

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**MAHANT LAXMINARAYAN DAS COLLEGE, GANDHI
CHOWK, RAIPUR (C.G.)**

C/O SHIKSHA PRACHARAK SAMITI, GANDHI CHOWK, RAIPUR, (C.G.)

492001

www.mldcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The co-aided education institution of MLDC was established in 24th October 1997 by its parent body Shiksha Pracharak Samiti Raipur affiliated to PTRSU to provide tangible platform for neighbouring community as a front of realizing its social obligations. The College is recognized under the 2f & 12B of the University Grant Commission. The College is named after Mashant Laxminarayan Das an eminent freedom fighter who encountering innumerable challenges and difficulties in the childhood became Mahant of Jaitu Sao Math at Purani Basti in Raipur at an early age. It was the time when the freedom movement was entering a new era of mass struggle under the dynamic leadership of Mahatama Gandhi and Mahant ji became the true soldier dedicating his life for the cause of mother land.

In the post Independence era Mahant ji keeping in view the difficulties faced by him during his childhood, he took recourse to philanthropy and social welfare. He played a prominent role in establishment of orphanage and National School in Raipur for poor and needy "The Harijan Hostel" in Raipur saw the light of the day due to his concerted effort. He managed all this with fund collected through his village tour. People contributed generously to his effort. In the perspective the setting up of Mahant Laxminarayan Das college is an endeavour to tribute to the Philanthropic effort of the legend to cherish his ideals and serve the society to fulfill his dream of upliftment of the downtrodden.

Vision

"Transforming lives and community through learning" encapsulated in college's monogram as "Vidya-Vinay-Vivek".

Mission

- To provide the value based education at affordable cost in all programs run by the college.
- To pursue holistic development of the students through academic and extension activities.
- To inculcate strong feeling for Gender Sensitivity, Social Obligation, National Value and Environmental Concern.
- To instill quality of leadership and service towards the neighboring community and society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- One of the premier college of the city provide quality higher education to the under privileged segment of society at an affordable cost.
- A well qualified and experience team of peers and faculty members working passionately selflessly

towards character building of the student as their commitment to their vision of “Transforming Lives & Communities through learning.

- The core strength of the college is that it offers courses of Humanities Commerce & Management, Computer & Yoga under one roof.
- Strong personal bondage between the student and faculty members. Availability of faculty members outside the class to guide and to counsel.
- A congenial work culture, courteous conduct towards non teaching staffs, transparent mechanism of admission, strong sense of discipline, a holistic development of student through a large number of cells throughout the whole academic year.
- A clean campus and attitude of respect towards, environmental concern manifested in various activities.
- A well equipped adequate number of classrooms.
- Library with state of the art facility, and e-learning resources with E-Books, E-Journals.
- An outlook of life based on equality and without any discrimination of any of any kind for students from diverse background social strata.

Institutional Weakness

- As the college is growing leaps bound we need to expand our infrastructure in terms building, play ground and installation of state the art facility.
- The mentor & mentee ratio is inadequate.
- Inadequate linkage with social, industry and international institution.
- Inadequate success on placement front although our effort of late has started yielding fruits.
- The feedback mechanism has to be streamlined.

Institutional Opportunity

- The college has acquired land in the new Raipur region which is a huge asset for considerable expansion of college.
- The college is well poised to take up research activities and project work offered by UGC & other research centers.
- The college is in a position to start new course.
- As the college has grown in stature student from other state also prefer to join us over other institution in the city.
- The robust functioning has attracted the attention of various industrial houses who are willing to have long term relations with college

Institutional Challenge

- To work more on extension activities to strength our bond with the neighboring community.
- To provide computer literacy to every student who has become the part of the college.
- To work for minimize the student dropout rate especially after first and second year of graduation.
- To streamline line various committees and cells societies of the college so as to ensure holistic development of student.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Mahant Laxminarayan Das College affiliated to Pt. RSU follows the syllabus as prescribed by the university. The college has implemented the curriculum in a very effective and precise manner by following the academic calendar as prescribed by the university.
- The college prepares the academic calendar in accordance with the academic calendar of the university and also prepares timetable for the delivery of lecture within a stipulated time frame.
- The college also undertakes educational tours, excursions and visit to various industries in and around the city to enhance the theoretical knowledge imparting practical experiences.
- Two full time teachers of our college are representing University Board of Studies.
- Two new courses are introduced within the last five years.
- The college believes in healthy environment for students. The cross cutting issues related to Gender Environment and sustainability, Human values and professional ethics are applied and followed by the college in the curriculum as decided by the university. The university curriculum for 1st year of B.A, B.Com, B.C.A and BBA include many of the above issues in the additional subject of environment studies and Human Rights. Besides the curriculum college undertakes various activities on the above cross cutting issues. For Gender sensitization the college has constituted Sexual Harassment Redressal Cell, anti ragging committee and girl's common Room committee.
- The feedback form for various stake holders have been uploaded on the college website.

Teaching-learning and Evaluation

- Students of various hues are given admission in the college. Both advanced and slow learner are placed together initially in the beginning of the session .They are made familiar with the course structure, the objectives and the outcome of course is explained to them.
- The slow learner are being motivated to pursue studies through case studies of successful people from poor background.
- The advanced learners are nurtured through career counseling.
- The college firmly believes in student centric learning methods and starts its preparation well in advance before the beginning of the academic session.
- Apart from academic learning college promotes experiential as well as participatory learning among students.
- The college has adopted and started making use of ICT tools as a means of innovation in teaching. From current session e- learning has been adopted as an effective tool of teaching learning.
- There is an incremental growth in full time teachers with Ph D. degree.
- The college is benefited from the experience of their faculty members with an average experience of more than 10 years.
- Continuous Internal Evaluation (CIE) is functional in the college right from its inception. However Continuous Internal Evaluation has gone through many reforms and modification in response to the feedback from the students and the faculty members.
- All PO & PSO are clearly stated, communicated to all stake holders and uploaded on the college website.

Research, Innovations and Extension

- The faculty members are empowered to take up research activities utilizing the existing facilities. As a impact of these, there is increase in the publication rate by the faculty members. In future the management of the college is looking forward to establish an ecosystem for innovations.
- The college is well aware of its duties and obligation towards neighboring committees in terms of activity and towards sensitization students to social issues. In last five years a lot of extension activities and awareness program has been undertaken by the college under the aegis of NSS.
- Total 3 students are awarded with Ph D under supervision of The Principal.
- Total 25 Number of research papers are notified during the last five years
- Total 17 Number of publications are done by faculty members during the last five years

Infrastructure and Learning Resources

- At present, the main building of the college encompasses 22 classrooms equipped with Wi-Fi facilities, 4 classrooms with LCD facilities, 3-seminar hall with LCD facilities for learning and teaching.
- For practical and experimental learning and teaching the college at present has 3 labs well equipped and two with LCD facilities.
- Besides the college campus also has two-office rooms, reception room, Girls Common Room, Sports room, Canteen, Rest room that can be used for differently able person also.
- For overall development of the students the college has undertaken a number of initiatives viz sports, Games, Yoga, NSS, NCC extracurricular activities.
- The college has organized the inter college sports events in kayaking canoeing, Netball, Wrestling and Chess tournaments at the university level.
- For physical fitness the college organizes Health Checkup Camps at regular intervals. Lectures & talks are organized on healthy practices from time to time for all stake holders.
- Yes Library is automated and we are using fully automated version of Delplus 2.0 Integrated Library Management System. Details of ILMS are as follows.
- The library has a good collection of subject wise books, e-resources, journals.
- The college has implemented private Cloud to provide high quality services to end user and for ease of management.

Student Support and Progression

- More than 23% of students are benefited by scholarships and free ships provided by the Government & by the institution in last year.
- College organizes more than 5 capability enhancement and development schemes which includes Career counseling, Remedial coaching, Bridge courses, Yoga and meditation & Personal Counseling.
- The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases there is no instances of ragging and sexual harassment cases in the campus in last five years.
- The placement cell has been active since last two years for providing a platform for employment opportunities to the students.
- There is an incremental growth in Civil Services / State government examinations during the last five years.
- The sports person from the college have made their presence felt at the national level through all India inter university competitions.
- As a part of Extra Curricular Activities, the active Student Council often serves to engage students in

learning about democracy and leadership.

- The newly registered alumni association has been setup in the current academic year.

Governance, Leadership and Management

- The governance of the college epitomizes the vision and mission of the institution in toto. The institution has a humble realistic and pragmatic vision of “Transforming lives and community through learning” encapsulated in college’s monogram as “Vidya-Vinay-Vivek”
- The institution believes in delegating responsibility not only to the faculty and staff member but in certain cases also delegate responsibility to the students.
- The college Academic Council and IQAC devolve responsibility to the various committees and cell headed by Senior Faculty members to implement the decision of the college governing body in accordance with Vision and Mission of college.
- The college has acquired land in new Raipur to construct a new building to accommodate the burgeoning strength of the college.
- In accordance with directives issued by Pt. Ravishankar Shukla University, Raipur and HED to all affiliated colleges, our institution has duly constituted IQAC (Internal Quality Assurance Cell) on 26.08.2015.
- The institution also adopt holistic approval towards teaching and non teaching staff for their empowerment through several welfare measures.
- The performance of the teaching and non-teaching staff is assessed through annual self appraisals.
- The institution is primarily a self financed institution whose principal source of funding is from the fee it collects from the students the fund collected is utilized in judicious manner to provide optimum benefits to the students.
- There has been incremental improvement in the performance of the students in annual and semester examination in preceding five years.

Institutional Values and Best Practices

- The safety and security of students faculty members, non-teaching staff and other stake holders have been given utmost priority. Being a co aided education institute we have take special care of female students.
- For the security of students in general and those female students in particulars the entire campus is placed under CCTV camera.
- College implemented Rain Water Harvesting Structure to collect roof top rain water.
- For green practices college management encourages all staff members & students to use public transport to reach college.
- For paperless work college has already taken few initiatives like online admission form, display of notice on college website & other social media platforms. The internal examination & unit test records are maintained in the soft copy.
- College celebrates birth anniversaries of renowned personality both national and regional to inculcate human values and practices in the students for their holistic developments.
- The entire functioning of the college carried out in robust and transparent manner.
- The best practices followed by the institution are Donation of Books to College Book Bank Facility & Cleanliness of College Campus through Joint Efforts of Faculty members, Non Teaching Staff & Students.

- To realize this vision number of initiatives have been under taken but the one are which distinctive to the college vision and priorities the counseling of student about their carrier. To guide them for carrier options available to them.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHANT LAXMINARAYAN DAS COLLEGE, GANDHI CHOWK, RAIPUR (C.G.)
Address	C/O Shiksha Pracharak Samiti, Gandhi Chowk, Raipur, (C.G.)
City	Raipur
State	Chhattisgarh
Pin	492001
Website	www.mldcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dewasish Mukherjee	0771-4057374	9926655551	077-1404737 4	mldcraipur@gmail. com
IQAC Coordinator	Amitabh Kumar	-	9691302019	-	amitabh3512@gma il.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	24-10-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	19-09-2014	View Document
12B of UGC	19-09-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	C/O Shiksha Pracharak Samiti, Gandhi Chowk, Raipur, (C.G.)	Urban	0.3622	4182

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, Humanities	36	Higher Secondary school Certificate	English, Hindi	900	593
UG	BCom, Commerce And Management	36	Higher Secondary school Certificate	English, Hindi	30	30
UG	BBA, Commerce And Management	36	Higher Secondary school Certificate	English	120	52
UG	BCom, Commerce And Management	36	Higher Secondary school Certificate	English, Hindi	1800	1076
UG	BCA, Computer Science	36	Higher Secondary school Certificate	English	90	50
PG	MCom, Commerce And Management	24	Graduation in Commerce	English, Hindi	185	119
PG	MA, Department Of English	24	Graduation in any Discipline	English	50	30

PG Diploma recognised by statutory authority including university	PG Diploma, Commerce And Management	12	Graduation in any Discipline	English	30	0
PG Diploma recognised by statutory authority including university	PGDCA, Computer Science	12	Graduation in any Discipline	English, Hindi	80	80
PG Diploma recognised by statutory authority including university	PG Diploma, Department Of Yoga	12	Graduation in any Discipline	Hindi	65	65

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				33			
Recruited	0	0	0	0	0	0	0	0	16	16	0	32
Yet to Recruit	0				0				1			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	14	1	0	15
Yet to Recruit				2

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	1	0	3
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	3	0	8
M.Phil.	0	0	0	0	0	0	5	4	0	9
PG	0	0	0	0	0	0	0	1	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	4	3	0	7
PG	0	0	0	0	0	0	1	2	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		1	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	66	11	0	0	77
	Female	47	21	0	0	68
	Others	0	0	0	0	0
UG	Male	1201	48	0	0	1249
	Female	530	22	0	0	552
	Others	0	0	0	0	0
PG	Male	73	2	0	0	75
	Female	74	0	0	0	74
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	164	170	78	109
	Female	91	81	92	69
	Others	0	0	0	0
ST	Male	76	88	75	77
	Female	53	60	90	48
	Others	0	0	0	0
OBC	Male	680	840	360	597
	Female	325	344	496	275
	Others	0	0	0	0
General	Male	337	416	238	392
	Female	232	272	351	257
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1958	2271	1780	1824

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 238

Number of self-financed Programs offered by college

Response : 10

Number of new programmes introduced in the college during the last five years

Response : 2

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1958	2271	1780	1824	1716

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
745	745	713	713	713

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
624	641	542	539	554

Total number of outgoing / final year students

Response : 2900

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	27	26	24

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	27	25	24	22

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	33	33	33	33

Total experience of full-time teachers**Response : 311.57****Number of teachers recognized as guides during the last five years****Response : 1****Number of full time teachers worked in the institution during the last 5 years****Response : 30****3.4 Institution****Total number of classrooms and seminar halls****Response : 27****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
80.18	89.43	65.91	62.53	69.95

Number of computers

Response : 71

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.10041

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.04095

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Mahant Laxminarayan Das College affiliated to Pt. RSU follows the syllabus as prescribed by the university. The college has implemented the curriculum in a very effective and precise manner by following the academic calendar as prescribed by the university. The college has adopted following measures for effective curriculum delivery-

- 1.The academic session begins with inaugural address of the principal welcoming the new students and the college staff.
- 2.The faculty members introduce the nature and structure of the course with various subject options to the students. The students and the teachers interact with each other to resolve their various queries regarding the course structure and schedule of the course. The introductory classes are seen as a measure to establish cordial relations between the new students and the faculty members.
- 3.The college prepares the academic calendar in accordance with the academic calendar of the university and also prepares timetable for the delivery of lecture within a stipulated time frame.
- 4.The implementation of timetable is monitored by the academic committee by the Principal and HOD of various departments. Every department has their own time table and they are monitored by HOD's or the teacher in charge.
- 5.According to the timetable various subjects are allotted to the faculty members keeping in view the specialization in the subjects.
- 6.The teacher prepares their own daily diaries regarding the topics taught by them in their lectures. This is followed by unit tests after the completion of the particular unit so there is a unit test after the completion of unit in each paper.
- 7.The students are encouraged to participate in the faculty developed programmes , Refresher's course, seminars, workshops organized by the college and other institutions of the university.
- 8.The college carries out various extra-curricular activities like debate, essay competitions, quiz, and cultural activities to hone their skills to cope up with challenges of the modern world.
- 9.The college also undertakes educational tours, excursions and visit to various industries in and around the city to enhance the theoretical knowledge imparting practical experiences.
- 10.In the execution of the curriculum the well equipped library plays an important role.
- 11.The faculty members and the other staff members of the college maintain cordial relations with the students and always eager to resolve their various issues like enrolment, filling of examination forms, scholarship forms etc.

The entire college staff gives their best for the effective implementation of the curriculum. For detail schedule please find the attached academic calendar of the current academic year.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 3.91

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	01	00	00

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 11.34

1.2.1.1 How many new courses are introduced within the last five years

Response: 27

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 1.89

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
133	60	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college believes in healthy environment for students. The cross cutting issues related to Gender Environment and sustainability, Human values and professional ethics are applied and followed by the college in the curriculum as decided by the university. The university curriculum for 1st year of B.A, B.Com, B.C.A and BBA include many of the above issues in the additional subject of environment studies and Human Rights. Besides the curriculum college undertakes various activities on the above cross cutting issues. For Gender sensitization the college has constituted Sexual Harassment Redressal Cell, anti ragging

committee and girl's common Room committee. Each of this committee spaced under faculty in charge to look after the various gender specific issues. The Sexual Harassment Redressal Cell organizes awareness programmes keeping in view the interest of the Girl students. There is also a complaint box to receive their complaints and the mobile numbers of the committee members provided to the students.

The college also organizes workshops on gender equality. A hygiene and spacious Girl's Common Room is operation of the third floor of the college. It is well equipped for the recreation of Girl's students. Beside the female students are sensitized from time to time through body language developmental programmes. The college takes initiatives to inculcate values and ideals through-

1. Jindagi Na Milegi Dobara.
2. Rallies on Voting Rights.
3. Rallies for Cleanliness Campaign.
4. Participation in Swachh Bharat Abhiyan by downloading mobile App.
5. Blood Donation Programmes.
6. Health Awareness Programmes
7. A Tree Plantation Programme.

As per the guidelines of UGC and the university an anti-ragging committee has been constituted to handle the issues pertaining to ragging.

The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any inconvenient incident.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 9.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 181

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A.Any 4 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 2

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
28	74	39	42	14

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 83.31

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1072	1273	977	990	912

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1285	1285	1230	1230	1230

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 91.5

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
742	745	509	691	639

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

At the time of admission the college constitutes an admission committee with seven faculty members which helps the student to select the stream from courses offered at UG and PG level to explain them the prospects and advantages of a particular course. It becomes easier for the students to select the stream of their choices especially in the faculty of Humanities where Students from Science and Commerce opting for humanities have to choose the three subjects of Humanities. Here the role of admission committee significant to make them appropriate choices.

Students of various hues are given admission in the college. Both advanced and slow learner are placed together initially in the beginning of the session. They are made familiar with the course structure, the objectives and the outcome of course is explained to them.

In the humanities the students from science and commerce background who are not comfortable with choice of the subjects they made are allowed to make changes in the subjects within a week of new session. Once the students settle down and become familiar, the college began its endeavor to identify the students on the basis of their learning capabilities into advanced learners and slow learners. One of the easiest means to identify them are through the programs like quiz, debate and essay competition organized for the students from time to time.

Besides the unit tests conducted after the completion of each unit helps the faculty members to identify the advanced learners and slow learners. Slow learners of different streams who are identified are taken care of by the respective faculty members.

It has been found that the slow learners constitute the major chunk of the dropouts. So to address the problems of the slow learners the faculty member acts both as counselor and mentor. Most of the slow

learners come from extremely poor background.

Therefore college has taken following steps to address their concern:

- They are being motivated to pursue studies through case studies of successful people from poor background.
- They are also given tips about writing the exam method and strategies adopted to get good marks.
- Books are provided to them from Book Bank and specimen copies of the faculty members are given to them.
- They are also given fee concession and Scholarships.

For the advanced learners the college has taken following measures:

- The advanced learners are nurtured through career counseling. They are given information about various career options in accordance with the course pursued by them in their graduation.
- The faculty members especially give addition information regarding each topics taught in the class.
- The college invites experts from outside to give them tips regarding preparation for competitive exams.
- The college also organizes debate, quiz, essay and competition, guest lecture on various burning topics to hone their writing and communication skill. They are also given prizes as means of encouragement.

The college also organize lecture in the form of PPT for both advanced and slow learners.

2.2.2 Student - Full time teacher ratio

Response: 65.27

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college firmly believes in student centric learning methods and starts its preparation well in advance before the beginning of the academic session. We strictly adhere to the academic calendar of the Pt.RSU. In the very first meeting of the college academic council plans and strategies are chalked out under the guidance of Principal, IQAC committee and other senior faculty members. Following are the methodologies are used for enhancing learning experience.

- **For academic learning** the course work is assigned to various faculties and constant monitoring of the course progress is done by periodic review of the daily diaries of faculty members. The attendance of students is taken to ensure their presence in the class. The units tests are carried out for their continuous evaluation and progress. The performances of students are reviewed both with students and with the faculty members. To attain excellence in learning we have introduced giving assignments to the students
- Moreover the college has the feedback mechanism also in operation at various level including feedback from students, teachers, parents and alumni about the institution for overall qualitative up gradation of the college.
- **For participative learning** the students are entrusted with the responsibilities to organize various cultural programmes and activities so as to learn the spirit of a good team work. There are organizations like NSS to emphasize importance of learning.
- **For experimental learning** the educational tours are carried out from time to time by various departments. Therefore the students are also taken for industrial visits, cleanliness drive and environmental awareness programme and drug de-addiction campaign.
- For the purpose of in depth understanding of the course material and better comprehension the college do organize guest lectures, celebrating the birthday of renowned personalities to inculcate human values, instill in self confidence among the students.
- The students are encouraged to participate in Quiz Debate, Essay Competition to hone their skill.
- The college magazine & e-news letter gives them the platform to explore their creative mind and potentialities.
- The institution has started making use of Audio Visual Tools; PPT based lectures which lead to better understanding and comprehension of the subjects, development of problem solving skill and engenders positive response towards the subjects.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 3.33

2.3.2.1 Number of teachers using ICT

Response: 01

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues**Response:** 65.27**2.3.3.1 Number of mentors**

Response: 30

File Description**Document**

Year wise list of number of students, full time teachers and students to mentor ratio

[View Document](#)**2.3.4 Innovation and creativity in teaching-learning****Response:**

The institution is growing in leaps and bound engendering constant innovation in the teaching learning process to sustain creativity among the students.

- To inculcate leadership skill among the students, they are nominated in various college committees.
- Educational tour has been organized across the state to make them familiar with ancient cultural heritage and to increase their acquaintance with nature and environment as well.
- Industrial visits are frequently organized to impart knowledge of practical application of the overall learning of classroom theories.
- A visit to museum enhances their knowledge and acquaintance with cultural heritage.
- To bring out creativity of the students the college organizes extracurricular activities like poster making, making best out of waste.
- Awareness campaigns like Aids Awareness, Drug De addiction, anti alcohol world friendship day, tree plantation, cleanliness drive are organized in order to make them aware about the events happening in their surrounding and also enable them to learn about health and environmental concern.
- Projects and assignments are ingrained in the curriculum to reinforce experiential learning and environmental concern.
- Street plays and one act plays also used as method of learning.
- The college has adopted and started making use of ICT tools as a means of innovation in teaching. From current session e- learning has been adopted as an effective tool of teaching learning.
- PPT lectures on various topics are prepared & delivered by the faculties of the respective subjects. We already have ICT equipped hall and seminar room for teaching & learning. Smart classrooms are in the pipeline.

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 77.58

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 33.81

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
09	9	9	8	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 10.39

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**Response:** 3.03**2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

Continuous Internal Evaluation (CIE) is functional in the college right from its inception. However Continuous Internal Evaluation has gone through many reforms and modification in response to the feedback from the students and the faculty members.

- The college has so far followed two pronged approach for Continuous Internal Evaluation. The first approach entails conduction of unit test after completion of each unit in the respective course.
- The second more comprehensive approach envisages internal examination for each stream towards the end of January and the beginning of February i.e. a month ahead of the annual exam.

It is here that the college has made many significant changes in the evaluation process.

- Initially the internal exam was for the first year students of Under Graduate course. However with the feedback from the students and faculty member it has been extended first for the second year and subsequently for the third year students. Now we are having internal examinations for all students of the under graduate courses. The semester courses also conduct internal exams prior to the semester examination.

The time duration of the internal examination are same as that of the university and the students are informed for the internal examination well in advance. Instructions are given to students to appear in the examination.

- The results of internal evaluation are displayed immediately and students are given back the answer

sheets and the problems are discussed in the classroom in details with all students so that they can rectify mistakes made by them.

- Students with poor performance 15 days remedial classes are arranged to sort out their difficulties so that they can handle the annual exam with ease.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal Assessment helps us to evaluate the strength and weakness of the students. At the same time it helps the faculty members to take corrective measures after every assessment process. The College has a transparent and robust internal assessment mechanism which includes

1. Unit Test
2. Internal Assessment

The unit tests are conducted after the completion of each unit. Each paper has five units and so five unit tests for each paper is carried out.

- Unit test I is held in the last week of August
- Unit test II is held in the last week of September
- Unit test III is held in the last week of October
- Unit test IV is held in the last week of November
- Unit test V is held in the last week of December

After each unit test the test copy is returned to student to look into their mistakes which are discussed threadbare so that they can understand their mistakes and take corrective measures. The records of unit test are maintained by the respective faculties.

Unit tests are followed by the internal assessment towards the end of January and the beginning of February ahead of the annual examinations. These evaluations are done and results are displayed immediately and are discussed with the students in detail. This is followed by 15 days remedial classes for slow performers. The college maintains the records of Internal Examination in cogent manner this also comes for review in the meeting of staff council on how to enhance the performance of slow learners.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college strictly adheres to the examination related to grievances redressal, Here the role of the college is more of a facilitator. Because the final decision taken up by the university exam department. The faculty members of the college help the students by counseling them on their performance. The college helps the students with exam related grievance in various ways.

- First of all for any discrepancy in the mark sheet of the students. The college immediately forward the students complaint to the exam department.
- If a student is shown absent in the paper, in which he appeared in the annual/semester exam, the college forward his/her letter of complaint along with the photocopy of his attendance sheet as a proof to the university so that as he may get timely redressal.
- There is a provision of revaluation of the paper by university if the student is not satisfied with their marks. Such students have to apply for revaluation within a prescribed time limit and the result of revaluation is declared within stipulated time. Even then if the student is not satisfied then there is a provision of providing photocopy of the answer sheets to them.
- The college is also a part of the supplementary exam organized by the university as means to redress the grievance of the students related to the examination. This examination gives students to improve their result and it also helps them to save a year loss which has boon one of the reasons for the student drop out.
- One another grievance related to the examination is about the case of UFM (Un Fair Means) registered against the student. The case of U.F.M is resolved within stipulated time with the students being given sufficient time to clarify their stand. The cases are/ decided in just and fair manner by the university to satisfaction of all.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college follows the academic calendar of the university for various academic and extra curriculum activities in toto, nevertheless for continuous internal evaluation the college has evolved its own mechanism under the guidance of the college council headed by the senior faculty member. In the very first meeting of the college council at the beginning of session the academic calendar for CIE are prepared. The process of CIE involves -

1. Unit Test
2. Internal Assessment

The unit tests are conducted after the completion of each unit. Each paper has five units and so five unit tests for each paper is carried out.

- Unit test I is held in the last week of August
- Unit test II is held in the last week of September
- Unit test III is held in the last week of October
- Unit test IV is held in the last week of November
- Unit test V is held in the last week of December

After each unit test the test copy is returned to student to look into their mistakes which are discussed threadbare so that they can understand their mistakes and take corrective measures. The records of unit test are maintained by the respective faculties.

Unit tests are followed by the internal assessment towards the end of January and the beginning of February ahead of the annual examinations. These evaluations are done and results are displayed

immediately and are discussed with the students in detail. This is followed by 15 days remedial classes for slow performers. The college maintains the records of Internal Examination in cogent manner this also comes for review in the meeting of staff council on how to enhance the performance of slow learners.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Mahant Laxminarayan Das College are stated and displayed on website and communicated to teachers and students. This will our stake holders to get the clear picture of a particular programme & course. The details of Program Outcomes and Programme Specific Outcomes subject wise are as follows,

For the details of Program outcome, Program Specific Outcomes please find the attached file in Any additional information documents,

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The attainment of program outcome and program specific outcomes and course outcome has to be evaluated continuously in order to realize our vision version of transforming lives and community through learning. The attainment level of PO & PSO and CO is determined internally by means of unit test internal assessment and assignment given to the students.

Externally by the annual, semester and supplementary examination conducted by the university. The analysis of exam results in the college council and IQAC gives an insight into quantitative attainments of PO, PSO & CO but for qualitative attainment of PO, PSO & CO the college organizes Essay, Quiz and Debate competition both at the college level and also at the department level from time to time. Besides this college has also evolved the feedback mechanism of taking feedback from students, teaching faculty's

alumni and parents from the academic session 2015-16. The method of tests, assignments, competitions among students and feedback mechanism from stakeholders helps the IQAC and CO to evaluate the level of attainment. In the beginning feedback was taken from students and teachers. The subsequent year we involved parents and sought their feedback. After the constitution of Alumni Association, the Alumni are also included in the feedback mode of evaluating the attainment of PO, POS, and CO. Even competitions like poster making are also used as a tool to evaluate the qualitative attainment level.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 85.58

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 534

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 624

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.8

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 3.33

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Mahant Laxminarayan Das College promoting research as an important activity of the institution and faculties are motivated to participate in research work and the college management also encourages faculty member to take Ph D. degree, write research papers, attain national & international seminars etc. Hence faculty members are empowered to take up research activities utilizing the existing facilities. As a impact of these, there is increase in the publication rate by the faculty members.

In future the management of the college is looking forward to establish an ecosystem for innovations therefore college is planning to organize competition on innovation at institution level so that innovation temperament can harnesses amongst the students as well as faculty members.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 3

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.9

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	4	7	4	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.51

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	6	02	03	01

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college is well aware of its duties and obligation towards neighboring committees in terms of activity and towards sensitization students to social issues. In last five years a lot of extension activities and awareness program has been undertaken by the college under the aegis of NSS. Besides NSS activities, the college involves other students also. In the last five years the NSS wing adopted a village every year to carry out extension activities like survey about literacy and education level their occupational profile health and hygiene. For the last two year they have focused themselves on cleanliness campaign under Swacch Bharat mission and have conducted survey about condition of toilets in village they have adopted. The NSS wing has actively participated in the pulse polio programme for elimination of polio. They have distributed medicines for neighbouring community as a part of extension activities. The college student under the leadership of NSS has carried out AIDS awareness campaign, anti smoking day campaign, drug de addiction campaign and cleanliness drive in the college and outside the college in various parts of Raipur city.

To sensitize students towards social issues, the college has the tradition of celebrating various days to make them aware about the issues concerning society. We celebrate birth anniversary of renowned personality both national and regional. The college celebrate national youth days (VIVEKANAND JAYANTI), teachers day (SARVAPALLI RADHAKRISHNAN JAYANTI, VAMAN RAOLAKHE JAYANTI, MAHANT LAXMI NARAYAN DAS JAYANTI, Hindi Diwas, World Literacy Day, RAVISHANKAR SHUKLA JAYANTI, SUNDERLAL SHARMA JAYANTI, State Foundation Day, DEENDAYAL UPADHYAY JAYANTI, Independence and Republic day and World Yoga day to name a few. The college has also organized awareness campaign for environmental observation and has actively participated in the 'no vehicle day campaign' organized by Mr. Pramod Dubey, Mayor, Nagar Nigam, Raipur, Chhattisgarh on every third day of each month. The faculty member also participate along with the students in these extension activity and strive to inculcate sensitivity in students about social issues especially sensitivity towards gender and environment.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government

/recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years****Response:** 107

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	21	22	21	22

File Description**Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years****Response:** 22.17

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
850	70	200	650	300

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
00	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has grown leaps and bound in last 20 years. Initially the space and facilities were more than adequate. With the passage of time as the number of student increased manifold, the college has taken steps to provide adequate facilities to the burgeoning strength. With over 2000 student enrolled in the current academic year the college has been compelled to take expansionist measures, so that the needs and requirement of the students learning and teaching can be met.

At present, the main building of the college encompasses 22 classrooms equipped with Wi-Fi facilities, 4 classrooms with LCD facilities, 3-seminar hall with LCD facilities for learning and teaching purposes.

For practical and experimental learning and teaching the college at present has 3 labs well equipped and two with LCD facilities.

Besides the college campus also has two-office rooms, reception room, Girls Common Room, Sports room, Canteen, Rest room that can be used for differently able person also.

However the most important component for teaching learning process is the library, which has both traditional and modern component. The traditional component includes books, magazines and journals in hard paper and the modern component includes e-Books and N-list subscription which provide access to number of books 3,13,5809 and number of Journals 6236. The college library uses this facility for the programs run by the college.

Besides the book bank facility has been made available to the students of weaker section from the current academic year.

The college has acquired land in new Raipur to construct new building for burgeoning strength of the college so that the need of neighboring community can be served.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution believes in holistic development of which student academic activities are one aspect. For overall development of the students the college has undertaken a number of initiatives viz sports, Games, Yoga, NSS, NCC extracurricular activities.

For sports and games we have a regular sports officer who coordinates with university authority to ensure the students participation at the university level, state level and National level in different games and

disciplines. The student both male/female from the college has made their presence felt at the national level in Kayaking, Canoeing, Body Building, Football, Netball, Softball, Basketball, Judo Men, chess etc.

The college has organized the inter college sports events in kayaking canoeing, Netball, Wrestling and Chess tournaments at the university level. The college sports department with its limited infrastructure is trying its best to meet demands of student for their overall development. Every year in the month of December the college organizes intra college sports events like chess, slow cycle race, musical chair and spoon race etc.

The college has also prepared teams for inter college Cricket, Football, Basketball Netball tournament for the student and has signed MOU with Raipur city clubs for field sport and Shri Balaji Vidya Mandir, Raipur, Chhattisgarh for field support for outdoor sports..

Besides sports and games the college has given more emphasis on physical fitness of the students and faculties for this. There is regular diploma programme in Yoga with a full time Yoga instructor who from time to time imparts necessary tip to the students and faculties. For physical fitness the college organizes Health Checkup Camps at regular intervals. Lectures & talks are organized on healthy practices from time to time for all stake holders.

Besides the physical fitness the development of the mental facilities are also indispensable component of the learning teaching process. The college on a regular basis organizes debate, quiz and essay competition for the students to hone their skills. They are also encouraged to participate in various events organized by the university and the state Government.

The college also provides student opportunity to join NCC. A few students from college has made mark on the national level and participated in Republic Day parade in NCC Air Wing at New Delhi.

The NSS wing of the college has been actively contributed to our commitment to the neighboring community through various extension activities.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 25.93

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 10.78

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
19	16.73	1.83	4.52	1.05

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes Library is automated and we are using fully automated version of Delplus 2.0 Integrated Library Management System. Details of ILMS are as follows.

Name of ILMS Software	Nature of Automation	Version	Year of Automation
Delplus	Fully	2.0	2016-17
Library manager	Partially	1	2015-16
Library manager	Partially	1	2014-15
Library manager	Partially	1	2013-14
Library manager	Partially	1	2012-13

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

College does not have rare book, manuscript, special report or any other knowledge resources. For the

reference of these books we recommend our user to go through the portal of Indra Gandhi National Centre For the Arts in order to access rare books. A URL link for portal of Indra Gandhi National Centre For the Arts is provided into the library page and also our library is connected though hi speed internet facility so user can go through with this portal and access information online. Apart from this The library has a good collection of subject wise books, e-resources, journals.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.73

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.67	.93	.36	.60	1.07

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.91

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 38

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

With the growth of users, IT services and increasing internet bandwidth demand, the college has scaled up the switching capabilities and implemented latest managed wired and Wi-Fi access. The college has very high-end core switches and servers. The college has implemented private Cloud to provide high quality services to end user and for ease of management. College is committed to provide state-of-the-art IT infrastructure and services. There are few Network components to enhance the IT facilities in college such as the available number of switches is total 16 and number of modem devices is 02 of branded companies such as D-Link, Edimax, D-sole and two types of Wi-Fi facilities available one for college staff and another for student with 100 Mbps to 1000 Mbps of speed and also have the facility of Airtel leased line connectivity of 4 Mbps speed.

4.3.2 Student - Computer ratio

Response: 27.58	
File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line) >=50 MBPS 35-50 MBPS 20-35 MBPS 5-20 MBPS Response: <5 MBPS	
File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS) Response: No	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years Response: 6.38				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)				
2016-17	2015-16	2014-15	2013-14	2012-13
5.96	6.24	5.24	3.62	2.61

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Yes, Mahant Laxminarayan Das College established system and procedure for maintain and utilizing physical, academic and support facility. College prepares annual budget to ensure proper maintenance and utilization of physical, academic and support facility.

The physical facilities including class rooms, staff rooms, seminar hall, computer labs, parking facility (Out Sourced) etc. are made available for regular students, teaching & non teaching staffs. College charges a certain amount included in the fee at the time of admission from student. In the classrooms white board, green board and adequate furniture are made available to regular students as well as for government, public and private organizations seeking to organize competitive examinations (especially on Sunday's). The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching, teaching staffs and students.

The college campus has wifi facility in addition to broadband internet connection to the computers installed in the college. The office, library and departments have been computerized fully and partially. For maintenance of Computers Hardware, UPS & Network college has AMC with Adarsh Computers and Stationers, Raipur, Chhattisgarh.

For the academic & support facilities provided by college through library and book bank scheme, various cells, committees, societies established for the purpose. The library has formulated its own set of rules and regulations both for the students as well as the faculty members to have access to the facilities available there. The library has its own mechanism to procure and maintain books and journals and e facilities available. The college also provides sports facility to the students which include equipments for team events. There is also a sports room where indoor games like carom, chess and table tennis are organized. The sports equipments maintained by the sports officer appointed for the purpose.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 16.54

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
496	606	299	176	73

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 3.44

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
89	100	27	46	72

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 6.9

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
164	155	136	123	84

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.13

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 17.31

5.2.2.1 Number of outgoing students progressing to higher education

Response: 108

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 18.09

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	5	5	4	5

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	28	26	27	30

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	03	00	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As a part of Extra Curricular Activities, the active Student Council often serves to engage students in learning about democracy and leadership. Under the guidelines and instruction of State Higher Education department and Pt. RSU to which college is an integral part constitutes student council every year. The student's council is constituted by means of election or nomination as directed by higher authorities.

The structure of College Student Council envisages President, Vice President, Secretary, Joint secretary, class representatives for each class, representatives from NSS and Sports elected or nominated for the whole academic year. In this council female students are given adequate representation. The seats are also reserved for the students from the weaker section. The role of student council starts with the Oath Taking Ceremony.

The Student Council plays stellar role in various activities organized in the larger interest of students such as - The Fresher Welcomes, Annual Function, National Seminar, Blood Donation Camp, Swachh Bharat Abhiyan celebrating Teacher's day, Organizing sports events and Valedictory functions for outgoing students.

The Student Council is also active through their participation in anti-ragging committee, Fee Concession Committee, Students grievance Redressal Committee, Library Committees, Magazine Committee & various other committees. The expenses of Student Council activities are provided by the Student Union corpus fund created for the purpose.

The student participation and representation is not only confined to the Student Union, in fact they are nominated to various intra colleges, intra faculty councils constituted to engage them in activities beyond their academic pursuit. The each department has its own Council where the students are encouraged to organized various at the departmental level viz visits to museum, industrial sites, education tours, one act plays and various cultural events meant for quality enhancements.

The NSS also has a nominated body which includes a group leader and a few office bearers nominated by the NSS in charge. This NSS body of NSS coordinated with the students and NSS in charge and principal and other faculty member to carry out various extracurricular and extension activities.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution

level per year**Response: 2**

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	02	02

File Description**Document**

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni are the part of the process of continuity and change and traditions and modernity. The institutions seeks to institutionalized the bond between the alumni and the alma mater through the association into a lifelong relationship the alumni association envisages itself a partner progress of the institution and seek to make significant contribution towards advancement of knowledge and keep pace with changing times and needs of new generation. The newly registered alumni association has be setup in the current academic year with following objectives.

- Alumni association seeks to help all the alumni to stay connected with their alma mater.
- To facilitate fine tradition of give back.
- A alumni association seeks to promote networking among the aluman bodies and individual and provide service to members.
- It also seeks to involve more and more alumni and students (Prospective Alumni) in the activities of the association.
- To pursue and sustain interaction between alumni, faculties and students.
- To take feedback and suggestion from alumni to enhance the quality of teaching.
- To enlist Alumni support for enhancing infrastructure especially infrastructure for computers and other ICT gadgets.
- The association seeks to create a virtual alumni association through web based imitative.

The alumni association of the institution has so far taken following steps to strengthen the newly constituted association.

- The constitution of duly elected executive committee of the association.

- Creation of email id of the association for exchanging information.
- Creation of whats app group of the alumni association.
- Creation of face book page on social media.
- Uploading alumni association form on college website to reach upto maximum no. of alumni as soon as possible.
- To create alumni profile.
- To organize alumni get together in the institution at a regular interval.
- To organize interaction between alumni's and students regarding career options.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs 4 Lakhs - 5 Lakhs 3 Lakhs - 4 Lakhs 1 Lakh - 3 Lakhs Response: <1 Lakh	
File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years Response: 1											
5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1	0	0	0	0	
2016-17	2015-16	2014-15	2013-14	2012-13							
1	0	0	0	0							
File Description	Document										
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document										

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of the college epitomizes the vision and mission of the institution in toto. The institution has a humble realistic and pragmatic vision of “Transforming lives and community through learning” encapsulated in college’s monogram as “Vidya-Vinay-Vivek” The college is passionate about bringing qualitative changes in the life of students so that they become pioneer in changing lives of people in the neighboring community to begin with. To realize the vision, the college has incorporated following strategies as a part of its mission. The strategies include.

- To provide the value based education at affordable cost in all programs run by the college.
- To pursue holistic development of the students through academic and extension activities.
- To inculcate strong feeling for Gender Sensitivity, Social Obligation, National Value and Environmental Concern.
- To instill quality of leadership and service towards the neighboring community and society.

The governing body of the college not only believes in the vision but has also made concerted effort to make it a ground reality. It authorizes and fully supports the head of institute to take a necessary step towards the realization of vision.

The head of institute in its turn devolve power and authority to the college academic council which in tandem with IQAC and senior faculty members of the college prepare plans and strategies to realize the goals and objectives.

The entire system of functioning institution is carried out in a transparent manner through system of check and balance and inputs that is received through feedback mechanism functional at the various levels.

The institution believes in delegating responsibility not only to the faculty and staff member but in certain cases also delegate responsibility to the students. From this year some responsibilities have been given to the alumni. As the alumni association has now become vibrant and functional.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college believes in delegating the power of decision making and also in participative management.

The governing body authorizes the Principal to take administrative decision and implement the plan and programmes. The Principal intern constitutes the college academic council which works in tandem with IQAC to carry out the plans to implement the course curriculum and extracurricular and extension activities.

The college Academic Council and IQAC devolve responsibility to the various committees and cell headed by Senior Faculty members to implement the decision of the college governing body in accordance with Vision and Mission of college. These committees have been given autonomy to take decision in a pragmatic manner both in the interest of the institution as well as in the interest of students. Some of the important committee and cell include student grievance cell H R Cell, Staff Council, Anti ragging, Sexual harassment redressal cell, I T Cell.

Each cell and committee has its own objectives, agenda in tune with Vision and Mission of the college. They carry out their work in holistic manner towards the overall quality enhancement in the student.

The college believes in participative management as the Governing Council of the College guided by this spirit also includes two representatives from the faculty members.

In the College Academic Council students representatives are given places. Besides in every committee and cell of the college the students are given representation in pursuant with Vision and Mission of the college. The student council is constituted every year has been important component in decision making body of the college.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

In accordance with the vision and mission the institution has embarked upon the strategic plan for quality enhancement.

- The college has acquired land in new Raipur to construct a new building to accommodate the burgeoning strength of the college.
- The strategic plan includes opening of research centre with adequate research facilities.
- The institution has prepared a plan to convert all the classrooms into smart class with modern facility.
- There is a plan to purchase additional computers to improve student computer ratio.
- To make the campus more and more environment friendly there is a proposal to develop terrace gardening.
- The institution also prepares a plan to make a feedback mechanism more robust and timely redressal of feedback received from various stake holders.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and

functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**Response:**

The apex body of the college comprises the president BOD and SPS which formulates rules and regulation for the college day today functionality in accordance with rules and regulations of PTRSU and Higher Education. It delegates its power and authority to the principal of the college.

The principal forms the College Council and Internal Quality Assurance cell for execution and implementation monitoring academic and non Academic instructions. Both CC and IQAC reviews the functioning of library, various Departments as well as non teaching staff in the academic structure there are five departments running 10 to courses. Each Department is headed by HOD and there are Assistant professors as per the requirement of each department.

The Non academic structure includes librarian, Account Department and other supporting staffs.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

In accordance with directives issued by Pt. Ravishankar Shukla University, Raipur and HED to all affiliated colleges, our institution has duly constituted IQAC (Internal Quality Assurance Cell) on 26.08.2015 with nine member team headed by The Principal as chair person of the cell. The structure of the IQAC cell was modified and expanded in due course of time as more and more stake holder become the part of the IQAC cell. At present the members of cell include:

1. Chair person : Dr. Dewashish Mukherjee
2. Member from Management body : Prof. Ashok Parakh
3. IQAC Coordinator : Dr. Amitabh Kumar
4. University Representative : Dr. R. C. Agrawal & Dr. C. D. Agashe
5. Members from Local Community : Mr. Satyanarayan Sharma (MLA, Raipur Rural)
Mr. Pramod Dubey (Mayor, Raipur)
Dr. Nirmal Bagrecha (M.D. Medicine)
Mr. R. K. Gupta (Architect)
Mr. Ashok Kundu
6. Senior Teacher Member : Mr. Lalit Mohan Verma, Mr. Sudhir Jain, Dr. Kiran Agrawal,
Dr. Archana Mahajan & Mr. Vijay Sharma
7. Senior Administrator : Mr. Pritam Kumar Dass & Mr. Ashish Sharma
8. External Expert : Prof. A. K. Shrivastav & Prof. Usha Kiran Agrawal
9. Member from Alumni : Mr. Radheshyam Vyas
10. Student Member : Ms. Payal Vishal & Mr. Nehul Gayakwad

The IQAC organizes meeting to review steps for the enhances of quality education and innovation carried out from time to time.

The first meeting of the IQAC cell was held on 10th October 2015 attended by 12 members. In the first meeting it was decided to convey university officially about constitution of IQAC cell. The decision was taken to include Alumni Association, Student Nominee and Representatives from Industrial Houses Society groups and Doctors. In this meeting decision was taken to establish innovative teaching method with using ICT to start Parent Teacher Meeting™ to start feedback from various stake holders and to register Alumni Association.

It was suggested to maintain academic records and conduct regular unit tests and internal examinations, to promote members for presenting papers and also to form new committee to take up new challenges.

The meeting also dwelt upon improvement and enhancement of physical infrastructure like starting e-journal, improvement in class environment by using power point presentations, use of display board to show various college activities, use of projectors based approach for lecture.

The 2nd meeting on 17-12-2016 of IQAC cell held on embarked upon extension activities like distribution of books, sweaters, socks in nearby school, free coaching classes weaker section & to start newsletter.

The 3rd meeting held on 03-01-2017 to dwelt on formation and functionality of new committees and to

enhance teaching learning facilities and use innovative practices in teaching.

The 4th held on 07-02-2017 dwelt upon functioning of various committees, reorganization of various committees and reviwed their work.

5th meeting held on 13-06-2017 to discuss the matter on online admission.

6th meeting held on 15-11-2017 to discussed the matter of online submission of IIQA and followed by submission of SSR at the earliest.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution also adopt holistic approval towards teaching and non teaching staff for their empowerment thorough several welfare measures.

- There is interest free loan facility of Rs. 40,000 to for teaching and 30,000 for non teaching staff.
- The staff has also been provided the facility of festival advance up to Rs. 10,000 as a financial assistance.
- There is EPFO facility for both teaching and Non-teaching staff.
- The Employees State Insurance Health facility has been provided to both Teaching and Non Teaching staff who are eligible as per ESI guidelines from time to time.
- They can avail the facility of partial withdrawal from the EPF account in case of family needs like marriage, Medical needs, constructed of house and education of their wards.
- Both the teaching and non teaching staff have been entitled to the benefit of Paternity Leave and Maternity leaves as per the needs and guideline laid down by the higher authorities.
- There is also provision for medical leaves and casual leave.
- The institution also provide for concession and other financial assistance to the wards of college staff. At least 60% concession in fees granted.
- The free Wi-Fi facility, ICT facility, access to automated inflib-net, Enlist facility to all faculty members.
- The colleges provide time bound annual increment in the salary.
- Besides the college also under takes measures for recreation and better friendly cohesive work atmosphere and strengthen the inter personal bonds.
- Every year staff picnic is organized. Then there is staff get together to celebrate various occasions.
- The college reflects its sensitiveness to towards female staff by giving the flexible hours of working as per their requirement for certain time limit.

The college in order to encourage its teaching faculties has proposed to give monetary benefits to those excelling at the state level or national level.

6.3.2 Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 18.61

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	2	07	7

File Description**Document**

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	00	00	0

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 16.26

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	01	09	03	02

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance of the teaching and non-teaching staff is assessed through annual self appraisals. The evaluations of self appraisals are reflected in teaching learning strategies, undertaking research and motivating faculty and other staff for better performance. Every year staff members duly fill their self appraisal form and on the basis of their contribution on student performance, research, teaching experiences management takes review meeting for appraisal.

Apart from this management of the college also reviews the CR (Confidential Report) of all teaching and non-teaching staff members. College also takes feedback of the staff members from the students.

The Management and head of the Institution ensure that responsibilities are clearly and equally defined and communicated to all staff members of the Institution by providing code of Ethics and Service regulations during the time of appointment.

The performance of all staff are monitored by the management and the Principal. Based on these feedback given to them periodically specially during staff meeting and individually if needed. Keeping in mind the changing needs of society and the institution the rules and regulations regarding their service are revised and communicated to them by the Management through the Principal. The management representatives specially the President and Secretary visit the college periodically and give timely advice to staff and students and make note of the achievement and contribution of the staff towards the achieving of the Vision and Mission of the College.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college conducts regularly conducts internal and external financial audits. The account department is responsible for maintaining day to day financial audits under the supervision of Dr. Dewashish Mukherjee (Principal). The accounts are maintained on cash system of accounting under tally program. The principal & executive member of the college management reviews the financial record and status time to time. Fixed

asset register is maintained along with the physical verification records. Cash in hand at the end of the year is certified by the management.

For external audits the management of college has appointed CA Kishore M. Deshpande c/o K. K. Mankeshwar & Co. who examine financial statements of the college and prepare annual audit report and on the basis of this report they prepare annual budget for coming financial year. The last financial audit was done on 22 June 2017 & the report of the same is attached.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution is primarily a self-financed institution whose principal source of funding is from the fee it collects from the students. The fund collected is utilized in a judicious manner to provide optimum benefits to the students. All the expenses of the institutions are met with the fund collected. This meagre source of income is a great strain on us to impart academic and non-academic skills to the students who are mostly from the weak economic background. It is no less a challenging task. The institution suffers from lack of fund to carry out expansion activities. The unfavorable mentor-mentee ratio is due to insufficient funds.

The college requires more and more faculties and non-teaching staffs on a regular basis. The installation and maintenance of ICT tools demands more and more financial resources and here the paucity of fund is hampering our effort in overall quality enhancement.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

In Internal Quality Assurance Cell (IQAC) right from its inception embarked upon various initiatives in order to institutionalize the quality assurance strategies and process. The IQAC cell intend with College Academic Council (CAC) chalk out plan and strategies to implement the curriculum in effective and efficient manner.

The Internal Quality Assurance Cell along with College Academic Council reviews the result of the annual examination and corrective steps to be taken to improve the performance of students. The college will organize remedial classes for those students who will get supplementary and backlog in final examination in order to reduce the dropouts in which are common in 1st and 2nd year. The Internal Quality Assurance Cell also embark upon improvement in physical infrastructure such as-

- 1.Improvement in physical infrastructure with LCD projector based classroom cum seminar hall.
- 2.Information & Communication Technology (ICT) based lecture has been started.
- 3.Feedback mechanism established feedback at various level taken and action has been taken on the basis of feedback.
- 4.The Alumni Association has been the light of the day and started functioning in more vibrant and active manner.
- 5.The facebook page, Whatsapp Group, College App and college website has been created and regularly uploaded.
- 6.MOU for placement drive.
- 7.MOU with industrial houses for educational visits and training.
- 8.Creation of e-library with inflibnet facility and N list Subscription.
- 9.Review of various academic and extension activities organized by the college.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC setup in the year 2015 as per norms has been working for overall quality enhancement both academic and non academic for the holistic development of student and also realizes the vision and mission. The institution reviews the overall functioning of college throw IQAC since its inception IQAC has organizes its meeting from time to time. The decisions taken are implemented over period of time. As a result number of initiatives has been taken for quality enhancement. The institution through IQAC holds meeting with various committee, cells and society to review the progress made by them in their respective

sphere.

IQAC monitors the educational tours, industrial visits and extension activities. IQAC supervises seminars, workshops, guest lecturers, debates, essay competition, and various cultural activities along with the concern activities and cells. In the beginning of the session a meeting of college council and IQAC is organizes to review the results of the annual and semester examination.

With the help of college council the IQAC cell reviews the implementation of course curriculum and innovation made their off. IQAC holds regular meeting with various department for review of academic and extracurricular activities.

The meetings of anti ragging committee, student grievance redressal cell, sexual harassment redressal cell is regularly held to review and timely redressal the grievances. The institution through IQAC reviews the quality enhancement facility involving library and sports.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

There has been incremental improvement in the performance of the students in annual and semester examination in preceding five years. The dropout rate is going down a few students have made their mark in the merit list of the university. The program of MA English & B.Com with computer application has been incorporated at the PG level. The defunct program of PGDY (Post Graduate Diploma in Yoga) has become more vibrant in the last three years. The function of college of late has become more robust, vibrant, efficient & transparent. The process of admission of students and recruitment of faculties has been done in transparent manner. The use of e-learning has now become part and parcel of teaching learning. The faculty members have stated making use of ICT tools. The personnel bondage between students and faculty has become more and more compact.

The Internal Quality Assurance Cell also embark upon improvement in physical infrastructure such as-

- 1.Improvement in physical infrastructure with LCD projector based classroom cum seminar hall.
- 2.Information & Communication Technology (ICT) based lecture has been started.
- 3.Feedback mechanism established feedback at various level taken and action has been taken on the basis of feedback.
- 4.The Alumni Association has been the light of the day and started functioning in more vibrant and active manner.
- 5.The facebook page, Whatsapp Group, College App and college website has been created and regularly uploaded.
- 6.MOU for placement drive.
- 7.MOU with industrial houses for educational visits and training.
- 8.Creation of e-library with inflibnet facility and N list Subscription.
- 9.Review of various academic and extension activities organized by the college.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	01	01

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. Safety and Security:

The safety and security of students faculty members, non-teaching staff and other stake holders have been given utmost priority. Being a co aided education institute we have take special care of female students. The entire campus is a closed campus with guards at the main entrance. The entry to the institution is strictly restricted. Unauthorized entry is discouraged for the safety of girls. Bona fide students carry their identity card with them. The girl students are not allowed to go out during the free period. Instead they are asked to go to library or the girl's common room. For the security of students in general and that female students in particulars the entire campus is placed under CCTV camera. There are separate toilets for female student.

2. Counselling:

To take care and needs of female student there is general counseling by the female faculty members. They are giving information to be aware about the provision of the sexual harassment Act. They are given tips as to how to handle the unpleasant situation if they even fall into.

- There is career counseling of the student in general and female student in particular about how positions higher studies and face competitive exams.
- For the safety and security of student the college takes help of police authority to drive away antisocial elements in the vicinity of college.
- The college ensures that there is no tobacco shop in the vicinity of college.
- The placement cell is active in providing opportunities to the fresh graduate both male and female.

3. Common Room:

There is girl's common room with adequate to facilities.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 0000

7.1.3.2 Total annual power requirement (in KWH)

Response: 1205

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 57.45

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 130.14

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 226.54

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The college has well devised mechanism for disposal of waste. The waste disposal policy of the college is in tune with the cleanliness drive launched by the city municipal corporation. The waste of the college is collected and disposed as per the norm set by the municipal corporation. The waste is collected in closed container form each class.

There is separate provision of liquid waste although there is minimal liquid waste generated by the college.

The waste disposal is looked after by the cleanliness controlled headed by senior member and after members the student are also involve in the waste disposal.

With the use of ICT tools the college is generates e-waste although using significant quality. An agreement for disposal of waste has been done with Namowaste, Raipur and through this agency we are disposing our e-waste.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Yes, College implemented Rain Water Harvesting Structure to collect roof top rain water. The policy of Govt. of Chhattisgarh and Raipur Nagar Nigam to make Rain Water Harvesting mandatory & integral part of public building in order to maintain & sustain optimum ground water level. In compliance with the instructions of Govt. of Chhattisgarh and Raipur Nagar Nigam the college has established functional Rain Water Harvesting to make its contribution towards sustenance ground water channel and also to fulfill social responsibility.

It is clearly visible from the main entrance of the college.

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles

- b) **Public Transport**
- c) **Pedestrian friendly roads**
 - **Plastic-free campus**
 - **Paperless office**
 - **Green landscaping with trees and plants**

Response:

For green practices college management encourages all staff members & students to use public transport to reach college.

The efforts are being made to make our college polythene free. College discourages the use of polythene bags and encourages the use of bags made through paper and cloths.

For paperless work college has already taken few initiatives like online admission form, display of notice on college website & other social media platforms. The internal examination & unit test records are maintained in the soft copy. College takes biometric attendance of all staff members. The college also use email in official communication with the University and with the students.

The small plants are maintained and are regularly taken care of. It has been proposed to develop terrace garden at the earliest by the college governing body.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 0.21

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
.192	.173	.145	.130	.115

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**

- 4.Braille Software/facilities
- 5.Rest Rooms
- 6.Scribes for examination
- 7.Special skill development for differently abled students
- 8.Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	01	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 6

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	1

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory

bodies / regulatory authorities for different professions**Response:** Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 11

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

College celebrate national festivals like Independence Day, Gandhi Jayanti & Republic Day.

We celebrate birth anniversaries of renowned personality both national and regional. The college celebrate National Youth days (VIVEKANAND JAYANTI), teachers day (SARVAPALLI RADHAKRISHNAN JAYANTI, VAMAN RAOLAKHE JAYANTI, MAHANT LAXMI NARAYAN DAS JAYANTI, RAVISHANKAR SHUKLA JAYANTI, SUNDERLAL SHARMA JAYANTI, DEENDAYAL UPADHYAY JAYANTI, Hindi Diwas, World Literacy Day, State Foundation Day, Human Rights, World AIDS day, Hiroshima & Nagasaki Day and World Yoga day to name a few.

College pays tributes to Mahatama Gandhi by observing 2 Minutes Silance at sharp 11 AM every ear on 30 January.

All above these special days are celebrated in offer to inculcate human values and practices in the students for their holistic developments.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

The entire functioning of the college carried out in robust and transparent manner. The financial activity of the college is audited both internally and externally. Every year the account and expenditure of the college is audited by the chartered account & the report is submitted in due course of time.

The academic function is carried out in a transparent manner as the college maintains the records of minutes of meetings of various committees, cell and society. The records of unit test and internal

assessment is maintained at the departmental level. The daily dairies of the faculty members are maintained and monitored by college council under the aegis of principal.

The records of both academic and extra curriculum activities are maintained and papers cutting of various activities are preserved in a file. Every activities of committee are recorded and maintained. The minutes of meetings of various comities are maintained and the decisions of meeting are kept in record. The college also keeps the record of extension activities which are carried out in transparent manner.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice

Donation of Books to College Book Bank Facility.

2. Objectives of the Practice

To support students coming from diverse & socio economic background in learning.

3. The Context

It is novel attempt on behalf of the college to create a book bank through philanthropically approach from the society. The idea behind creating such a book bank is to minimize the drop out among the students especially the female students.

4. The Practice

All the stake holders of the Mahant Laxminarayan Das College are committed towards the Vision of the college. Faculty members, Alumni and passed students are used to donate their books to college book bank facility in order to help all those students who are coming from diverse background.

5. Evidence of Success

Till date more than 500 books of all subjects are in stock in college Book Bank and books are to be issued for this year only. College is targeting to reach upto 800 books till the end of this session.

6. Problems Encountered and Resources Required

It is a challenge to collect books for books banks as we are relying mainly on donations.

1. Title of the Practice

Cleanliness of College Campus through Joint Efforts of Faculty members, Non Teaching Staff & Students.

2. Objectives of the Practice

To make all understand & realize the importance of cleanliness in healthy habits and importance of manual labour.

3. The Context

It is novel attempt on behalf of the college to involve one and all associated with the college to make the college campus neat and clean because in a healthy atmosphere lies the key to success.

4. The Practice

All the stake holders of the Mahant Laxminarayan Das College are committed towards the Vision of the college. Faculty members, Alumni and passed students have divided various classrooms and corridors among themselves for keeping them neat and clean.

5. Evidence of Success

This practice is carried out fortnightly while dusting and waste disposal is carried out on daily basis.

6. Problems Encountered and Resources Required

Initially students and faculty member in different attitude but with the involvement of higher authorities gradually they realize the significance of this practice.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college established in the name of freedom fighter whose cherished objective was to work for down trodden. Keeping his dream into consideration we have formulated our humble realistic vision of transforming lives and community through learning. To realize this vision number of initiatives have been under taken but the one are which distinctive to the college vision and priorities the counseling of student about their carrier. To guide them for carrier options available to them.

The experienced faculties members are carry out counseling work at the personal level. We also organize

guest lecture on career selection. The students from the weaker sections are counseled about pros and cons of the various career options. From last two years the placement cell has come into existence and has actively striving for organizing campus drive for jobs. Till now we have succeeded in organized two campus drives. A slow beginning has been made in this respect. We are collecting resumes of final year students. We are also looking for MOUs with industrial houses so that more and more opportunities can be created.

NAAC

5. CONCLUSION

Additional Information :

The institution located in the heart of the city with qualified teaching and non teaching staffs are working diligently and incessantly overcoming bottlenecks. In the spirit of selfless service to the society to realize the vision of transforming lives and community through learning. However the growing stature of college and ever increasing enrollment of student the institution needs more infrastructure facility especially the smart class room and ICT tools. Future the mentor and mentee ratio calls for improvement.

Concluding Remarks :

The Mahant Laxminarayan Das College at present is an epitome of higher education and has carved a niche for itself among the comity of prestigious colleges of the city which include both Govt. and self financed. Under the guidance of experienced faculty members number of students pursuing their career in a friendly atmosphere.

Not with standing numerous difficulties bottleneck is a real tribute to the aura of Mahant Laxminarayan Das whose cherish ideal was to work for upliftment of downtrodden. Besides the number of students coming out with flying color in gradation exam has made our vision and mission a worth to cherish. We really are transforming lives community through learning. Though our contribution with limited resources is less but it is a significant one. The course of journey has been tumultuous one but we have overcome many challenges and will get past over new challenges in the future. We believe in Robert Frost words - - - - -

“And miles to go before I sleep.

“And miles to go before I sleep.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>74</td> <td>39</td> <td>42</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>74</td> <td>39</td> <td>42</td> <td>14</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	28	74	39	42	14	2016-17	2015-16	2014-15	2013-14	2012-13	28	74	39	42	14																				
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2.1.2	<p>Average Enrollment percentage (Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1958</td> <td>2271</td> <td>1780</td> <td>1824</td> <td>1716</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1072</td> <td>1273</td> <td>977</td> <td>990</td> <td>912</td> </tr> </tbody> </table> <p>2.1.2.2. Number of sanctioned seats year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>3355</td> <td>3330</td> <td>3285</td> <td>3220</td> <td>3220</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1285</td> <td>1285</td> <td>1230</td> <td>1230</td> <td>1230</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1958	2271	1780	1824	1716	2016-17	2015-16	2014-15	2013-14	2012-13	1072	1273	977	990	912	2016-17	2015-16	2014-15	2013-14	2012-13	3355	3330	3285	3220	3220	2016-17	2015-16	2014-15	2013-14	2012-13	1285	1285	1230	1230	1230
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3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five</p>																																								

years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
8	4	7	4	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
06	4	7	4	2

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	6	5	2	2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
01	6	02	03	01

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
850	70	200	650	300

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
850	70	200	650	300

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	0	0	0	0

4.2.3

Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : A. Any 4 of the above

Answer After DVV Verification: A. Any 4 of the above

4.2.5

Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

5.1.3

Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above

Answer After DVV Verification: D. Any 4 of the above

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
20	20	20	20	21

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	02	02

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	2	8	7

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	2	07	7

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	1	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	01	00	00	0

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
20	10	12	5	3

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
06	01	09	03	02

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	0	0	0

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH)

Answer before DVV Verification : 1084.50

Answer after DVV Verification: 0000

7.1.3.2. Total annual power requirement (in KWH)

Answer before DVV Verification : 1205

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	2	1	1	1	1	2016-17	2015-16	2014-15	2013-14	2012-13	2	1	1	1	1
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	1	1	1	1																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
2	1	1	1	1																	
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				

2.Extended Profile Deviations

ID	Extended Questions															
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 10 Answer after DVV Verification : 238</p>															
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1854 986 1966"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>1946</td> <td>1932</td> <td>1905</td> <td>1868</td> <td>1868</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 2045 986 2089"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	2016-17	2015-16	2014-15	2013-14	2012-13	1946	1932	1905	1868	1868					
2016-17	2015-16	2014-15	2013-14	2012-13												
1946	1932	1905	1868	1868												

2016-17	2015-16	2014-15	2013-14	2012-13
745	745	713	713	713

3.1 Number of teachers year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
32	29	27	26	24

3.2 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
30	27	25	24	22

3.5 Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 1

3.6 Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 128

Answer after DVV Verification : 30

4.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
80.18	89.43	65.91	62.53	69.95

4.3 Number of computers

Answer before DVV Verification : 71