students, efficient organization of documents, technical abilities etc.

Effective welfare measure

The institution administers a contributory Provident Fund scheme. HRA.

- 1. Sanction Maternity and Paternal leave.
- 2. Provides medical facilities to staff members through ESIC.
- 3. Grants special leave and reimburse the registration fee of FDP, Orientation and Faculty induction.
- 4. Institution organizes need-based training programmes for faculties.
- 5. Declares financial reward to motivate research publications in standard journals.
- 6. The institution provides loans for medical help. Earlier a loan of Rs. 30,000 was available without interest, which was increased to 50,000 due to COVID-19.
- 7. Due to pandemic Institution provides free oxygen cylinders when required for the staff and their family members.

Avenues for Career Development and Progression

- 1. Seminar, workshops, FDP for teaching staff.
- 2. Institution organizes need-based training programmes for teaching and non teaching staff.
- 3. Motivate faculties for completing their PhD degree
- 4. Financial support for academic development

File Description	Document	
Upload Additional information	View Document	

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 9.55

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	04	00	00	04

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 20.6

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	08	08	05	01

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
23	23	22	21	21

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Every year Shikha Pracharak Samiti conducts Internal and external audits. The principal and the secretary of the committee appointed a final auditor for proper maintenance of the book of account of the finance department. The following agencies are regularly audited to the financial book of the institutions:-

- (A) External audit is done through the C. A. appointed by the institution.
- (B)Internal audit is done by the internal auditors during the inspection following accounts are being checked.
- (i) All the receipts like fee receipts, donations, grants and expenses accrued interest etc.
- (ii) Entire expenses like salary to staff, EPF, ESI, related expenses paid amount to sellers and contractors and other related payment, students, and another service provider.

CA certifies that in each year the related documents of the financial statement are correct. The work of an internal audit is done by the internal auditor after the inspection of main receipts and payments. The management committee is being interned about entire related comments and objectives by the mode of reports through Chartered Accounts and internal auditors these objections are being solved with the help of committee members and final reports are being prepared.

Mobilization of funds

The institution is based on self finance. Financial resources are mobilized by fee collected from the

Page 65/86 29-06-2024 09:28:31

students. In the beginning of every academic year, the budget is prepared by various departments and sections. It is sent to the Principal. The departmental budgets are discussed by the Principal at HOD's meeting and sent to finance and finally to the management for consideration. It is put up to the Governing Bodies for final approval. While preparing the institutional budget, at first, a provision is made for salaries and allowances.

Next, a provision is made for administrative and maintenance expenses such as electricity, water, telephone, postage, renovation, etc. While making provisions for the departments, priorities, needs and requirements of various committees and development / up-gradation of the department is considered. The budge has provision for co-curricular activities and annual functions.

In 2018 The Higher education Department of CG Government Issued a letter dated 31/03/2018 to give grand of Rs 4,00,000(Four Lakhs) SBI Cheque No 832561 Dated 31/03/2018 for the development of the institution. The institution uses that fund for the improvement of the infrastructure.

In the year2021-22 (Pandemic period) the budget has the provision for the distribution of masks to the people so that they protect themselves from the pandemic. The institution also distributed ration in collaboration with the Collector of the district. Every year college distributes tricycles for the disabled. In the year2021-22 (Pandemic period) the institution donated 1, 25,000 Rs to the Chief Minister's Relief Fund.

On the advice of IQAC, classrooms are converted into ICT's smart classes. Gradually efforts are being made to install Air conditioner in most of the classrooms. The institution has well-defined policies and mechanisms for implementing the budget effectively.

File Do	escription	Document
Upload	Additional information	<u>View Document</u>

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is one of the major policy making and implementing units in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. The IQAC has a persistent focus on imparting quality education, through its innovative and comprehensive education policies. IQAC of the institute persistently strives from framing strategies to bring about an effective, cohesive and mutually beneficial networking between the members of the alumni, to improve the teaching learning process through increased use of ICT,

Page 66/86 29-06-2024 09:28:31

expanding the scope of the library, skill development courses, arranging for industrial visit/training of students, assisting in placements, providing information on latest happenings by organizing seminars, conferences, workshops, guest lecturers in the institution, training program. IQAC encourages various committees/cells of the institute like NSS, NCC to organize awareness camps. IQAC facilitates the creation of learner centric environment by adopting the required knowledge and technology for participatory teaching and learning process. IQAC maintains institutional database, also analyzes feedback from various offline and online sources. IQAC prepares and submits Annual Quality Assurance Report as per the guidelines and parameters of NAAC.

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as performs and recorded the incremental improvement in various activities. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution adopted various strategies for quality improvement in the teaching and learning process:

- 1. The college has strictly followed the academic calendar of Department of Higher Education of Chhattisgarh Government as well as Pt. Ravishankar Shukla University and Kushabhau Thakre University of Journalism and mass Communication.
- 2. Expert Talk, Seminars/workshop/Conferences/Faculty Development Program are organized by various departments under the suggestion of IQAC.
- 3. Increase in the use of ICT tools. Most of the faculties are teaching through ppt, video lectures etc.
- 4. The IQAC has frequent interactions with head of the departments to evaluate the teaching-learning process.
- 5. Journals, magazines, internet facilities, software and labs provided to facilitate the faculties for effective lectures.
- 6. The institution also has the facility of smart class.
- 7. The institution has adopted village.
- 8. The library has an extensive collection of books, newspapers, research journals, magazines, encyclopaedias, dictionaries and college magazines. The library is equipped with an e-library which allied with E-Resources, N-list, Inflibnet which makes it easy to access thousands of e-Books and e-journals.

File Description	Document
Upload Additional information	<u>View Document</u>

6.5.2

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- 3. Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Mahant Laxminarayan Das College has done the necessary work to promote gender equality and provide a safe, secure and supportive environment to the students, faculty and non-academic staff of the institute.

Curricular activities:

- a) Some courses at the undergraduate level have a special focus on gender issues.
- b) The university also offers various additional gender-sensitive courses.

Co-curricular activities:

- 1. To ensure gender equality and sensitization, the women's cell of the college and various departments organized a number of value-creating activities, events and supplementary works.
- 2. The women's cell of the college organizes various gender-related sessions and discussions mainly for students.
- 3. A significant number of female students attend NSS and NCC, which certainly helps them develop confidence and leadership skills.
- 4. The college always encourages students to actively participate in various sports and events, therefore many students have participated in important district state and national level sports events.

Counselling:

- 1. Collapse of emotional support and counselling for some children encourages female teachers to help them.
- 2. Life skills and coping strategies workshops and webinars are organized to deal with exam anxiety and stress in general.
- 3. Duck career guidance sale and placement sale text measures for career counselling of students.
- 4. Counselling programs are organized to raise awareness about women's health and hygiene.

Page 69/86 29-06-2024 09:28:31

Safety and security:

- 1. Security personnel have been posted at the main entrance to monitor people's visits during the day.
- 2. Well-functioning, efficient solar lighting and LED lamps are used to ensure campus lighting and security at night.
- 3. CCTV cameras and installed at a specific location to ensure 24/7 surveillance in the campus.
- 4. COLLEGE GREVANCE REDRESSAL CELL is very active for redressal of grievances.
- 5. In addition, the women's cell, anti-sexual harassment cell, etc. are always very active to create an equal and dignified environment for women.
- 6. It is customary to appoint a female teacher to be in charge of various excursions to the college.
- 7. Common room for girls: The College has a separate, well-furnished common room for girls. The common area has amenities like well-equipped toilet with 24x7 running water, water purifier, dressing table and entertainment table. In addition, enough reading material is stored there.
- 8. Sanitary napkins and an incinerator were installed in the girls' common room as well as in female toilet in staff room.

File Description	Document
Upload Additional information	<u>View Document</u>

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	<u>View Document</u>
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Mahant Laxminarayan Das College has had students from different social, cultural and economic backgrounds since its inception. Against this background, the institute takes initiatives to create awareness among various stakeholders towards environmental harmony, national integration and brotherhood. Diversity, equality and inclusion are "core values" of the college. These core values ??are considered in all areas, ie. Policy and practice, resource allocation and decision making. The institute strictly follows the government's reservation policy for student admission and college recruitment process to ensure representation of diverse students and staff. Economically backward students get financial aid which is mostly through free admission of BPL students because most of the students come to the university from slum areas, thus many students benefit from the process. The cultural diversity of the region is well reflected in the annual college week and other cultural events organized by the college. Participation in such cultural activities will undoubtedly help students develop a strong attitude towards cultural, social, religious, linguistic and ethnic diversity. The university also organizes talks, workshops, film/documentary screenings and programs to promote communal harmony and tolerance. NSS and NCC Cells employ volunteers to organize special camps and awareness activities in villages on various social issues, guide the student youth for community service and develop a sense of responsibility, tolerance and cooperation in them. The university celebrates national festivals and important events like Republic Day, Independence Day, International Women's Day, National Girl Child Day etc., which enables students, teachers, non-teachers from different backgrounds to come on one platform and promote national integration. Besides, the college celebrates Rajya Sthapana Diwas, Saraswati Pooja, Yuva Diwas, Tulsi Jayanti, College Foundation Day, Welcome, Farewell, Annual Celebrations, and Teacher's Day etc. in the college every year. Various cells and units of the college like Cultural Activity Cell, Women Cell, NCC and NSS regularly organize various events and activities to showcase the cultural and regional diversity of the region and the nation as a whole, faculty members from each department of the college organized special classes and lectures on burning topics like global warming, child labour, cleanliness, time management, Nashamukti, health and hygiene etc. In addition, various competitions were organized such as drawing competitions, quizzes and impromptu speech. etc. are also organized by various adopted schools among the students. In addition to these activities, the college regularly organizes plantation programs at various locations to promote a clean and unpolluted green environment in the nearby areas.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1:

Page 72/86 29-06-2024 09:28:31

1. Title of the Practice

"Promotion of Environmental Consciousness".

2. Objectives of the Practice

To preserve a healthy environment for students and all staffs.

3. The Context

It is novel attempt on behalf of the college to create a healthy environment through plantation and cleanliness approach from the society. The idea behind creating such an environment is to minimize the pollution issues under the campus.

4. The Practice

All the stake holders of the Mahant Laxminarayan Das College are committed towards the Vision of the college. The Solar Energy Plant at Mahant Laxminarayan Das College, installed in 2018, has tremendously reduced the usage of electricity from Chhattisgarh State Electricity Board. It bears at least 70 percent of the energy demands in the college. The energy efficient tub lights and fans installed in different rooms in the campus.

5. Evidence of Success

Rain Water harvesting system installed in college campus. It is helpful in conserving rain water with its help the ground water level can be balanced. There is an E-waste management system also in college and Solar Energy Plant installed in the college roof.

6. Problems Encountered and Resources Required

It is a challenge to sustain the natural environment and our plant resources at the same time mainly during academic session.

BEST PRACTICE 2:

1. Title of the Practice

"Institution Scholarships"

2. Objectives of the Practice

In order to relieve families of the financial burden and encourage them to send their girls to school, the institute offers a number of scholarship programs. As a result, enrollment rates rise, guaranteeing that more girls can pursue an education.

3. The Context

It is novel attempt on behalf of the college to support many non-government scholarships for students

Page 73/86 29-06-2024 09:28:31

who are underprivileged financially, disabled, lost a parent during the COVID-19 pandemic, excel in sports, or are NCC girl students.

4. The Practice

All the stake holders of the Mahant Laxminarayan Das College are committed towards the Vision of the college. Mahant Laxminarayan Das Scholarship Scheme for economically weaker Students , Waman Rao Lakhe Scholarship Scheme for Disabled students, Rukhmani Bai Parghaniya Scholarship Scheme for those students whose parents expired during COVID-19 pandemic , Riyaz Ahmed Scholarship Scheme for outstanding performance in Sports , Special scholarship scheme for N.C.C girls students.

5. Evidence of Success

The students apply for the non-government scholarships schemes and the applications are thoroughly reviewed by the governing body of the Institute and approvals are set accordingly. In spite of these scholarships, all the female students commonly benefitted 500 rupees less college fee comparison to the male students. All the records are maintained under the scholarship register of the institute.

6. Problems Encountered and Resources Required

The Scholarship System boasts several government scholarships, non-government available for students, but in spite providing information about scholarship schemes there is lack of awareness among the students for related essential documents regarding these opportunities.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution assists the students in building their skills and becoming proficient. Our vision is to facilitate the journey of students from information to knowledge and knowledge, to wisdom. The institution provides formal education and a holistic understanding of the environment and social sensitivity essential for a responsible citizen. The institution acts as a bridge between the student's interest and his/her career path. A student can get ready for the anticipated career challenges. Most of the students are from the lower-middle class and still struggle for basic living and educational needs. To

Page 74/86 29-06-2024 09:28:31

promote the quality education of the financially deprived students of the society through financial assistance under the name of different Scholarships. The institution provides the following non-government Scholarship-

- 1. Mahant Laxminarayan Das Scholarship Scheme for economically weaker Students.
- 2. Waman Rao Lakhe Scholarship Scheme for Disabled students.
- 3. Rukhmani Bai Parghaniya Scholarship Scheme for those students who have lost their parents due to COVID-19.
- 4. Riyaz Ahmed Scholarship Scheme for outstanding performance in Sports.
- 5. Special scholarship scheme for N.C.C girl students.
- 6. Fees exemption of 500 Rs. to girl students.
- 7. Swami Vevikanad scholarship scheme for N.S.S students

IQAC along with other departments implemented FDPs to improve the knowledge of our faculty and develop the skills needed for effective work. The college has taken the initiative to organize seminars, workshops and guest lectures to create awareness among the students, and develop their leadership qualities, communication skills, creativity, professionalism etc.

Students and teachers are encouraged to develop their skills by participating in research programs. There are many extracurricular, co-curricular activities cultural programs whose sole purpose is to develop different skills among students.

The IQAC members and research committee meet every year to plan and improve academic research. Institution has a research Centre of Commerce. Institution has a Commerce Lab with all the tools needed for research. Our students and staff have access to a well-equipped Commerce Lab. Computer lab is also an essential part of technical assistance.

In addition to professional development, wellness programs were implemented for both teachers and other staff. The college is constantly striving to create a competent ecosystem through workshops, discussions, interactive sessions, additional/certificate courses, etc. The institution holds discussions with key organizations working on student skills.

The institution understands the importance of value-based education in encouraging positivity in students. Therefore, it always implements community programs.

Teachers encourage students to participate in extracurricular and cultural activities. It helps to create a safe space for students where they feel motivated and confident to participate and perform better. The cultural activity enhances the confidence and personality of the students. The most important factor towards success is clarity of approach, the concepts of healthy competition, positive thinking, right competitive attitude, planning meticulously, following accurate techniques of learning, etc. which make them confident and their chances of succeeding are higher. Teachers always have a solution-oriented mindset toward the students.

Student Satisfaction Survey is conducted. The feedback gathered by the students can be used to make informed decisions about development, teaching methods, and resource allocation. Student satisfaction survey has positive results.

The institution has been capable of identifying the weak or slow learners and necessary remedial

programs were organized for them. In the post-pandemic period, the institution has witnessed an increase in experiential learning methodologies.

In addition to the focus on research, the institution also places importance on extension activities and collaboration with other reputed institutions. The MOUs were signed with other institutions for research, faculty and student exchange, internship and sports.

The institution has NCC and NSS unit that encourage to adapt society and promote positivity in personal behaviors. Students visit to old age home or orphan house for the same. Basic skills such as responsibility can learn through punctuality for class and completing the assignments. The students will likely to have a lot of groups work it improves Collaboration skills. Professional and vocational skills is also a part of programme outcome. workshops, interactive sessions, additional/certificate courses, are the part of the same.

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies' institution-wide awareness and undertakings on policies with zero tolerance.

Gender sensitization activities are being carried out without fail in the institution. The college actively organizes events and programs that are sensitive to the public as well as the students to gender-related issues and legal support. To ensure that the institution operates effectively and efficiently, a code of conduct has been established for all members of the community, including students, faculty, and staff.

During the inaugural session of every programme, our college used to sing our state song which indirectly encourages students about our great culture.

The library department helps the students to gather more information through the online academic portals such as INFLIBNET and e-PG Pathshala.

The Institute in the campus has study centres of Distance Education of Pt. Sunderlal Sharma Open University Bilaspur.

The waste management techniques have been refined in a more organizational pattern. The rainwater harvesting system is well established and produces the expected outcomes. The institution installed Solar Energy Plant in 2018. It tremendously reduced the power consumption taken from the electricity from Chhattisgarh State Electricity Board. It bears at least 70 % of the energy demands the college.

Important days like International Yoga Day, International Women's Day, Environment Day, Hindi Diwas, Youth Day, N S S Day, N C C Day are celebrated and observed bringing together all the disciplines of the college to expand the horizons of their knowledge.

File Description	Document
Appropriate web in the Institutional website	<u>View Document</u>

5. CONCLUSION

Additional Information:

Mahant Laxminarayan Das College, established in 1997, successfully celebrated its Silver Jubilee in the year 2022 to commemorate the progress and growth of the institution. The institute was first assessed by NAAC in 2018 and achieved B grade with 2.06 CGPA. Since then, the college has witnessed steady growth with respect to academic and non-academic fields. It is worth noting that since the college is located in an urban area and most of the students of the institute are from weak economic background, the college is trying its best to provide quality education to its students. 15 add-on courses are being run smoothly by the college. Apart from this, a research centre in commerce subject is also established in the college. The number of computers has been increased based on the number of students studying in the college. NCC Girls Wing has been started in the college for girl students with 53 vacancies from the session 2021-2022. The additional information quoted above attests to the manifold progress made by the Institute since the last NAAC assessment.

Concluding Remarks:

Since its establishment, Mahant Laxminarayan Das College has worked hard to provide quality education to the underprivileged and the underprivileged, especially in the rural areas. Proper planning and effective execution of activities by the faculty, constant guidance of management and academic fellows, collaboration with various organizations raised the image of the college. The college follows innovative and multidisciplinary approach with a defined mechanism for holistic development. The college provides state-of-the-art infrastructure and technology to support effective teaching-learning. 15 add-on courses have been launched to enhance skills and learning. These facilities provide practical training to the students.

Various committees are engaged in curricular and co-curricular activities that contribute to experiential learning and problem-solving and hence enhance the knowledge base beyond the curriculum. NSS and NCC are contributing in the field of social responsibility.

Page 77/86 29-06-2024 09:28:31

6.ANNEXURE

1.Metrics Level Deviations

	Level Deviation Sub Questions an		before and	after DVV	Verification	
1.2.1						ine courses of MOOCs, SWAYAM, lled and successfully completed
	during the last f	ive years)				
	Answer be	fore DVV V	Verification	: 15		
			erification:			
1.3.2	Percentage of st completed acade		ertaking p	roject worl	x/field worl	x/ internships (Data for the latest
	Answer be	fore DVV V	ents undert Verification Prification: 7	: 802	ect work/fi	eld work / internships
1.4.1		ders, such a	is Students,	Teachers,	Employers,	d ambience of the institution from Alumni etc. and action taken report
	communicated to Answer Af	the relevanter DVV V	nt bodies and erification:	d feedback l A. Feedbac	hosted on the k collected,	d, analysed, action taken& ne institutional website analysed, action taken& ne institutional website
2.1.2	reservation policy 2.1.2.1. Numl last five years (E	y for the fir ber of actua Exclusive of	st year adm al students	nission duri admitted fi aerary seats	ng the last s	OBC etc.) as per applicable five years served categories year wise during
	2022-23	2021-22	2020-21	2019-20	2018-19	
	560	774	436	736	725	
	Answer Af	ter DVV V	erification :			-
	2022-23	2021-22	2020-21	2019-20	2018-19	
	332	341	290	351	363	
	wise during the	last five yea			ed categor	y as per GOI/ State Govt rule year
	2022-23	2021-22	2020-21	2019-20	2018-19	
2.4.2	Percentage of fu five years (consid				LET/ Ph. D	/D.Sc. / D.Litt./L.L.D. during the last

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	16	15	14	12

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	13	13	11

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
529	876	678	605	489

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
511	837	662	589	494

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
784	886	689	623	629

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
718	846	672	624	628

Remark : Values updated excluding diploma in computer application (DCA) in supporting documents.

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	07	14	08	02

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	0	0

- Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years
 - 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	07	03	02	02

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
05	01	00	00	00

- Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.
 - 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	07	09	10	14

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
09	05	07	08	11

Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification : 14 Answer After DVV Verification :11

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17.38847	12.11965	0	19.86672	8.13028

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24.28	1.97	1.15	11.9	14.01

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification: 144 Answer after DVV Verification: 114

- 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)
 - 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27.02875 38	5.80919	2.34925	15.16090	16.30129

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.29193	4.6645	0.69536	4.53464	6.95414

- Following capacity development and skills enhancement activities are organised for improving students' capability
 - 1. Soft skills
 - 2. Language and communication skills
 - 3. Life skills (Yoga, physical fitness, health and hygiene)
 - 4. ICT/computing skills

Answer before DVV Verification : A. All of the above Answer After DVV Verification : B. 3 of the above

Remark: Value has been updated as per the supporting documents provided by HEI however HEI has provided the activities for soft skills do not align with the requirements of the metric.

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
899	909	844	337	1114

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
446	0	0	0	468

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification: A. All of the above Answer After DVV Verification: B. 3 of the above Remark: Values updated as per the supporting documents.

Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
481	339	489	530	349

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
481	339	489	530	343

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
784	886	689	623	629

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
511	837	662	589	494

Remark: Values updated excluding diploma in computer application (DCA) as updated in 2.6.3.1.

- Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years
 - 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	5	0	0	5

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	0	0	0

- Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)
 - 5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	34	13	36	49

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
06	08	04	05	07

6.2.2 Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Answer before DVV Verification: A. All of the above Answer After DVV Verification: B. 3 of the above Remark: Values updated as per supporting documents.

- Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years
 - 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
84	11	00	01	09

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
07	04	00	00	04

Remark: Values have been updated as the financial support provided to teachers to attend conferences/workshop for Rs 2000 above will be considered.

- 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years
 - 6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
87	10	17	05	22

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
33	08	08	05	01

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer	before DV	V	Verification:

	2022-23 2021-22 2020-21 2019-20 2018-19
6.5.2	Quality assurance initiatives of the institution include:
	1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
	2. Academic and Administrative Audit (AAA) and follow-up action taken
	3. Collaborative quality initiatives with other institution(s)
	4. Participation in NIRF and other recognized rankings
	5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.
	Answer before DVV Verification : A. Any 4 or more of the above
	Answer After DVV Verification: B. Any 3 of the above Remark: Values updated as per supporting documents.
	Remark. Values updated as per supporting documents.
7.1.2	The Institution has facilities and initiatives for
	1. Alternate sources of energy and energy conservation measures
	2. Management of the various types of degradable and nondegradable waste
	3. Water conservation
	4. Green campus initiatives
	5. Disabled-friendly, barrier free environment
	Answer before DVV Verification : A. 4 or All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : Values updated as per supporting documents.
7.1.3	Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following
	1. Green audit / Environment audit
	2. Energy audit
	3. Clean and green campus initiatives
	4. Beyond the campus environmental promotion activities
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: B. Any 3 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of teaching staff / full time teachers during the last five years (Without repeat count):
	Answer before DVV Verification: 59
	Answer after DVV Verification : 42
1.2	Number of teaching staff / full time teachers year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	32	33	35	33

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
30	32	32	33	30